

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

<u>CONTRACT TITLE:</u>	UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2
<u>EMPLOYER</u>	JOHANNESBURG WATER (JW)
<u>DEPARTMENT:</u>	CAPEX
<u>DATE OF MEETING:</u>	16 JULY 2026
<u>TIME OF MEETING:</u>	13:00
<u>VENUE FOR MEETING:</u>	ROWLESS ROAD, ZANDSPRUIT PUMP STATION
<u>CLOSING DATE:</u>	07 AUGUST 2026
<u>TENDER CLOSING TIME:</u>	10:30AM

1. **WELCOME**

Mr T Takalani welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Tshilidzi Takalani	tshilidzi.takalani@jwater.co.za	Finance: SCM
Dibuseng Mathibeli	dibuseng.mathibeli@jwater.co.za	CAPEX - PMU
Nhlanhla Nkosi	Nhlanhla.nkosi@jwater.co.za	CAPEX - ESU
Phathutshedzo Makharamedzha	phathutshedzo.makharamedzha@jwater.co.za	HR - OHSED
Madumetja Chueu	madumetja.chueu@jwater.co.za	HR - OHSED

2. **CONTACT PERSONS**

Ms Dibuseng Mathibeli

Email: dibuseng.mathibeli@jwater.co.za

Telephone number: 011 688 1522

Ms. Gcina Ndela

Email: gcina.ndela@jwater.co.za

Telephone number: 011 688-1796

MR T TAKALANI TOOK THE BIDDERS THROUGH THE TENDER DOCUMENT AND OUTLINED THE FOLLOWING KEY ASPECTS:

3. **SCM – ADMIN AND BID DOCUMENTATION PRESENTATION**

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

4. The document is available at JW e-tender portal. Tenderers downloading the document from the e-tender portal are advised to ensure that the document is submitted in full, correct order and sequence Tender evaluation Process:

Tenders will be evaluated first on responsiveness and then on the 90/10 Point scoring system, 90 points for price and 10 points for affirmative procurement. Functionality will be used in the evaluation process of the tender. Failure to provide the relevant documentation for functionality will lead to the Tender not being considered any further. The evaluation criteria are stated in the tender documents.

The functionality criteria will determine whether a tenderer is regarded as suitable to advance to the next stage of the evaluation or not.

A tenderer needs to obtain the total minimum score as well as the minimum score for each criterion to be considered further. Tenderers failing to achieve the minimum scores will not be considered further.

Special attention was brought to the closing date of 07 August 2026, 10:30AM, at the tender box at JW Head Office.

This tender is open to CIDB registered Contractors with a grading of **8CE or Higher**

The tender document is not to be dismantled and rebound but must be submitted in its entirety as issued by JW, especially volume 1 that contains the returnable documents and supporting documentation.

The use of correction fluid to correct mistakes will not be allowed and if used the Tenderers will be disqualified. The tender must be filled in using ink. Pencil will not be accepted. Any mistakes must be struck off and corrected with black ink and signed by the Tenderer.

Attachments or supporting documents are to be submitted in a separate folder, with the tender document, in the same envelope. An official letter from the bank stating the tenderer's bank rating must accompany the tender documentation.

Specific goals were outlined, also rate and taxes and lease agreement

Also, all MBD forms that are applicable

All administrative for this tender were outlined, bidders were also advised to check the checklist attached on tender document.

MS D MATHIBELI TOOK THE BIDDERS THROUGH THE TENDER DOCUMENT AND OUTLINED THE FOLLOWING KEY ASPECTS:

5. **EVALUATION CRITERIA**

Ms Mathibeli explained the evaluation criteria as set out in Clause C.3.11, covering pages TP.12 to TP.18 of the tender document.

Regarding the Contactable Reference Forms (RD.36), bidders were advised to provide clear and detailed descriptions of the scope of works completed, with specific

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

emphasis on construction value, pipe laying activities and the type of pipe jointing used. Bidders were further informed that they may duplicate the Contactable Reference Form where additional references are required.

6. BILL OF QUANTITIES

Bidders were cautioned to exercise care when completing the Bill of Quantities and the following was emphasized on Summary Page (PD.37):

- The Contingencies amount must be calculated as 10% of the subtotal immediately preceding the contingency item.
- The final Subtotal must be the sum of the subtotal before contingencies and the contingency amount.

7. COMMUNITY ENGAGEMENT PROCESS AND APPOINTMENT OF LOCAL LABOURERS

Bidders were informed that the successful Contractor will be required to subcontract a minimum of 20% of the Contract Value in accordance with the tender requirements.

They were requested to familiarise themselves with the SMME Recruitment Standard Operating Procedure (SOP) attached as Annexure 1, as well as the Local Labour Recruitment SOP attached as Annexure 2. In addition, bidders were advised to ensure that they fully understand the Expanded Public Works Programme (EPWP) requirements, SMME participation conditions, and all supporting documentation stipulated in the tender document.

8. ENVIRONMENTAL AUTHORISATION AND WATER USE LICENCE

Bidders were informed that the project has the Environmental Authorisation (EA) and Water Use Licence (WUL). They were advised to take the conditions of these approvals into account when planning, pricing, and executing the works should they be awarded the contract.

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

MR N NKOSI TOOK THE BIDDERS THROUGH THE TENDER DOCUMENT AND OUTLINED THE FOLLOWING:**9. SCOPE OF WORK**

Bidders were informed that the scope of work comprised of:

- Clearance of the pipeline route
- Excavation of pipe trenches
- Construction of 3300m of DN900 HDPE PE100 SDR11 PN16 pipes including fittings
- Installation of scour valves including chambers.
- Installation of Air Release valves including chambers
- Installation of Non-Return Valve and chamber
- Cleaning of conduits by pressure jetting method
- CCTV camera surveys of pipelines before and after upgrade works
- Reinstatement of surfaces to original condition

10. SITE LOCATION AND CONDITIONS

Bidders were informed that the project scope would span from the Zandspruit Pump Station to Inchanga Road in Craigavon, close to Talavera Estate. The scope would include a river crossing over the Jukskei River. This crossing was to be installed using trenchless methods (Horizontal Directional Drilling).

11. MATERIALS AND SPECIFICATIONS

Pipes to be joined using butt-welding

12. SUBCONTRACTING

Bidders were informed that it was a condition of tender that the successful bidder would have to subcontract 20% of the value of the contract excluding VAT to local Small Medium and Micro Enterprises (SMMEs).

13. DURATION OF THE CONTRACT

The duration of the contract is 17 months

14. SITE CAMP AND CONTRACTING SERVICES

Bidders were informed that the successful bidder would have to seek privately owned land to use as a site camp. No site camps would be allowed on public parks or any land owned by the City of Johannesburg.

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

15. WAYLEAVES

Johannesburg Water would apply for initial wayleaves from the various entities and make them available to the Contractor. The Contractor would then be responsible for applying to JRA for a wayleave and for keeping the various wayleaves up to date for the duration of the contract.

MR P MAKHAMEDZHA TOOK THE BIDDERS THROUGH THE TENDER DOCUMENT AND OUTLINED THE FOLLOWING:**16. OHS REQUIREMENTS**

Contractor is required to comply with Volume 2 Occupational Health & Safety Specification included in the tender document. After award of the contract, the appointed Contractor will be required to adhere to the following requirements:

- Attend OHS system induction
- Submit OHS File for approval by JW
- JW will then evaluate the submitted OHS File
- Contractor should achieve a minimum score of 80% for the file to be approved
- An approval letter / rejection letter will be submitted to the Contractor once evaluation is completed.
- During implementation, appointed Contractor will be inspected weekly and audited monthly by JW OHS Department. Contractor will be required to maintain a minimum compliance rating of 93%
- At close-out/handover stage, OHS should be invited for final inspection to conduct inspection & close out audit. Contractors will be required to submit consolidated safety files at the end of the project for approval by JW.
-

17. OHS KEY Personnel:

The minimum requirements in terms of qualifications and experience of the OHS Key Personnel are listed below:

- Only a Safety Officer Registered with SACPCMP as a Construction Health and Safety Officer or Construction Health and Safety Manager or Professional Construction Health and Safety Agent will be accepted
- Experience: Must have three (03) Completed Civil Engineering Projects as Safety Officer

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

MR M CHUEU TOOK THE BIDDERS THROUGH THE TENDER DOCUMENT AND OUTLINED THE FOLLOWING:**18. ENVIRONMENTAL REQUIREMENTS**

Environmental Management Requirements
Upgrading of Inchanga sewer rising main package 2 project was environmentally screened and triggered some listed activities as per NEMA 107 of 1998 and National Water ACT 36 of 1998 Contractor is required to comply with Environmental Authorization and Water Use License (WUL) issued for this project and as well as JW Environmental Management Plan and municipal Bylaws.
Environmental File: The Contractor is required to submit the Environmental file: Environmental File requirements • Environmental file requirements will be presented in the induction. • Environmental file is required to obtain 80% to be approved. • An approval letter / rejection letter will be submitted to the Contractor once evaluation is completed. Site Camp: The Contractor is encouraged to source privately land owned as site camp. JW Environmental Section must assess and approve the proposed site camp location. KEY Personnel: Minimum Requirements for the appointment of the EO/ ELO (for authorized projects): National Diploma in Environmental Science/Management + 3 years' Experience. BA/BSc Environmental Science/Management + 3 years' experience.
Performance and Monitoring of the Project • JW Environmental Section will conduct Monthly Audit • The Contractor is required to obtain minimum score of 93% to pass the audit. • Site Inspection will be conducted as and when required. Attend Monthly Progress Meeting

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

Completion Phase

- Conduct Inspection to verify if rehabilitation /re-instatement is completed
- Final Audit Report.
- Attend Practical Completion
- Contractor to handover the Environmental File.

19. 8. QUESTIONS AND ANSWERS

NO.	QUESTIONS	ANSWERS
1	Will/ Was there any ground water test done?	No
2	What coating is required?	As specified. Fittings to be stainless steel (for sewer applications)
3	Will the welding of trench be expected to be done inside /outside the trench?	Contractor can weld appropriately-sized segments of the pipe outside of the trench and then join the segments inside the trench.
4	Clarity on gate valves and fittings	Fittings are to be stainless steel (for sewer application)
5	Clarity on bends and class 16?	Bidders should provide prices for the specified bends
6	For pipe jointing, can the tenderer use electro-fusion?	No
7	Is the local production and content applicable in the contract?	No
8	Is the budget available for this project?	Yes
9	Can the bidder print on both side?	Yes
10	Can the bidders work on BoQ soft copy?	Yes, as long as they do not tamper with the BoQ

UPGRADING OF INCHANGA SEWER RISING MAIN PACKAGE 2

TENDER BRIEFING - MINUTES

11	On contactable reference forms (RD.36); can the bidders make extra copies, fill in and submit?	Yes. The bidders may duplicate this page as required
12	Do bidders need to submit the information of the key personnel and their supporting documents?	No. The information will be requested and enforced solely from the successful bidder, before commencement with Works execution. The requirements of the Competent Employees are listed under section C; Agreement and Contract Date, clause 4.11.1
13	Under the Mandatory Requirements for Financial Capacity, where the bidder is a Joint Venture (JV), is each JV partner required to individually demonstrate financial capacity equivalent to a minimum of 10% of the amount stated in the Form of Offer?	No. For a Joint Venture, it is not a requirement for each JV partner to individually demonstrate the minimum financial capacity. The Joint Venture must collectively demonstrate that it has a minimum financial capacity of 10% of the amount stated in the Form of Offer, which will be considered sufficient.

SITE VISIT/ WALK AND CLOSURE

The attendees proceeded to the site for the site visit, commencing at the Inchanga Phase 01 Project (Talavera Estate) tie-in point. Upon completion of the site visit, the meeting was adjourned.