

## CONTRACT JW OPS 072/26

SUPPLY; DELIVERY; INSTALLATION; SERVICING AND ONSITE TRAINING FOR ADVANCED PRESSURE MANAGEMENT EQUIPMENT AND MONITORING SYSTEM ON AN "AS AND WHEN" REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

### TENDER BRIEFING - MINUTES

|                                  |                                                                                                                                                                                                          |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>CONTRACT NUMBER:</u></b>   | JW OPS 072/26                                                                                                                                                                                            |
| <b><u>CONTRACT TITLE:</u></b>    | SUPPLY; DELIVERY; INSTALLATION; SERVICING AND ONSITE TRAINING FOR ADVANCED PRESSURE MANAGEMENT EQUIPMENT AND MONITORING SYSTEM ON AN "AS AND WHEN" REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS |
| <b><u>DEPARTMENT:</u></b>        | OPERATIONS                                                                                                                                                                                               |
| <b><u>DATE OF MEETING:</u></b>   | 07 JULY 2026                                                                                                                                                                                             |
| <b><u>TIME OF MEETING:</u></b>   | 11:00 AM                                                                                                                                                                                                 |
| <b><u>VENUE FOR MEETING:</u></b> | 65 NTEMI PILISO STREET, TURBINE HALL, AUDITORIUM                                                                                                                                                         |
| <b><u>CLOSING DATE:</u></b>      | 22 JULY 2026                                                                                                                                                                                             |
| <b><u>CLOSING TIME:</u></b>      | 10:30AM                                                                                                                                                                                                  |

#### 1. **WELCOME**

Mr Gudani Mugabi welcomed everyone who attended the meeting and introduced JW personnel.

| NAME & SURNAME      | EMAIL ADDRESS                                                                          | DEPARTMENT   |
|---------------------|----------------------------------------------------------------------------------------|--------------|
| Gudani Mugabi       | <a href="mailto:gudani.mugabi@jwater.co.za">gudani.mugabi@jwater.co.za</a>             | Supply Chain |
| Gcina Ndela         | <a href="mailto:gcina.ndela@jwater.co.za">gcina.ndela@jwater.co.za</a>                 | Supply Chain |
| Thegaraj Kandasamy  | <a href="mailto:thegaraj.kandasamy@jwater.co.za">thegaraj.kandasamy@jwater.co.za</a>   | Operations   |
| Delisile Nkosi      | <a href="mailto:delisile.nkosi@jwater.co.za">delisile.nkosi@jwater.co.za</a>           | Operations   |
| Siphosethu Mazibuko | <a href="mailto:siphosethu.mazibuko@jwater.co.za">siphosethu.mazibuko@jwater.co.za</a> | Operations   |

#### 2. **CONTACT PERSONS**

Mr Patrick Lebotsa  
Email: [patrick.lebotsa@jwater.co.za](mailto:patrick.lebotsa@jwater.co.za)  
Telephone number: 011 386 1015

Ms. Gcina Ndela  
Email: [gcina.ndela@jwater.co.za](mailto:gcina.ndela@jwater.co.za)  
Telephone number: 011 688 1796

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**3. SCM – ADMIN AND BID DOCUMENTATION PRESENTATION BY Mr GUDANI MUGABI**

- Mr Gudani Mugabi indicated that this is an open tender and the meeting is **NON-COMPULSORY**, therefore bidders who did not attend the meeting will be considered for this tender.
- Tender documents are available in PDF format at no cost on Johannesburg water website and eTenders.gov.za as of 19 June 2026.
- Tender documents need to be bound and contain all pages. Tenderers, therefore, need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out as on the Web page and all pages arranged correctly.
- The tender document must be filled in using black ink only, any other colour pen or pencil is prohibited.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- Any mistakes must be struck off and corrected with a single black ink line and signed (authenticated) by the tenderer. Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must not leave any blank spaces upon completion of the tender document.
- Tenderers must refer to the checklist on page 5 to 8 of the tender document for guidance.
- Make sure that your pricing schedule is fully completed and signed.
- Each bid must be submitted in a separate, properly sealed envelope/ package on which the Name, email address and telephone number of the tenderer must be indicated. The Tender number and Description must be clearly written on the envelope/ package.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents

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be handed to an employee of JW. JW will not be held liable for any documents that are not in the tender box at the time of closing.

- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers must make sure that they read and understand the requirements of the tender. Should tenderers need any clarity, they are encouraged to email the contact **Gcina Ndela and Patrick Lebotsa** (contact details are on the cover page of the tender document).
- Tenderers are required to submit a hard copy document and an electronic copy on a USB flash drive; however, tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are **NOT** allowed.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA\*\*\*\* number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80 / 20 points scoring system will be applicable to this tender. 80 points will be allocated to Price, and the remaining 20 points will be for specific goals.

**SPECIFIC GOALS POINTS ALLOCATION**

- SMME (An EME or QSE) 51% or more Black owned
- Attention must be brought to the documentation the tenderers must submit in order for JW to verify points claimed. If the tenderer has claimed more points, then the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
- Tenderers tendering as JV must submit a JV BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Question 3.14, of which if not fully completed, might lead

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to disqualification. Tenderers are encouraged to utilise the CIPC bizportal ([www.bizportal.gov.za](http://www.bizportal.gov.za)) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.

- No bids will be considered from persons in the service of the state.
- Tenderers must recheck on the JW website and etender page for any communication send to tenderers as there might be a problem with the emails send to the tenderers. This communication might include addendums to tender for extension of closing dates, changes in the tender specification, changes in pricing schedules, or any other matter affecting the tender in question, and which might have an impact on how tenderers respond.
- Tenders will be opened in public soon after the closing time and recording of received documents but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers’ names and total prices, where practical will be read out.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 22 July 2026 at 10:30.
- All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.

**SUPPORTING DOCUMENTS**

1. SARS one-time TAX PIN
2. Where business and/or director premises are owned, a municipal rates and taxes statement of account must be submitted (not older than three (03) months and NOT IN ARREARS for more than 90days). If in arrears an acknowledgement of debt agreement must be entered into with municipality concerned and submitted with the tender.
3. Where business and/or director premises are leased/ hired/ rented, a valid lease agreement should be submitted duly signed and indicating the address at which the business is situated and where the director resides. The lease should be valid and active at time of tender submission and closing.
4. 3-year financial statements (audited where applicable) , especially in instances where the tendered value is estimated to exceed R10million including VAT.
5. Joint Venture / Consortium Agreement signed by all parties.

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6. Valid BBBEE Certificate issued by a SANAS accredited verification agency or copy thereof or a valid (EME/QSE) sworn affidavit/ or CIPC EME affidavit
7. A completed and signed Invitation to Bid form MBD 1
8. A completed and signed Pricing Schedule – Firm Prices (Purchases) MBD 3.1
9. A completed and signed Declaration of Interest form MBD 4
10. A completed and signed Preference Points (Specific Goals) Claim Form MBD 6.1
11. A completed and signed Declaration of Bidder’s Past Supply Chain Management
  - a. Practices MBD 8
12. A completed and signed Certificate of Independent Bid Determination (MBD 9)

**Ms Thegaraj Kandasamy presented the following**

**4. SCOPE OF WORK**

The service provider(s) shall be required to supply, delivery, installation, servicing, and on-site training for advanced pressure management equipment and monitoring system on “As and When” required basis by JW and in accordance with the specifications as outlined in this document for a period of thirty-six (36) months.

**5. EVALUATION CRITERIA**

The tender will be evaluated in four (04) stages;

**Stage 1: Mandatory Evaluation Criteria**

| NO. | MANDATORY CRITERIA                     | YES |
|-----|----------------------------------------|-----|
| 1.  | Completed and Signed Pricing Schedule. | Yes |

**Stage 2: Administrative Evaluation Criteria**

The bidder is required to submit completed and signed administrative forms as stipulated on the tender document.

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**Stage 3: Functionality Evaluation Criteria**

| TENDERER'S EXPERIENCE AND EXPERIENCE OF KEY PERSONNEL |                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                           |           |       |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------|
| CRITERIA NO.                                          | CRITERIA                                                                                                                                                                                                                                              | EVIDENCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | SUB-CRITERIA/CLAUSE                                                                                                                                                                                                                                                       | MAX SCORE | SCORE |
| 1                                                     | <b>TENDERER'S EXPERIENCE</b><br><br>The tenderer (Company) must have a minimum of two (2) years' experience in the installation, servicing, and maintenance of advanced pressure management equipment.                                                | <p>The Tenderer (Company) must submit a reference letter to indicate a minimum of two (2) years of experience in the installation, servicing, and maintenance of the advanced pressure management equipment, which was carried out successfully</p> <p><b>Note: Reference Letter:</b></p> <p><i>The attached reference letter must be completed by referee and include in the tender. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. A separate form must be completed for each reference as required in the evaluation criteria. The Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.</i></p> | <b>The tenderer's experience with installation, servicing, and maintenance of advanced pressure management equipment.</b>                                                                                                                                                 | 50        |       |
|                                                       |                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No or less than two (2) years of experience                                                                                                                                                                                                                               |           | 0     |
|                                                       |                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Two (2) years or more but less than 4 years' experience                                                                                                                                                                                                                   |           | 30    |
|                                                       |                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Four (4) or more years experience                                                                                                                                                                                                                                         |           | 50    |
| 2                                                     | <b>QUALIFICATION AND EXPERIENCE OF PROJECT MANAGER</b><br><br>The tenderer's Project Manager must provide proof of experience required and the qualifications stipulated by submitting certified copies of the qualifications.<br>(CV to be attached) | <p>The tenderer is required to submit a certified copy of National Diploma (NQF Level 6) qualification in Civil Engineering or Water related Engineering as the minimum qualification and CV indicating proven experience of at least three (3) years' experience in Project Management of Advanced Pressure Management Projects.</p> <p>The CV templates must be completed by the tenderer and included in the tender submission. Alternatively, the tenderer may submit a CV for this purpose, provided it complies with the functional criteria requirements.</p>                                                                                                                                                                                                                                                                                                              | <b>Qualification and Experience of the Project Manager</b>                                                                                                                                                                                                                | 50        |       |
|                                                       |                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | No submission of certified copy of National Diploma (NQF Level 6) Qualification in Civil Engineering or Water related Engineering and/or less than three (3) years in Project Management of Advanced Pressure Management Projects or submission not meeting requirements. |           | 0     |
|                                                       |                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Submission of certified copy of National Diploma (NQF Level 6) Qualification in Civil Engineering or Water related Engineering and Three (3) years' experience                                                                                                            |           | 30    |

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|--------------------------|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----|
|                          |  |  | but less than Five (5) years<br>experience in Project<br>Management of Advanced<br>Pressure Management Projects                                                                                                                                     |  |     |
|                          |  |  | Submission of a certified copy of National<br>Diploma (NQF Level 6)<br>Qualification or higher in Civil Engineering<br>or Water related Engineering and five (5)<br>years or more in Project Management of<br>Advanced Pressure Management Projects |  | 50  |
| MINIMUM QUALIFYING SCORE |  |  |                                                                                                                                                                                                                                                     |  | 60  |
| TOTAL                    |  |  |                                                                                                                                                                                                                                                     |  | 100 |

**Note:** It is the Tenderer's responsibility to ensure that the contactable references provided are accurate and reachable. The Employer reserves the right, at its discretion, to verify references for tenderers who meet the minimum qualifying score, including conducting checks on selected references where deemed necessary for due diligence purposes.

**Note 1:** Where a qualification has changed in name or structure over time, bidders must provide supporting documentation from the issuing institution or relevant accrediting body confirming that the qualification is equivalent to, or supersedes, the qualification specified in the tender requirements. **Failure to submit the required supporting documentation may result in the qualification not being considered for evaluation purposes.**

**Note 2:** Where applicable, foreign qualifications **MUST** be accompanied by a SAQA verification certificate. Failure to submit SAQA verification certificate will lead to that qualification not being considered for allocation of points for that criterion.

**Note3:** It is the Tenderer's responsibility to ensure NQF levels align with SAQA standards.

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**Stage 4: Price and Preference Points Evaluation**

The tenderer will be evaluated on 80/20 preference system.

**6. PRICING SCHEDULE**

The provided quantities are an estimate and the actual required quantities when the contract is in place may vary from the stipulated estimated quantities.

The tenderer must provide unit rates and totals for each year as required.

The tenderer must provide a total for year 1 to year 3 Excluding VAT, the VAT amount and the total for year 1 to year 3 Including VAT.

The pricing schedule must be fully completed and signed.

**7. AWARD AND ALLOCATION STRATEGY**

**Award Strategy**

The tender will be awarded to the highest scoring tenderer in terms of price and specific goals.

**Allocation Strategy**

Allocate the work to the highest preference ranking tenderer.

**8. SPECIAL CONDITIONS**

It was emphasised that the tenderers are to ensure that they thoroughly go through the special conditions of the tender, as they would be the terms and conditions of the contract upon award.

**9. QUESTIONS AND ANSWERS**

| #  | <u>QUESTIONS</u>                                                    | <u>RESPONSES</u>                                                                                                                                         |
|----|---------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1) | Is there an item for the Safety File on the pricing schedule?       | Yes. The Safety File is included as a once-off item in Year 1 of the pricing schedule. It will remain valid for the full contract duration of 36 months. |
| 2) | How should the pricing of additional pilots be handled if required? | The pricing for additional pilots is clearly provided under Item 1.1 of the pricing schedule.                                                            |
| 3) | Will zones be assessed for suitability prior to installation?       | Yes. Johannesburg Water (JW) will conduct suitability assessments before installation or commencement of the contract.                                   |

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|----|------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4) | Where chambers do not have adequate space, will service providers be required to excavate, and if so, how? | No. Service providers will not be required to excavate, as this is not included in the project scope. JW will permit the use of clamp-on solutions in such instances.                     |
| 5) | The pricing schedule includes an item for training. How many attendees should be planned for?              | JW estimates that approximately 60 key personnel will require training. Training will be conducted in groups of about 10 attendees per session, with a total of 6 sessions held annually. |
| 6) | With regard to personnel, specifically the Project Manager, is professional registration required?         | No. Professional registration is not required. The relevant qualifications are clearly outlined in the evaluation criteria.                                                               |
| 7) | How should supporting documents be submitted?                                                              | All supporting documentation must be submitted together with the tender documents, including all required returnables where applicable.                                                   |

**10. CLOSURE**

Should bidders need any clarity, all queries are to be submitted 10 days before the closing date.

**Mr Gudani Mugabi** thanked all who attended the briefing, and the meeting was adjourned.