

CONTRACT JW OPS 077/25
REPAIRS AND MAINTENANCE OF BELT PRESSES AT VARIOUS JW WASTEWATER TREATMENT WORKS ON AN “AS AND WHEN” REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

TENDER BRIEFING - MINUTES

<u>CONTRACT NUMBER:</u>	JW OPS 077/25
<u>CONTRACT TITLE:</u>	REPAIRS AND MAINTENANCE OF BELT PRESSES AT VARIOUS JW WASTEWATER TREATMENT WORKS ON AN “AS AND WHEN” REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS.
<u>DEPARTMENT:</u>	OPERATIONS
<u>DATE OF MEETING:</u>	5 MAY 2026
<u>TIME OF MEETING:</u>	11:00
<u>VENUE FOR MEETING:</u>	65 NTEMI PILISO STREET, TURBINE HALL, AUDITORIUM
<u>CLOSING DATE:</u>	26 MAY 2026
<u>MARCH CLOSING TIME:</u>	10:30AM

1. WELCOME

Ms Gcina Ndela welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Gcina Ndela	gcina.ndela@jwater.co.za	Supply Chain
Ntokozo Mdluli	Ntokozo.mdluli@jwater.co.za	Operations
Phakamani Dube	Phakamani.dube@jwater.co.za	Operations
Thabiso Thabeng	Thabiso.thabeng@jwater.co.za	Operations

2. CONTACT PERSONS

Mr Ntokozo Mdluli

Email: ntokozo.mdluli@jwater.co.za

Telephone number: 011 510 2604

Ms. Gcina Ndela

Email: gcina.ndela@jwater.co.za

Telephonenumber: 011 688-1796

3. SCM – ADMIN AND BID DOCUMENTATION PRESENTATION BY Ms Gcina Ndela

- Ms Gcina Ndela indicated that this is an open tender and the meeting is **COMPULSORY**, therefore bidders who did not attend the meeting will NOT be considered for this tender.

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- Tender documents are available in PDF format at no cost on Johannesburg water website and eTenders.gov.za as of 22 April 2026.
- Tender documents need to be bound and contain all pages. Tenderers therefore, need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out as on the Web page and all pages arranged correctly.
- The tender document must be filled in using black ink only, any other colour pen or pencil is prohibited.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer. Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must not leave any blank spaces upon completion of the tender document.
- Tenderers must refer to the checklist on page 6 to 9 of the tender document for guidance.
- Make sure that your pricing schedule is fully completed and signed.
- Each bid must be submitted in a separate, properly sealed envelope/ package on which the Name, email address and telephone number of the tenderer must be indicated. The Tender number and Description must be clearly written on the envelope/ package.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW. JW will not be held liable for any documents that are not in the tender box at the time of closing.

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- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers must make sure that they read and understand the requirements of the tender. Should tenderers need any clarity, they are encouraged to email the contact **Gcina Ndela and Ntokozo Mdluli** (contact details are on the cover page of the tender document).
- Tenderers are required to submit a hard copy document and an electronic copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are **NOT** allowed.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80 / 20 90/10points scoring system will be applicable to this tender. 80 points will be allocated to Price and the remaining 20 points will be for specific goals when evaluated on 80/20 scoring. 90 points will be allocated to Price and the remaining 10 points will be for specific goals when evaluated on 90/10 scoring.
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SPECIFIC GOALS POINTS ALLOCATION FOR 80/20

- 6 points for Businesses located within the boundaries of Gauteng Province.
- 4 points SMME's (EME OR QSE) Business owned by 51% or more -Black People.

SPECIFIC GOALS POINTS ALLOCATION FOR 90/10

- 12 points for Businesses located within the boundaries of Gauteng Province.
- 8 points SMME's (EME OR QSE) Business owned by 51% or more -Black People.
- Attention must be brought to the documentation the tenderers must submit in order for JW to verify points claimed. If the tenderer has claimed more points, then the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
- Tenderers tendering as JV must submit a JV BBBEE certificate.

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- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Question 3.14, of which if not fully completed, might lead to disqualification. Tenderers are encouraged to utilise the CIPC bizportal (www.bizportal.gov.za) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.
- No bids will be considered from persons in the service of the state.
- Tenderers must recheck on the JW website and etender page for any communication send to tenderers as there might be a problem with the emails send to the tenderers. This communication might include addendums to tender for extension of closing dates, changes in the tender specification, changes in pricing schedules, or any other matter affecting the tender in question, and which might have an impact on how tenderers respond.
- Tenders will be opened in public soon after the closing time and recording of received documents but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers' names and total prices, where practical will be read out.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 26 May 2026 at 10:30.
- All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.

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SUPPORTING DOCUMENTS

1. SARS one-time TAX PIN
2. Where business and/or director premises are owned, a municipal rates and taxes statement of account must be submitted (not older than three (03) months and NOT IN ARREARS for more than 90days). If in arrears an acknowledgement of debt agreement must be entered into with municipality concerned and submitted with the tender.
3. Where business and/or director premises are leased/ hired/ rented, a valid lease agreement should be submitted duly signed and indicating the address at which the business is situated and where the director resides. The lease should be valid and active at time of tender submission and closing.
4. 3-year financial statements (audited where applicable) , especially in instances where the tendered value is estimated to exceed R10million including VAT.
5. Joint Venture / Consortium Agreement signed by all parties.
6. Valid BBBEE Certificate issued by a SANAS accredited verification agency or copy thereof or a valid (EME/QSE) sworn affidavit/ or CIPC EME affidavit
7. A completed and signed Invitation to Bid form MBD 1
8. A completed and signed Pricing Schedule – Firm Prices (Purchases) MBD 3.1
9. A completed and signed Declaration of Interest form MBD 4
10. A completed and signed Preference Points (Specific Goals) Claim Form MBD 6.1
11. A completed and signed Declaration of Bidder’s Past Supply Chain Management
 - a. Practices MBD 8
12. A completed and signed Certificate of Independent Bid Determination (MBD 9)

Mr Phakamani Dube presented the following:

4. SCOPE OF WORK

SPECIFICATIONS

7.1 Contract Description

The Employer’s objectives are to provide, through the services of a competent and experienced Service Provider, on as and when required basis, for the supply and provision of spares for Belt presses and associated equipment as well as the supply, service, repair and maintenance, commissioning and decommissioning of Belt Presses and components

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that are vital to the functioning of the bulk wastewater infrastructure - hereinafter referred to as the “Works”. The work should aim to keep the equipment functioning at an optimum level at all times during various operations, and where applicable, minimise breakdowns and downtimes as well as offering a timeous response to any breakdowns or downtimes arising from belt presses malfunction to minimise disruptions and keep the Works functioning optimally.

7.2 Overview of the Works

The Johannesburg Water (JW) operates various wastewater treatment works, where the belt presses form part of the dewatering section of the treatment works. These wastewater treatment works are scattered across the City of Johannesburg, and one is in Mogale City. This contract is for the provision of parts, servicing, repair and maintenance of the JW’s belt press installations in line with the JW’s stated objectives of keeping the Works functioning optimally. Services shall be on an as-and-when-required basis as instructed by the JW’s Engineer. These Services may include

- Supply of and delivery of parts and spares for the belt presses at various existing wastewater treatment works.
- Conduct site assessment and issue technical report
- Installation of spares and parts at existing installations.
- Dismantling and assembling, cleaning, inspection, reporting, repair, servicing, and reconditioning for Belt Presses.
- Site testing of belt presses and submission of prescribed test reports and guarantees.
- Calibration, service and repair of instruments.
- Provision of all materials, consumables, spares, supplier’s tools, plant and equipment, supervision, and skilled labour necessary to undertake the required work.
- Repairs and replacement of Power, control and communication cabling.
- Provide detailed records for the proper reporting and accounting of parts and spares supplied, as well as works executed.
- Programming of the automation software.
- Liaise with JW’s Engineer, follow up with Original Equipment Manufacturer (OEM) for all possible warranty claims, charges and adjustments.

5. EVALUATION CRITERIA

PRICING INSTRUCTIONS

12.7. Bidders are required to submit their pricing in two distinct sections corresponding to the two product categories outlined in Section above of these bid documents. Categories are outlined as follows:

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Bidders may choose to bid for one or both categories.

No	Category	Brief Product Description	Qty
1	A	Solid Technology Belt Press	
2	B	Bellmer Belt Press	

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CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	WEIGHT	SCORE
1.	Company's Experience The Tenderer (Company) is required to have experience in the installation/servicing, repairs/maintenance of belt presses.	The Tenderer (Company) must provide relevant reference letter(s) and completion certificates with proof that they have executed and successfully completed the required works in rendering installation/servicing, repairs/maintenance of belt presses in Water/Wastewater Treatment Plants. <i>This document must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. A separate form must be completed for each reference as required in the evaluation criteria. The Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.</i>	Total Number of successful completed projects in respect of installation/servicing, repairs/maintenance of belt presses in Water/Wastewater Treatment Plants.	40	
			Less than one (1) project/ not meeting the requirements		0
			One (1) to (3) projects		30
			Four (4) projects or more		40
2.	Financial Capacity The Tenderer (Company) is required to prove financial capability in completing related projects.	The Tenderer (Company) must provide relevant reference letter(s) and completion certificates showing the value of the successfully completed project related to installation/servicing, repairs/maintenance of belt presses in Water/Wastewater Treatment Plants <i>This document must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. A separate form must be completed for each reference as required in the evaluation criteria. The Information provided</i>	Total project value for completed projects related to installation/servicing, repairs/maintenance of belt presses in Water/Wastewater Treatment Plants.	30	
			Less than R2 million		0
			R2 million and above, but not exceeding R4 million		22.5
			R4 million and above		30

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CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	WEIGHT	SCORE
		<i>will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.</i>			
3.	Qualifications and Experience of 4 x key personnel. The Artisan must have experience in performing installation/servicing, repairs/maintenance of belt presses in Water/Wastewater Treatment Plants Trade Test Certificates: 2 x Electrician trade test certificate and 2 x Fitter trade test certificate Take note of Note 1 and Note 2 below	The tenderer is required to submit the following certified copies of qualifications for the following key personnel: a. 2x Electrician, - trade Test certificate and b. 2x Fitter, - trade Test certificate <i>Note: Tenderers may provide their own CVs, but information provided should contain all information in CV provided on Tender document</i> <i>Note: Certified Copy of qualifications to accompany the CVs</i>	Artisans’ Qualifications (Trade Test Certificates) and Experience in performing the required scope of work. No qualification and less than three (3) years’ experience /not meeting the requirements Minimum qualification and Three (3) years’ experience or more but less than five (5) years’ experience Minimum qualification and Five (5) years’ experience or more	30	0 22.5 30
MINIMUM QUALIFYING SCORE				75	
TOTAL				100	

CLOSURE

Should bidders need any clarity, all queries are to be submitted 10 days before the closing date.

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Ms Gcina Ndela thanked all who attended the briefing, and the meeting was adjourned.