

**HIRE/SUPPLY OF VACUUM TANKERS/HONEY SUCKERS FOR DESLUDGING SERVICES
ON AN“AS AND WHEN” REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36)
MONTHS.**

<u>CONTRACT NUMBER:</u>	JW OPS 004/25RR
<u>CONTRACT TITLE:</u>	HIRE/SUPPLY OF VACUUM TANKERS/HONEY SUCKERS FOR DESLUDGING SERVICES ON AN “AS AND WHEN” REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.
<u>DEPARTMENT:</u>	OPERATIONS
<u>DATE OF MEETING:</u>	26 AUGUST 2026
<u>TIME OF MEETING:</u>	12:00
<u>VENUE FOR MEETING:</u>	65 NTEMI PILISO STREET, TURBINE HALL, AUDITORIUM
<u>CLOSING DATE:</u>	18 SEPTEMBER 2026
<u>CLOSING TIME:</u>	10:30AM

1. WELCOME

Ms Nthabiseng Matabane welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Nthabiseng Matabane	nthabiseng.matabane@jwater.co.za	Supply Chain
Afrika Masuku	Afrika.Masuku@jwater.co.za	Operations
Siphosethu Mazibuko	Siphosethu.Mazibuko@jwater.co.za	Operations

2. CONTACT PERSONS

Ms. Siphosethu Mazibuko
Email: Siphosethu.Mazibuko@jwater.co.za
Telephone number: 011 688 1547

Ms. Nthabiseng Matabane
Email: nthabiseng.matabane@jwater.co.za
Telephone number:011 688 1512

3. SCM – ADMIN AND BID DOCUMENTATION PRESENTATION BY MS NTHABISENG MATABANE

- Ms Nthabiseng Matabane indicated that this is an open tender and the meeting is **COMPULSORY**, therefore bidders who did not attend the meeting will be considered for this tender.
- Tender documents are available in PDF format at no cost on Johannesburg water website and eTenders.gov.za as of 14 August 2026.

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- Tender documents need to be bound and contain all pages. Tenderers, therefore, need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out as on the Web page and all pages arranged correctly.
- The tender document must be filled in using black ink only, any other colour pen or pencil is prohibited.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- Any mistakes must be struck off and corrected with a single black ink line and signed (authenticated) by the tenderer. Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must not leave any blank spaces upon completion of the tender document.
- Tenderers must refer to the checklist on page 5 to 8 of the tender document for guidance.
- Make sure that your pricing schedule is fully completed and signed.
- Each bid must be submitted in a separate, properly sealed envelope/ package on which the Name, email address and telephone number of the tenderer must be indicated. The Tender number and Description must be clearly written on the envelope/ package.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW. JW will not be held liable for any documents that are not in the tender box at the time of closing.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers must make sure that they read and understand the requirements of the tender. Should tenderers need any clarity, they are encouraged to email the contact **Nthabiseng Matabane and Siphosethu Mazibuko** (contact details are on the cover page of the tender document).

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- Tenderers are required to submit a hard copy document and an electronic copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are **NOT** allowed.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80 / 20 or 90 / 10 points scoring system will be applicable to this tender. 80 /90 points will be allocated to Price and the remaining 20 or 10 points will be for specific goals.

SPECIFIC GOALS POINTS ALLOCATION

- Business owned by 51% or more-Women
- Attention must be brought to the documentation the tenderers must submit in order for JW to verify points claimed. If the tenderer has claimed more points, then the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
- Tenderers tendering as JV must submit a JV BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Question 3.14, of which if not fully completed, might lead to disqualification. Tenderers are encouraged to utilise the CIPC bizportal (www.bizportal.gov.za) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.
- No bids will be considered from persons in the service of the state.
- Tenderers must recheck on the JW website and etender page for any communication send to tenderers as there might be a problem with the emails send to the tenderers. This communication might include addendums to tender for extension of closing dates, changes

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in the tender specification, changes in pricing schedules, or any other matter affecting the tender in question, and which might have an impact on how tenderers respond.

- Tenders will be opened in public soon after the closing time and recording of received documents but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers' names and total prices, where practical will be read out.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 18 September 2026 at 10:30.
- All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.

SUPPORTING DOCUMENTS

1. SARS one-time TAX PIN
 2. Where business and/or director premises are owned, a municipal rates and taxes statement of account must be submitted (not older than three (03) months and NOT IN ARREARS for more than 90days). If in arrears an acknowledgement of debt agreement must be entered into with municipality concerned and submitted with the tender.
 3. Where business and/or director premises are leased/ hired/ rented, a valid lease agreement should be submitted duly signed and indicating the address at which the business is situated and where the director resides. The lease should be valid and active at time of tender submission and closing.
 4. 3-year financial statements (audited where applicable) , especially in instances where the tendered value is estimated to exceed R10million including VAT.
 5. Joint Venture / Consortium Agreement signed by all parties.
 6. Valid BBBEE Certificate issued by a SANAS accredited verification agency or copy thereof or a valid (EME/QSE) sworn affidavit/ or CIPC EME affidavit
 7. A completed and signed Invitation to Bid form MBD 1
 8. A completed and signed Pricing Schedule – Firm Prices (Purchases) MBD 3.1
 9. A completed and signed Declaration of Interest form MBD 4
 10. A completed and signed Preference Points (Specific Goals) Claim Form MBD 6.1
 11. A completed and signed Declaration of Bidder's Past Supply Chain Management
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a. Practices MBD 8

12. A completed and signed Certificate of Independent Bid Determination (MBD 9)

Mr Afrika Masuku presented the following

4. SCOPE OF WORK

The service provider(s) shall be required to hire/supply of vacuum tankers/honey suckers for desludging services on an “as and when” required basis for a period of thirty-six (36) months.

5. EVALUATION CRITERIA

The tender will be evaluated in four (04) stages;

Stage 1: Mandatory Evaluation Criteria

NO.	MANDATORY CRITERIA	YES
1.	Mandatory Tender Briefing Meeting	Yes
2.	The Tenderer must submit proof of documentation for the desludging plant (vacuum tankers or honey suckers) offered. All documentation must be submitted together with the tender document. Required Documentation for Each Plant Offered: • Proof of valid Certificate of Registration (RC1) in respect of the motor vehicle (in accordance with the National Road Traffic Act). • Proof of a valid license disc. • Roadworthy certificate issued within 12 months prior to the tender closing date (in accordance with the National Road Traffic Act). Note 1: <i>The Certificate of Registration, license disc, and Roadworthy certificate must be in the name of either: The Tenderer; or the company from which the Tenderer intends to lease the desludging plant.</i> Additional Notes: 1. Requirements for Hired/Leased Plant: <i>Where the desludging plant is not owned by the Tenderer, the following must be submitted:</i> • <i>A letter of intent to hire/lease the plant, confirming availability within 7 days from the date of appointment.</i> • <i>All mandatory documentation listed above for each plant.</i> • <i>A confirmation letter from the leasing company(ies) stating that the plant offered is committed exclusively to this tender and will not be allocated to other bidders.</i>	Yes

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	2. Requirements for Tenderer-Owned Plant: Where the desludging plant is owned by the Tenderer, the Tenderer must submit a confirmation letter on their company letterhead stating that the plant will be available within 7 days from the date of appointment. 3. With Johannesburg Water allowing tenderers to lease desludging plant to meet its capacity requirements, tenderers who are leasing desludging plant must submit an alternate letter of intent and the relevant documentation for the plant they are offering. Please refer to Allocation Strategy number 5 to determine which tenderers' desludging plant will be allocated in line with Johannesburg Water's requirements.	
3	Signed Pricing Schedule and completed rates for items offered.	Yes

NB: Bidders that fail to comply with the above mandatory requirement will not be evaluated further.

Note: Tenderers are requested to fully complete the applicable Annexure for desludging plant being offered and to cross reference the applicable documentation as REFERENCED in Annexure A to Annexure F for the 8KL, 9KL the 10KL desludging plant in the Northern and Southern regions, AND reference their documentation (certificate of Registration, License Disk, Roadworthy) accordingly.

Stage 3: Functionality Evaluation Criteria

The following criteria will be applicable:

TENDERER'S EXPERIENCE AND EXPERIENCE OF KEY PERSONNEL					
CRITERIA NO.	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
1.	TENDERER'S EXPERIENCE The Tenderer (Company) must demonstrate experience in providing desludging services using vacuum tankers/honey suckers, which was carried out successfully.	The Tenderer (Company) is required to demonstrate experience in providing desludging services using vacuum tankers/honey suckers, which was carried out successfully. <i>This document must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. A separate form must be completed for each reference as required in the evaluation criteria. The Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.</i>	TENDERER'S EXPERIENCE	100	
			Less than 2 years		0
			2 years and more but less than 5 years		60
			5 years or more		100
MINIMUM QUALIFYING SCORE				60	
TOTAL				100	

"It is the Tenderer's responsibility to ensure that the contactable reference provided are accurate and reachable. The Johannesburg Water reserves the right, at its discretion, to verify references for tenderers who meet the minimum qualifying score, including conducting checks on selected references where deemed necessary for due diligence purposes. The Contactable Referee will have five working days from time of request by Johannesburg Water to confirm, in writing, the information on the Contactable Reference letter. Failure to confirm the reference by the Tenderer's referee contact within the stipulated time will result in the points for contactable reference not being allocated to the Tenderer."

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Stage 4: Price and Preference Points Evaluation

The tenderer will be evaluated on 80/20 or 90/10 preference system.

6. PRICING SCHEDULE

The provided quantities are an estimate and the actual required quantities when the contract is in place may vary from the stipulated estimated quantities.

The tenderer must provide unit rates and totals for each year as required.

The tenderer must provide a total for year 1 to year 3 Excluding VAT, the VAT amount and the total for year 1 to year 3 Including VAT.

The pricing schedule must be fully completed and signed.

7. AWARD AND ALLOCATION STRATEGY

Award Strategy

Johannesburg Water (JW) intends to award to the highest preference-ranking Tenderer(s) (combining Price and Specific Goals) per region, including the additional desludging plant in the Northern and Southern regions, to one or more Tenderers based on capacity requirements and objective criteria set out in the allocation strategy.

JW reserves the right to negotiate rates with recommended Tenderers in accordance with the objective criteria to ensure cost-effectiveness and alignment with available funds prior to award.

Allocation Strategy

Objective Criteria: In terms of Section 2(1)(f) of the Preferential Procurement Policy Framework Act (PPPFA), Johannesburg Water (JW) applies objective criteria based on: operational capacity, risk mitigation, and increasing market participation/competition by distributing award opportunities across multiple suppliers.

1. Primary Area Allocation & Preferences

- **Full Allocation:** A Tenderer that achieves the highest overall preference ranking points (combining Price and Specific Goals) and demonstrates full compliance with JW's capacity requirements per area and will be allocated that primary area.
- **One Area Limit:** To advance market equity and manage risk, Tenderers will be allocated a maximum of one (1) primary area, even if they achieve the highest preference ranking in multiple areas.
- **Tenderer Area Ranking:** Tenderers bidding on multiple areas must rank their preferred areas (1 to 5) in the Pricing Schedule. If a Tenderer ranks highest in multiple areas, JW may allocate their highest-preferred area.

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- **Awarding to Subsequent Tenderers:** JW reserves the right to award a primary area to the next highest-ranking Tenderer if the highest-ranking Tenderer has already been allocated another primary area under these objective criteria.

- **Single Supplier Fallback:** If JW cannot allocate an area because of lack of capacity, JW reserves the right to allocate more than one primary area to a Tenderer, provided they prove full capacity for all assigned areas and achieved the highest preference score in those respective areas.

2. Shortfalls & Partial Area Allocations: In situations where no single responsive Tenderer can meet JW's full volume/capacity requirements for a primary area, JW may partially allocate the area.

Partial Allocation Sequence:

- The available capacity in that area will first be allocated to the highest-ranking Tenderer for that area up to their maximum demonstrated capacity.
- The remaining capacity shortfall will then be allocated to the subsequent highest-ranking Tenderers for that area in order of rank until JW's total capacity requirements are satisfied.
- Where no other suitable bidder is available for allocation, the remaining shortfall may be allocated to a Tenderer already awarded another area, provided they demonstrate the necessary incremental capacity and hold the next highest rank in that area.

Contract-Period Allocations: This partial allocation framework also applies during contract execution if an appointed contractor defaults or fails to perform. In such cases, outstanding work may be reassigned to contractors under the Additional Desludging Plant allocation.

Additional Capacity: Northern [Midrand & Randburg/Hamburg] & Southern [Klipspruit / Avalon; Ennerdale; Southdale/ Langlaagte] Desludging Plants

- **Eligibility:** Any Tenderer may tender for Additional Capacity (estimated at 5 units in the Northern region and 5 units in the Southern region). Winning a primary area does not disqualify a Tenderer from being awarded Additional Capacity, provided they demonstrate distinct, non-duplicated capacity.
- **Offer Quantities:** Tenderers may offer more than the estimated baseline quantity (5 units) by submitting the corresponding mandatory documentation for all additional units offered.
- **Allocation Sequence:** Additional capacity will be awarded to the highest preference-ranking Tenderer(s) for the Northern and Southern regions respectively.
- **Mobilization Readiness:** Successful Tenderers for additional capacity must mobilize equipment within seven (7) calendar days of written notification. If a Tenderer fails to mobilize within this timeframe, JW reserves the right to reallocate that specific capacity to the next highest-ranking Tenderer in that region.
- Three bidders will be appointed per region; however, capacity will be the determining factor.

4. Equipment Verification & Lease Duplicate Checks

- **Leased Equipment Controls:** Where a Tenderer relies on leased vacuum tankers/equipment, JW will cross-check lease documentation against all higher-ranked and already-allocated Tenderers to ensure the same physical assets are not double-committed.

Verification Process: If duplicate lease agreements are identified:

- JW will verify whether the Tenderer submitted valid, alternative documentation providing exclusive capacity for the remaining units.

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- If valid alternative proof of capacity is confirmed, the allocated capacity will be awarded accordingly.
- If the Tenderer fails to demonstrate non-duplicated capacity, they will be disqualified for that specific capacity allocation, and JW will move to the next highest-ranking Tenderer until all regional capacity requirements are fulfilled.

5. Rate Standardization & Negotiations (Cost Effectiveness)

- **Negotiation Principles:** To ensure value for money and alignment with available funds without altering evaluated rank order, JW reserves the right to negotiate rates with recommended Tenderers (including lower-ranked Tenderers recommended for secondary/partial allocations).
- **Benchmark Rate Standardization:** JW may negotiate to standardize rates using JW Benchmark Rates and acceptable variance thresholds.
- **Rate Limits:** Final negotiated rates may not exceed the initial rates offered by the Tenderer in their bid submission.
- **Failure to Agree:** If JW and a recommended Tenderer fail to reach agreement on negotiated rates within a reasonable timeframe, JW reserves the right to withdraw the offer from that Tenderer and initiate negotiations with the next highest-ranked Tenderer in sequence.
- **Budget Exhaustion & Cancellation:** If total requested/negotiated rates exceed JW's approved project budget across all available iterations, JW reserves the right to allocate outstanding capacities to an already-appointed contractor willing to operate at the approved JW benchmark rate or cancel and re-advertise the tender in accordance with relevant procurement regulations.

8. SPECIAL CONDITIONS

It was emphasised that the tenderers are to ensure that they thoroughly go through the special conditions of the tender, as they would be the terms and conditions of the contract upon award.

9. QUESTIONS AND ANSWERS

#	<u>QUESTIONS</u>	<u>RESPONSES</u>
1)	Specific Goals: Where a company does not have the required total number of women for the specific goals, will partial points be allocated?	No. The tender requires 51% or more. Any percentage below 51% will score 0 points.
2)	Joint Ventures (JV) – B-BBEE Certificates: Where companies are bidding together as a Joint Venture (JV) and are required to submit B-BBEE certificates, which certificates should be submitted? Are consolidated or separate certificates acceptable?	Both are acceptable. However, the certificate(s) submitted must account for all companies participating in the bid.

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3)	Company References: The tender documents refer to a letterhead or a contactable reference. Which one is required?	Both are acceptable. Where a bidder submits a reference letter on company letterhead, the information provided must comply with the functional criteria requirements in the tender document.
4)	Leased Desludging Plant: If two bidders have leased desludging plant from the same supplier and both bidders are successful, how will this be resolved?	The matter will be handled in accordance with Mandatory Criteria Note 3 in the tender document. Bidders leasing desludging plant must submit an alternative letter of intent and the relevant documentation for the plant being offered. The allocation of the plant will be determined in line with Johannesburg Water's requirements and the applicable allocation strategy.
5)	Minimum Experience: Will a bidder with less than two years' experience receive any points?	No. The minimum experience required to score points is two years. Bidders with two years or more but less than five years' experience will receive the minimum score of 60 points. A bidder with less than two years' experience will not score points under this criterion.
6)	Can two or more bidders be allocated to the same area?	Yes, this is possible. Bidders should refer to the Allocation Strategy in the tender document for further details.
7)	Verification Documents: The tender requires a valid Certificate of Registration (RC1), a valid licence disc, and a roadworthy certificate issued within 12 months before the tender closing date. Can these requirements be revised, as they are considered stringent?	No. For this tender, the requirements remain as stated in the tender document. Bidders must submit the required verification documents as listed.
8)	Truck Capacity: Can one bidder offer the total capacity of the 55 trucks required?	Yes. Bidders may offer any number of trucks they wish, based on their areas of preference and subject to the requirements of the tender document.
9)	OHS Specialist: The OHS requirements indicate that an OHS specialist must be available on site. Is the specialist required	An OHS specialist will be required for the full 36-month duration of the contract. During the OHS inspections, which take place twice a month, an

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	on a full-time basis, or can the bidder contract an external specialist?	OHS representative from the service provider must be present
10)	Bidder’s Experience: How is experience calculated when it spans across multiple projects and is fragmented?	Experience will be calculated cumulatively by considering the duration of each qualifying project from its start date to its end date. The total qualifying years of experience will be determined by adding the applicable project periods, excluding any gaps between projects.
11)	Proof of tender briefing attendance: Can the attendance register be provided via email as proof of attendance?	No, the attendance register will not be provided via email. However, bidders may request confirmation of attendance via the email address indicated in the tender document.
12)	Bidder’s Recommendation for Future Requirements The bidder recommended that, for future procurement requirements, Johannesburg Water consider allowing each region to appoint its own service provider, rather than requiring a single service provider to provide one roadworthy certificate covering all regions.	The recommendation is noted. However, the requirements stipulated in the tender document must be complied with and applied consistently to all bidders.

CLOSURE

Should bidders need any clarity, all queries are to be submitted 10 days before the closing date.

Ms Nthabiseng Matabane thanked all who attended the briefing, and the meeting was adjourned.