

REQUEST FOR PRICING (GOODS AND SERVICES)			Form No: JW SCM Dev MBD1		
			Revision No: 02		
			Effective Date: February 2023		
RFP NUMBER:	JW RFP 21/11/2025	CLOSING DATE:	28 November 2025	CLOSING TIME:	14:00
DESCRIPTION:	PROVISION OF PHYSICAL GUARDING SERVICES, K9 DOG UNIT, AERIAL DRONE SURVEILLANCE AND INCLUDING AD-HOC SECURITY SERVICES ON AN AS AND WHEN REQUIRED BASIS FOR ALL JOHANNESBURG WATER SITES ON A MONTH-TO-MONTHS NOT EXCEEDING THE PERIOD OF EIGHT [08] MONTHS				
BRIEFING SESSION DATE AND TIME	at 12:00 pm	Is the meeting compulsory?	N/A		
BRIEFING SESSION VENUE	N/A				
ISSUE DATE	21 November 2025				

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			
Bidding procedure enquiries <u>must</u> be sent to the below Official		Technical enquiries must be directed to	
CONTACT PERSON	Karabo Musa	CONTACT PERSON	SEEMELA MASHEGO
TELEPHONE NUMBER	011 688 1813	TELEPHONE NUMBER	011 688 1821
E-MAIL ADDRESS	karabo.musa@jwater.co.za	E-MAIL ADDRESS	Seemela.mashego@jwater.co.za

SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE		NUMBER
CELLPHONE NUMBER			
E-MAIL ADDRESS			

VAT REGISTRATION NUMBER		CIDB GRADING	N/A
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] ☐ Yes ☐ No	B-BBEE SWORN AFFIDAVIT (EMEs OR QSEs)	[TICK APPLICABLE BOX] ☐ Yes ☐ No

BID SUBMISSION: BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT GROUND FLOOR IN JOHANNESBURG WATER ADDRESS: TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001 PLEASE ALLOW SUFFICIENT TIME TO ACCESS THE JOHANNESBURG WATER OFFICE IN TURBINE HALL AND DEPOSIT YOUR TENDER DOCUMENT IN THE JOHANNESBURG WATER TENDER BOX SITUATED AT RECEPTION BEFORE THE TENDER CLOSING DATE AND TIME. • TIMES: THE BUILDING WILL OPEN 7 DAYS A WEEK FROM 06:00AM UNTIL 18:00PM Late bids will not be accepted for consideration. • All pricing/quotation must be submitted by completing the attached or on the official company letterhead, signed and accompanied by the returnable documents stated below. ☐ No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with member's persons in the service of the state.
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PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION: 1.1. BIDS MUST BE SUBMITTED BY THE STIPULATED TIME. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.

- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES
☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?
☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?
☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?
☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?
☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

GENERAL CONDITIONS OF CONTRACT (GCC) WILL BE APPLICABLE TO THIS RFP.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

1. SCOPE OF WORK

The physical guarding services will inter alia protect all JW staff, and perform patrol functions to JW Sites –

- (i) Provide physical guarding at JW sites.
- (ii) Conduct access control at JW facilities
- (iii) Conduct patrols at perimeter fence
- (iv) Conduct Armed Response to any emergency within the sites.
- (v) Escort JW employees to and from high-risk areas within the allocated sites.
- (vi) Investigate and report criminal incidents at sites.
- (vii) Provide complete dog kennels.
- (viii) Conduct patrols and search with K9 Dog Unit at critical infrastructure.
- (ix) Conduct aerial surveillance through drones.
- (x) Provision of off-road quadbikes

1.1. DESCRIPTION

The main objective of the contract is to procure security services for the provision of physical guarding services, K9 Dog Unit, Aerial Drone Surveillance and ad-hoc services on a month-to-month basis not exceeding the period of eight [08] months for all Johannesburg Water sites.

1.2 REQUIREMENT PER REGION

The physical security guarding officers will inter alia conduct access control, patrols and search with K9 Dog Unit, aerial surveillance drones, report incidents, escort all employees within Johannesburg Sites:

North Region	Service to be rendered
Region 1	Physical Security guarding
Region 1.1	Provision of K9 Dog Unit
Region 1.2	Provision of aerial surveillance with drones
Region 2	Physical Security Guarding
Region 3	Physical Security Guarding
Region 4	Physical Security Guarding
South Region	Service to be rendered
Region 1	Physical Security guarding
Region 1.1	Provision of K9 Dog Unit
Region 2	Physical Security Guarding
Region 3	Physical Security Guarding
Region 4	Physical Security Guarding

1.2.1 REQUIREMENTS FOR NORTH REGION

IMPORTANT NOTE: BIDDERS MAY BID FOR A REGIONS OF THEIR CHOICE OR MORE THAN ONE REGION IN LINE WITH THE BIDDER'S CAPACITY

NORTH REGION : 1

HIGH RISK CRITICAL INFRASTRUCTURE: SECURITY GUARDING AT WASTEWATER TREATMENT WORKS				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Driefontein Wastewater Treatment Works	1x Grade B Armed Guards with Matric/Grade 12 2x Grade C Unarmed with Matric/Grade 12	1x Grade B Armed Guards with Matric/Grade 12 2x Grade C Unarmed with Matric/Grade 12	4x Radio PTT(GSM) 4 x Rechargeable Maglight/Torches 5 x Set of Handcuffs 2 x Firearms 1x shot guns/pump action 6x bullet proof vest 2 x Occurrence Book 2x Handheld Metal Detectors 1x Quad Bike 10x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 2X Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
2	Northern Wastewater Treatment Works	1x Grade B Armed Guards with Matric/Grade 12 8 x Grade C Unarmed Guards with Matric/Grade 12	1x Grade B Armed Guards with Matric/Grade 12 x Grade C Unarmed Guards with Matric/Grade 12	10 x Radio PTT (GSM) 5 x T Rechargeable Maglight/Torches 10 x Set of Handcuffs 2 x Handguns 2x shot gun/pump action 8x bullet proof vest 2 x Occurrence Books 2x Handheld Metal Detectors 2x Quadbikes 30x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 2x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning

				devices)
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NORTH REGION : 1.1

HIGH RISK CRITICAL INFRASTRUCTURE: SECURITY K9 DOG UNIT AT WASTEWATER TREATMENT WORKS				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Driefontein Wastewater Treatment Works	1x Grade B Armed K9 Dog Handler with Matric/Grade 12	1x Grade B Armed K9 Dog Handler with Matric/Grade 12	2X Complete Dog Kennels 2X K9 Dogs
2	Northern Works Wastewater Treatment Works	2x Grade B Armed K9 Dog Handler with Matric/Grade 12	2x Grade B Armed K9 Dog Handler with Matric/Grade 12	2X Complete Dog Kennels 2X K9 Dogs

NORTH REGION : 1.2

HIGH RISK CRITICAL INFRASTRUCTURE: SECURITY AERIAL SURVEILLANCE AT WASTEWATER TREATMENT WORKS				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Northern Works Wastewater Treatment Works	2x Grade B: Drone Operator	2x Grade B: Drone Operator	2x Thermal Aerial Surveillance Drone Fully Automated Artificial Intelligence Data Processing set up and configuration data analysis for 1 hectare

NORTH REGION : 2

MEDIUM RISK SECURITY GUARDING AT LABORATORY, DEPOTS, WATER AND SEWER PUMP STATION				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Cydna	1x Grade B Armed	1x Grade B	2 x Radio PTT (GSM)

MEDIUM RISK SECURITY GUARDING AT LABORATORY, DEPOTS, WATER AND SEWER PUMP STATION				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
	Laboratories	Guard with Matric/Grade 12 2x Grade C Unarmed Guards with Matric/Grade 12	Armed Guard with Matric/Grade 12 2x Grade C Unarmed Guards with Matric/Grade 12	2x Rechargeable Maglight/Torch 1x Handgun 2X Bullet proof vest 2x Set of Handcuffs 1x Occurrence Book 1x Handheld Metal Detectors 15x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
2	Langlaagte Depot	1x Grade B Armed Guards 4x Grade C Unarmed	1x Grade B Armed Guards 4x Grade C Unarmed	2x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 1x Handgun 2x Bullet proof vest 4x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 20x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
3	Randburg Depot	1x Grade B Armed Guards 3x Grade C Unarmed	1x Grade B Armed Guards 3x Grade C Unarmed	2x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Firearm 2x Bullet proof vest 2XSet of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors

MEDIUM RISK SECURITY GUARDING AT LABORATORY, DEPOTS, WATER AND SEWER PUMP STATION				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
				15x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
4.	Ffennel Rd Depot	2x Grade B Armed Guard 4x Grade C Unarmed	2x Grade B Armed Guard 4x Grade C Unarmed	3x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 2x Firearm 4xBullet proof vest 4x Set of Handcuffs 1x Occurrence Book 1x Handheld Metal Detectors 20x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
5	Scott Athol Depot	1x Grade B Armed Guard 1x Grade C Unarmed Guards	1x Grade B Armed Guard 1xGrade C Unarmed Guards	2 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 2x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 10x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate)

MEDIUM RISK SECURITY GUARDING AT LABORATORY, DEPOTS, WATER AND SEWER PUMP STATION				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
				1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
6	Hursthill Depot	1x Grade B Armed Guard 2xGrade C Unarmed Guards	1x Grade B Armed Guard 2xGrade C Unarmed Guards	2 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 2x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 5x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
7	Zandfontein Regional Office	1x Grade B Armed Guard 2x Grade C Unarmed Guards	1x Grade B Armed Guard 2x Grade C Unarmed Guards	2x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 2x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 20x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)

MEDIUM RISK SECURITY GUARDING AT LABORATORY, DEPOTS, WATER AND SEWER PUMP STATION				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
8	Zandfontein Depot North	1x Grade B Armed Guard 2xGrade C Unarmed Guards	1x Grade B Armed Guard 2x Grade C Unarmed Guards	2x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 2x Set of Handcuffs 1x Occurrence Books 2x Handheld Metal Detectors 20x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
9	Southdale Depot	2x Grade B Armed Guard 3x Grade C Unarmed Guards	2x Grade B Armed Guard 3xGrade C Unarmed Guards	3x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Firearm 4x bullet proof vest 3x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 20x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 2x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
10	Parktown Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Book

MEDIUM RISK SECURITY GUARDING AT LABORATORY, DEPOTS, WATER AND SEWER PUMP STATION				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
				1x Access Control Register 5x Guard monitoring System (Clocking Points)
11	Brixton old Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System (Clocking Points)
12	Hector Norris Water Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System (Clocking Points)

NORTH REGION : 3

MEDIUM RISK SECURITY GUARDING AT DEPOTS, RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
1	Northern Pipeline	2x Grade C unarmed Guards	2x Grade C unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 5x Guard monitoring System (Clocking Points)
2	Glenvista Depot	1x Grade B Armed Guard 2xGrade C Unarmed Guards	1x Grade B Armed Guard 2xGrade Unarmed Guards	2x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 2x Set of Handcuffs

MEDIUM RISK SECURITY GUARDING AT DEPOTS, RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				1x Occurrence Book 2x Handheld Metal Detectors 10x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices))
3	President Park Reservoir & Satellite Depot	3x Grade C Unarmed Guards	3x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 2x Handheld Metal Detectors 10x Guard monitoring System (Clocking Points) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
4	Midrand Depot and Regional Offices	1x Grade B Armed Guard 3xGrade C Unarmed Guards	1x Grade B Armed Guard 3xGrade C Unarmed Guards	2 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch

MEDIUM RISK SECURITY GUARDING AT DEPOTS, RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				1x Firearm 2x bullet proof vest 2x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 15x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 2x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
5	Zandspruit Sewer Pump	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System (Clocking Points)
6	Woodmead Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Access Control

MEDIUM RISK SECURITY GUARDING AT DEPOTS, RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				Register 5x Guard monitoring System (Clocking Points)
7	Randpark Ridge Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Books 1x Access Control Register 5x Guard monitoring System (Clocking Points)
8	Lion Park Sewer Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System (Clocking Points)
9	Accasia Sewer Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System

MEDIUM RISK SECURITY GUARDING AT DEPOTS, RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				(Clocking Points)
10	Elandspark Sewer Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System (Clocking Points)
11	Steyn City Sewer Pump Station	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 5x Guard monitoring System (Clocking Points)

NORTH REGION : 4

LOW RISK

COMMUNITY ABLUTION FACILITIES

NORTH LOW RISK COMMUNITY ABLUTION FACILITIES				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Madala Hostel Ablution Facility	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Rechargeable Maglight/Torch

				1x Set of Handcuffs 1x Occurrence Book
2	Kathrada Ablution Facility	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Book
3	Vukani Ablution Facility	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Torches 1x Set of Handcuffs 1x Occurrence Book
4	Crosby Informal Settlement Basic Sanitation	6x Grade C Unarmed Guards	6x Grade C Unarmed Guards	3 x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 3x Set of Handcuffs 1x Occurrence Book

1.2.2 REQUIREMENTS FOR SOUTH REGION

IMPORTANT NOTE: BIDDERS MAY BID FOR A REGIONS OF THEIR CHOICE OR MORE THAN ONE REGION IN LINE WITH THE BIDDER'S CAPACITY

JOHANNNESBURG SOUTH

SOUTH REGION: 1

HIGH RISK CRITICAL INFRASTRUCTURE [WASTEWATER TREATMENT WORKS]

SOUTH REGION: 1 HIGH RISK CRITICAL INFRASTRUCTURE: SECURITY GUARDING AT WASTEWATER TREATMENT WORKS				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Bushkoppies Wastewater Treatment Works	1x Grade B Armed Guard with Matric/Grade 12 6xGrade C Unarmed Guards with Matric/Grade 12	1x Grade B Armed Guard with Matric/Grade 12 6xGrade C Unarmed Guards with Matric/Grade 12	8x Radio PTT (GSM) 6 x Rechargeable Maglight/Torches 8 x Set of Handcuffs 1 x Shot Guns/Pump Action 2x bullet proof vest 2 x Occurrence Book 2x Handheld Metal Detectors 1x Quadbike 30x Guard monitoring System (Clocking Points) Access Control Registers

SOUTH REGION: 1
HIGH RISK
CRITICAL INFRASTRUCTURE: SECURITY GUARDING AT WASTEWATER
TREATMENT WORKS

ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
				(Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
2	Goudkoppies Wastewater Treatment Works	1x Grade B Armed Guard with Matric/Grade 12 5xGrade C Unarmed Guards with Matric/Grade 12	1x Grade B Armed Guard with Matric/Grade 12 5xGrade C Unarmed Guards with Matric/Grade 12	8 x Radio PTT (GSM) 8 x Rechargeable Maglight/Torches 5 x Set of Handcuffs 1x Shotgun per shift 2x Bullet proof vests 2 x Occurrence Books 2x Handheld Metal Detectors 1x Quadbike 20x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
3	Olifantsvlei Wastewater Treatment Works	1x Grade B Armed Guard with Matric/Grade 12 08x Grade C Unarmed Guards with Matric/Grade 12	1x Grade B Armed Guards with Matric/Grade 12 08 x Grade C Unarmed Guards with Matric/Grade 12	9 x Radio PTT (GSM) 8 x Rechargeable Maglight/Torches 8 x Set of Handcuffs 1x Shot Guns/Pump Action 2 x Bullet proof vests 3 x Occurrence Books 2x Handheld Metal Detectors 2x Quadbikes 30x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate)

SOUTH REGION: 1 HIGH RISK CRITICAL INFRASTRUCTURE: SECURITY GUARDING AT WASTEWATER TREATMENT WORKS				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
				1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
4	Ennerdale Wastewater Treatment Works	1x Grade B Armed Guard with Matric/Grade 12 4xGrade C Unarmed Guards with Matric/Grade 12	1xGrade B Armed Guard with Matric/Grade 12 4xGrade C Unarmed Guards with Matric/Grade 12	3 x Radio PTT (GSM) 3 x Rechargeable Maglight/Torches 3 x Set of Handcuffs 1 x Firearms per shift 1 x Occurrence Book 2 x Bullet proof vests 2x Handheld Metal Detectors 1x 4x4 Quadbike 5x Guard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)

SOUTH REGION : 1.1

HIGH RISK: CRITICAL INFRASTRUCTURE [WASTEWATER TREATMENT WORKS]

SOUTH REGION 1.1 HIGH RISK CRITICAL INFRASTRUCTURE: SECURITY K9 DOG UNIT AT WASTEWATER TREATMENT WORKS				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Bushkoppies Wastewater Treatment	2x Grade B Armed K9 Dog Handler with Matric/Grade 12	2x Grade B Armed K9 Dog Handler with Matric/Grade 12	2X Complete Dog Kennels 4X K9 Dogs 2x Handguns/firearms

	Works			
2	Goudkoppies Works Wastewater Treatment Works	1x Grade B Armed K9 Dog Handler with Matric/Grade 12	1x Grade B Armed K9 Dog Handler with Matric/Grade 12	2X Complete Dog Kennels 2X K9 Dogs 1x Handgun/firearm
3	Olifantsvlei Wastewater Treatment Works	2x Grade B Armed K9 Dog Handler with Matric/Grade 12	2x Grade B Armed K9 Dog Handler with Matric/Grade 12	2X Complete Dog Kennels 4X K9 Dogs 2x Handguns/firearms

SOUTH REGION: 2

MEDIUM RISK SECURITY GUARDING AT DEPOTS

SOUTH REGION: 2 MEDIUM RISK SECURITY GUARDING AT DEPOTS				
ITEM No	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
1	Avalon Depot	1x Grade B Armed Guards 2 x Grade C Unarmed Guards	1x Grade B Armed Guard 2xGrade C Unarmed Guards	2x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 3x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 10XGuard monitoring System (Clocking Points) Access Control Registers (Per Manned

SOUTH REGION: 2 MEDIUM RISK SECURITY GUARDING AT DEPOTS				
ITEM №	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
2	Avalon Pre-Paid Depot	2x Grade C Unarmed Guards with Matric/Grade 12	2x Grade C Unarmed Guards with Matric/Grade 12	2x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Book 1x Handheld Metal Detectors 10XGuard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
3	Klipspruit Depot	1x Grade B Armed Guard 3xGrade C Unarmed Guards	1x Grade B Armed Guard 3xGrade C Unarmed Guards	2x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 3x Set of Handcuffs 1x Occurrence Books 2x Handheld Metal Detectors 20XGuard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate)

SOUTH REGION: 2 MEDIUM RISK SECURITY GUARDING AT DEPOTS				
ITEM №	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
4	Hamburg Depot	1x Grade B Matric/Grade 12 4xGrade C Unarmed Guards with Matric/Grade 12	1x Grade B Armed Guard 4xGrade C Unarmed Guards with Matric/Grade 12	3x Radio PTT (GSM) 3x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 5x Set of Handcuffs 1x Occurrence Book 2x Handheld Metal Detectors 15xGuard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
5	Helderkruin Depot	1x Grade B Armed Guard 1x Grade C Unarmed Guard	1x Grade B Armed Guard 1xGrade C Unarmed Guard	2x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 2x Set of Handcuffs 1x Occurrence Books 1x Handheld Metal Detectors 5xGuard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate)

SOUTH REGION: 2 MEDIUM RISK SECURITY GUARDING AT DEPOTS				
ITEM №	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)
6	Ennerdale Depot	1x Grade B Armed Guard 3xGrade C Unarmed Guards	1x Grade B Armed Guard 3xGrade C Unarmed Guards	2x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Firearm 2x bullet proof vest 3x Set of Handcuffs 1x Occurrence Books 2x Handheld Metal Detectors 15xGuard monitoring System (Clocking Points) Access Control Registers (Per Manned Gate) 1x Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)

SOUTH REGION : 3

MEDIUM RISK

SECURITY GUARDING AT RESERVOIR AND SEWER PUMP STATIONS

SOUTH REGION: 3 MEDIUM RISK SECURITY GUARDING AT RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
1	Ennerdale Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Books

SOUTH REGION: 3 MEDIUM RISK SECURITY GUARDING AT RESERVOIR AND SEWER PUMP STATIONS				
ITEM №	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				5xGuard monitoring System (Clocking Points)
2	Van Wyk Sewer Pump Station	2x Grade B Armed Guard	2x Grade B Armed Guards	2 x Radio PTT (GSM) 2 x Rechargeable Maglight/Torch 2 x Set of Handcuffs 2 x Rifles 2 x Shot Guns /Pump Action 1 x Occurrence Book 4 x Bullet proof vests 5xGuard monitoring System (Clocking Points)
3	Florida North Pump Station and Tower	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books 5xGuard monitoring System (Clocking Points)
4	Robertsville Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books 5xGuard monitoring System (Clocking Points)
5	Alverda Sewer Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books 5xGuard monitoring System (Clocking Points)
6	Nancefield Split	2x Grade C	2x Grade C Unarmed	1 x Radio PTT (GSM)

SOUTH REGION: 3 MEDIUM RISK SECURITY GUARDING AT RESERVOIR AND SEWER PUMP STATIONS				
ITEM No	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
	Chamber	Unarmed Guards	Guards	2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books
7	Main Street Fleurhof Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books 2x Handheld Metal Detectors 5xGuard monitoring System (Clocking Points)
8	Nancefield Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 2x Set of Handcuffs 1x Occurrence Books 5xGuard monitoring System (Clocking Points)
9	Eagle Nest Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books
10	Kibler Park Sewer Pump Station	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books 5xGuard monitoring System (Clocking Points)
11	Doornkop Reservoir	2x Grade C Unarmed Guards	2x Grade C Unarmed Guards	1 x Radio PTT (GSM) 2x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books 5xGuard monitoring System (Clocking

SOUTH REGION: 3 MEDIUM RISK SECURITY GUARDING AT RESERVOIR AND SEWER PUMP STATIONS				
ITEM No	FACILITY	COSTS PER MONTH	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				Points)

Note: Johannesburg Water may require ad-hoc services, which will be procured using the standard rates as calculated above.

SOUTH REGION : 3

MEDIUM RISK

AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED

SOUTH REGION: 3 MEDIUM RISK AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED				
ITEM No		DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
1	Price for Posting of Ad-hoc security officers and equipment' when required	1x Grade B armed Day Shift	1x Grade B armed Night Shift	1x Handgun 1x Bullet Proof vest 1 x Radio PTT (GSM) 1x Torches 1x Set of Handcuffs 1x Occurrence Book 1x Access Control Register 1x Handheld Metal Detectors
2		1x Grade C -Day Shift	1x Grade C Night Shift	1x Radio PTT (GSM) 1x Torches 1x Set of Handcuffs 1x Occurrence Book 1x Access Control Register Guard monitoring System (Clocking Points) 1x Visitors Access Control Management

SOUTH REGION: 3 MEDIUM RISK AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED				
ITEM No		DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPMENT
				System Devices (Vehicle disc, ID and licence card scanning devices)

SOUTH REGION : 4

LOW RISK

COMMUNITY ABLUTION FACILITIES

SOUTH LOW RISK COMMUNITY ABLUTION FACILITIES				
ITEM No	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
1	Slovo Ablution Facility	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books
2	Ash-Mountain Ablution Facility	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Rechargeable

SOUTH LOW RISK COMMUNITY ABLUTION FACILITIES				
ITEM №	FACILITY	DAY SHIFT	NIGHT SHIFT	OPERATIONAL EQUIPEMENTS
				Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books
3	Ekuphumleni Ablution Facility	1x Grade C Unarmed Guards	1x Grade C Unarmed Guards	1 x Radio PTT (GSM) 1x Rechargeable Maglight/Torch 1x Set of Handcuffs 1x Occurrence Books

1.3 SERVICES TO BE PROVIDED

1.3.1 Duties of the Contractor

- The security personnel are first and foremost deployed by the Contractor to protect the employees, assets, equipment, tools, equipment, and materials of JW, at the Site allocated to them refer to scope of work.
- The Contractor shall be obliged to establish and maintain a functioning operational Control Room within sixty [60] days after being awarded the contract in the City of Johannesburg.
- The Contractor shall be responsible for taking command of and controlling the deployment of its security personnel daily at Sites designated by JW.
- No employee of the Contractor may be present at any Site unless deployed to that Site by the Contractor
- All Security Officers must be registered in terms of the Private Security Industry Regulatory Authority, 2001 (Act 56 of 2001)
- The Contractor must conduct Personnel Suitability Checks [PSC] and verification of PSIRA registration and Matric certification to all security personnel that will be deployed on site.
- The security personnel provided in terms of this agreement must not have any criminal records finalised or pending against them and if criminal record will be registered after being employed the Contractor must replace such personnel on site. No security officers with criminal record must be deployed at JW sites.
- That Security Officer that will be deployed at sites regarded as critical infrastructure must possess matric/grade 12, Grade 'B' and Grade C Certificate, valid PSIRA registration and positive security screening.
- The Contractor to submit Police Clearance, Matric certificate, valid PSIRA certificate, Identity Documents of all personnel after two [02] months when all officers have settled at allocated sites. A Security file from each site should be submitted with the information indicated above.

- The Contractor shall provide the necessary equipment, and approved uniforms required in terms of these Specifications or as directed by JW from time to time in writing, which shall at all times be in a clean and working order and condition, including but not limited to visitors access control management devices ,firearms, handcuffs, batons, radios, pocket books, pens, torches and wrist watches to enable its security personnel to perform their duties to the satisfaction of JW.
- All original pages of Occurrence Books shall from first utilisation, become the property of JW, and shall be kept safe by the contractor, immediately after the pages/books are full. The contractor undertakes to give JW access to all these books on request and to allow the Contractor to make photocopies thereof at its own cost. JW shall have a similar right of access to and photocopying of Pocketbooks in the possession of the Contractor.
- The Contractor shall provide Officers who have Matric/Grade 12 certificate where is required, PSIRA Grade B with firearm competency and Grade C to JW sites.
- The Contract Manager, Area Manager and Supervisors must have undergone supervisory training, this must be included in their C.V (please attach C.V to support this
- The Contractor shall appoint a Contract Manager, Operational Managers and Supervisors at their own cost to manage the contract.
- Labour unrest on site: If the service is interrupted/or temporary deferred because of any labour unrest, nonpayment of salaries, labour dispute, civilian disorder, the Contractor must deploy alternative security by activating their Emergency Action Plan and other security operational methods to ensure continuation of security guarding service is rendered on 24-hour basis.
- The Contractor is expected to be financially stable and be able to cover minimum salaries of its employees on monthly basis to mitigate go slow, disruption of services and closing sites by Security Officers. [Salary Dates MUST be consistent].
- The Contractor must ensure all the concerns and demands by Security Officers must be done at the Contractor 's Head Office, and not at JW sites. Any form of site disruption must be always avoided.
- The Contractor to ensure that preliminary investigation report is submitted within 24 hours to designated managers after it has occurred, and comprehensive report is reported within 48 hours.
- The contractor to ensure that prompt action is taken to prevent or minimize losses, fires, property damages, safety hazards and security incidents.

The primary focus of all security personnel deployed is to protect JW staff and assets (mobile and/or fixed), the staff, labour, and assets (fixed and/or mobile) of JW at the Sites and to prevent any losses of property owned by JW. To be able to execute this primary focus effectively the following functions will be expected:

1.3.2 ACCESS CONTROL DUTIES

- The Security Officers to act as an authorized official in terms of the Control off Access to Public Premises and Vehicles Act, (Act 53 of 1985).
- The Security Guards to use Visitors Access Control Management Devices were applicable and access register to scan the ID, licence and vehicle disc before access can be granted.
- The Contractor to ensure that monthly and annual platform fees are paid for the access control devices to function optimally.
- To perform access control duties, patrol facilities, escort and execute functions required by JW (including the safeguarding of personnel, property and information).
- To conduct random walking patrols and vehicle patrols hourly in every shift throughout the perimeter fence, building(s) (including interior stair walls) grounds and parking lots in all JW sites, being alert of suspicious persons, suspicious parcels, personnel and Johannesburg Water property expose to theft, and safety concerns.
- The Security Officers shall vary the rounds so as not to be predictable in the arrival times or the time spent at each location.
- The Security guards to ensure no person shall without the permission of an authorized officer enter or enter upon any public premises or any public vehicle in respect of which a direction has been issued.
- The Security Guard must require of the person concerned that he-
 - (a) furnish his name, address and any other relevant information required by the authorized officer.
 - (b) produce proof of his identity to the satisfaction of the authorized officer.
 - (c) declare whether he has any dangerous object in his possession or custody or under his control.
 - (d) declare what the contents are of any vehicle, suitcase, attaché case, bag, handbag, folder, envelope, parcel or container of any nature which he has in his possession or custody or under his control and show those contents to him.
 - (e) subject himself and anything which he has in his possession or custody or under his control to an examination by an electronic or other apparatus to determine the presence of any dangerous object.
 - f) hand to an authorized officer anything which he has in his possession or custody or under his control for examination or custody until he leaves the premises or vehicle.
- To make entry and record any security deficiencies in the Occurrence Book of any incidents occurring on site and report immediately to the Supervisor and Security Control Room.
- To ensure that all access gates remain close and not allow unauthorised visitors to access JW sites.
- To ensure that community members protesting is not allowed to access JW sites.
- To search vehicles when entering and exit the JW facilities
- Register visitors' and vehicles in the approved registers.
- To ensure that visitors and employees who carry personal firearms declare their firearms and escort them to the firearm disarm unit and to keep the firearm in the safe until they are ready to collect it when exiting the building.
- To ensure that no firearms are allowed into the premises with the exemption to those allowed by the Control of Access to Public Premises Act 53 of 1985. i.e., SAPS and SANDF.

- To ensure that all employees use their access card to gain access at access points and employees without access cards to complete access register.
- To ensure that if an employee/visitor exits the premises with goods, equipment, or assets he / she must be in possession of a valid removal letter/permit.
- If no removal letter can be produced, the assets must be repossessed until the Line Manager clarifies to the security personnel.

1.3.3 AERIAL SURVEILLANCE DRONES AND MONITORING

- The contractor shall provide well trained and competent Drone Pilots/Operators issued with Remote Pilot Drone Certificate.
- The contractor must have a valid **Unmanned Aviation Systems Operating Certificate (UASOC)**
- The contractor shall ensure that they comply and register with all legislative requirement of the South African Civil Aviation Authority (SACAA) and have an
- The Contractor shall ensure that they adhere to safety protocols and participation in annual audits conducted by the South African Civil Aviation Authority (SACAA).
- The contractor to ensure that they set up and conduct fully configuration of Automated Artificial Intelligence Data Processing.
- The contractor shall provide **Air Service Licence** compliance certificate as required in the Air Services Licensing Act 115 of 1990, Air Traffic and Navigation Services Company Act, No. 45 of 1993 and other related acts

1.3.4 PROVISION OF DOG UNIT

Canine(K9) (used for the purpose of guarding)

- Bidders providing security guard dog services must provide a certified copy of the Performing Animals Protection Act (PAPA) certificate and license in the name of the bidder or PSIRA licensed service provider.
- Successful Bidders utilising security dogs must comply with the Performing Animal Protection Act (PAPA) and Animal Protection Act 71 of 1962 as amended. Guard dogs (large breed only) shall only be procured from a PSIRA accredited Security Dog Supplier.
- Dogs shall be free of contagious diseases, certified as such by a registered veterinary surgeon. A certified copy of such valid certificate shall be made available to Johannesburg Water and be presented within 7 calendar days after such request.
- Guard dogs shall be trained to obey more than one handler.
- All dogs must be allocated to a specific dog handler per 12-hour shift.
- Dogs deployed without a qualified dog handler will be regarded as “no dog” having been deployed and the relevant penalty applied.
- Grade B armed security officer and canine services. A qualified dog handler shall always handle guard dogs.
- The dog handler’s credentials must be displayed on his/her ID card.

- A certified copy of the certificate indicating that the dog handler has successfully passed a training course in the effective handling of a guard dog, shall be made available upon request.
- Proof of security officer (Dog Handler) certification (DH 1 – DH 4) for patrol work issued, stating the level of competency regarding dog training must be available within 48 hours after such a request.
- The successful bidder shall ensure that fresh water as well as equipment like leads (no rope or home-made leash will be acceptable), water bowls, choke chains and combs are always available and ensure that the premises are kept clear of dog faeces.
- All guard dogs (used for the purpose of security guarding) are to be rested and well fed before starting a duty shift at any Johannesburg Water site.
- All dogs must be signed “on/off duty” in the Occurrence Book (OB) book and not allowed to work more than 12hrs shift.
- Dogs must be well fed at regular times, and food should be kept on site.
- A file, indicating the dogs record (name, breed, last vaccination, PAPA Certificate) or/and any other documentation as indicated by a Society for The Prevention of Cruelty to Animals (SPCA inspector) must be kept on site. The dog site file shall be kept updated and made available to Johannesburg Water upon request.
- Whenever a dog is in operation (meaning not in a kennel or animal enclosure), the animal must always be under the control” of the handler.
- The successful Bidders shall be liable for any damage or injury directly caused by the actions of a guard dog and/ or its handler during the provision of the Security Services by the bidders, such liability to be in terms of the liability clause herein.

Specifications applicable to all canines

- All canines shall have positive identification (microchip).
- The canines deployed to the Johannesburg Water facility may be either male or female.
- All female canines shall be spayed.
- All canines shall be between fourteen (14) months and thirty - six (36) months of age at the time of delivery to the Johannesburg Water facility.
- The canine’s height, weight and build shall be proportionate.
- All canines shall have a skin and coat suitable to working in a harsh environment e.g. no light skin pigmentation.
- All canines shall be free of any congenital abnormalities and shall have no physical, mental or social anomalies the canine shall be replaced by the Service Provider at no additional cost to Johannesburg Water.
- All canines shall have no damaged and broken teeth.
- All canines shall be free of disease, allergies and external parasites.
- All canines shall be vaccinated, and de-worming shall be up to date.
- Canine ears shall not be cropped.
- Canine tails shall not be docked.
- All canines shall be made available to Johannesburg Water security, for inspection and selection purposes, before deployment.

- The Service Provider should have a larger than required population (at least 10% larger) canines available for deployment purposes.
- All proposed canines shall be examined by a South African Veterinary Council registered veterinarian who needs to certify that the canine is in satisfactory health.
- This examination shall be at the cost of the Service Provider.
- The health history which includes all veterinary records, X-rays and laboratory test results, as well as the completed vaccination record of the canine shall be provided to Johannesburg Water security upon delivery of the horse/ canine.
- The Service Provider shall provide to Johannesburg Water security, as part of tender specifications, a full list of all aspects that will be evaluated to determine the medical history.
- All canines shall have a sound temperament and be properly socialised in respect of obedience; travelling in vehicles and aircraft; and working in the proximity of wild animals in a bush environment.
- All canines shall be assessed for noise phobia, with the focus on gun shyness and operational hazards such as aircraft noise and shall be able to work in these noisy environments.
- The Service Provider shall provide a warrantee in terms of the work performance of all canines, including behavioural problems such as unpredictable aggression amongst all canines procured.
- Should the canine develop any social or psychological problems within twelve (12) months after delivery, the Service Provider shall attempt to retrain the canine. Should the canine not be retrain-able, the Service provider shall replace the animal and conduct the training of both the animal and the handler at no additional cost to COJ.

The duties and responsibilities of a K9 Dog Unit will include

- The Dog Handler to conduct searching of drugs, explosives and other illegal items that not allowed within the sites.
- The Dog Handler to assist in finding crime scene evidence
- The K9 dogs to be used in detecting scents that humans can't detect
- The K9 dogs to be used in Tracking suspects and searching for evidence
- The contractor to comply with the Animals Protection Act, No. 71 of 1962
- The contractor to provide complete dog kennels for safe keeping of the dogs at the site.

1.3.5 ESCORT DUTIES

- The Security Officers must be trained in the protection of personnel.
- Officers must be extremely observant and cautious in the protection of personnel.
- Officers will not leave the area where they are protecting or escorting personnel.
- Officers will at incidents form all round defense, be alert and inform personnel they are protecting of any danger they shall notice.
- Officers will make a Pocketbook and Occurrence Book entry when receiving the request to escort personnel, inform their control room of the request.
- Officers will detail all particulars on who they are going to escort, where to, with a JW or Contractor vehicle.
- When arriving at the incident where protection will take place, a Pocketbook and Occurrence Book entry will be made on time of arrival, surveillance done and the Contractor's control room and JW's security section be notified.
- Any irregularity occurring the escort or protection of personnel will immediately be reported to the JW Control Room.

- When the escort duties are finalized, the Officers must again make a Pocketbook and Occurrence Book entry with the exact time the services ended and inform the security contractor's control room and JW's security section.
- When Officers perform escort duties, they will positively identify themselves before commencement of the escort.

1.3.6 ALL SUPERVISORS WILL EXECUTE THE FOLLOWING DUTIES DURING THEIR SHIFT OF DUTY

- (i) Parading all Security Officers before and after the shift.
- (ii) Ensure that the Security Officers have and understand their job descriptions, knows the goals of their tasks/duties, and knows all the contingency and emergency plans and have all relevant telephone numbers.
- (iii) Inspection of security equipment's, vehicles and firearms.
- (iv) Ensure that all equipment necessary for the post, are present and in sound working condition and meets the requirements set out.
- (v) Completion of the following registers: Occurrence Book, Escort Register Firearm Register and Pocketbook.
- (vi) Rectifying of all shortcomings around responsibility.
- (vii) Ensure that all members are fit and ready to commence duties.
- (viii) Ensure that Security Officers are inspected/ visited once per day (weekends and public holidays included) and twice per night shift by the Supervisor
- (ix) Supervisor to visit at least twice per shift (12hr shift)
- (x) Such visits to be recorded in Red in the Occurrence Book,
- (xi) Johannesburg Water will be also doing a random site inspection checking on SLA Compliance
- (xii) Attend to all incidents occurring during the shifts.
- (xiii) Reporting of all incidents to JW Control Room and the Contractor's control room.
- (xiv) When there is a shootout incident, he shall do the following:
 - Establish if any person/property has been injured, killed, or damaged.
 - Establish the reasons for the shooting and report all details to JW Control Room.
 - Report the incidents to the nearest Police Station.
 - Remain on the scene until a JW Mobile Shift Supervisor/ Operations Manager arrives on the scene.
 - In the event of people injured, he shall contact the nearest Hospital/Clinic for assistance and where possible, he shall arrange for the injured person to be taken to the nearest Hospital/Clinic,)
- He /She shall obtain the following information in event of shooting/incident.
 - Name and Surname of the person injured or killed in the incident.
 - Physical address and work address, if any.
 - Details of the of the Officer/s involved in the incident.
 - The name, surname, physical home address and physical work address of any witnesses to the incident.
 - Time, date, and location of incident.
 - Firearm make, number and Caliber.
 - Number of rounds.
 - Reason for shooting.
 - Attend court proceedings and be a witness on the cases that they made a breakthrough.

- They must arrest those who commit crime within the JW facilities and liaise with the SAPS personnel.
- Attend to requests/complaints received from JW personnel.
- Safeguard the personnel and/or labour, assets, and property of JW, against any criminal elements during the escort and response service.

1.3.7 CONTROL ROOM

The Contractor must have a functioning Security Control Room from which to conduct command and control and deploy operational teams, Conforming to the following minimum requirements:

- It must be a separate room, office, or building, specifically adapted and designed to serve as a dedicated control room for that function only.
- It must be manned on a 24-hour basis by a trained bilingual operator.
- It must be equipped with:
 - A working telephone and email system, to facilitate communication with the Johannesburg Water's representative and Control Room 24 hours per day seven (7) days a week and 365 days a year for the full duration of the Agreement.
 - A Cellular phone for back up if need be.
 - An electronic Occurrence Book for the purpose of recording entries, including irregularities, as and when reported by the Johannesburg Water's representative to the Contractor.
 - Must be equipped with base radio, telephone, first aid kit, Fire extinguisher, occurrence book/incident register, operating manuals for all equipment in the control room, duty rosters for registered security officers and employee database.
 - A real-time vehicle tracking system to locate operational escort vehicles.
 - Backup generator, solar system, and any other means of electrification to ensure that the Control Room is always operational 24 hours.
 - The Control Rooms shall be inspected by the Johannesburg Water contract management team and Security Operations Management to determine its functionality, operations, and effectiveness.
 - The inspection shall be conducted on a quarterly basis, at the discretion of Johannesburg Water.
 - The Control Room must be manned by trained control room operators – the level of training to be verified during site visits.
 - Not shared with any other service provider.
 - Must meet applicable legal requirements and security industry best practices. (Compliance).
 - The successful bidders shall provide their current Control Room locations including addresses.
 - The successful bidders control Room shall comply with the following requirements:
 - (I) Telephone communication via Land Line
 - (ii) Emailing Facilities
 - (iii) Cell-Phone communication
 - (iv) Uninterrupted Power Supply (UPS/Generator)
 - (v) Emergency Lighting
 - (vi) Torches (fully functional and operational)
 - (vii) Road Map: demonstrating their operational footprint.
 - (viii) Emergency Contact Numbers (internal and external)
 - (ix) Fire Extinguishers (fully functional and operational)
 - (x) Vehicle Satellite Tracking System

(xi) Control Room Contingency Plans

Control Room Operators Requirements

- All Control Room Operators must have a minimum of Grade B PSIRA Certification
- Upon the appointment of the successful bidders, all control room operators shall undergo a recognised and accredited Psychometric Test, Integrity Assessment and Profiling Procedure, specifically designed for the evaluation and/or selection of control room operators, unless the control Room operators have undergone the tests and procedures and proof of such has been submitted to the contract management. all related costs shall be for the contractor's account.

Integrity Assessment & Profiling i.e.: -

- (i) Socialisation
- (ii) Trustworthiness
- (iii) Creditability
- (iv) Work Ethics
- (v) Attitudes
- (vi) Functional versus Dysfunctional Behaviour
- (vii) Manipulation and Abuse of Power
- (viii) Values

Psychometric Testing i.e.: -

- (i) Mental Alertness
- (ii) Logical Reasoning
- (iii) Concept Formation Insight
- (iv) Problem-Solving
- (v) Alertness to Detail
- (vi) Sharpness in Perception
- (vii) Original/Lateral/Innovative Thinking

A thorough and complete Due Diligence investigation, with regards to criminal record enquiry, verification of qualifications and credit rating, must be undertaken for every candidate.

Candidates must undergo a medical assessment to confirm that the minimum medical fitness requirements, as deemed appropriate and acceptable, are met regarding:

- Eyesight
- Hearing capability
- High blood pressure
- General fitness.
- Candidates must not have any speech impediments.
- Candidates must be of sound mind and have a neat appearance
- Operational requirements and risk awareness.
- Sensitivity to patterns and anomalies.
- Understanding incident dynamics.

Knowledge (Skills):

- Literate – read and write English
- Communication – clear and concise

- Candidate must be computer literate.
- Surveillance Skills Training (Software basis)
- Enhanced observation skills.
- Pro-active situational assessment
-

Attributes:

- Mature disposition
- Assertive – without being aggressive
- Calm - not easily panicked
- Self-motivated
- Observant
- High integrity
- Good general behaviour
- Disciplined
- Reliable
- Punctual

Person Specific Competencies:

- Stress Tolerance- able to remain calm under pressure.
- Vigilance and Attention - able to concentrate while performing a task until completion, without being distracted by other stimuli.
- Self-Control - able to work with minimum supervision.
- Interpersonal Skills - ability to work in a team.

Aptitude:

- Visual Information Analysis - able to recognise when something is wrong or likely to go wrong from information, viewed on the video monitors.
- Memory Retention - ability to remember information such as events shown in pictures, procedures and numbers.

Core Thinking Skills

- Focusing Skills – attending to selected pieces of information and ignoring others.
- Information Gathering Skills – bringing to consciousness the relative data needed for cognitive processing.
- Recall Skills - storing and retrieving information.
- Organisational Skills - arranging Information so it can be used effectively.
- Analytical Skills – clarifying existing information by examining parts and relationships.
- New Idea Generating Skills - producing new information, meaning of ideas.
- Integrating Skills – connecting and combining information.
- Evaluating Skills – assessing the reasonability and quality of ideas.

CONTROL ROOM LOCALITY

The Contractor shall be obliged to establish and maintain a functioning operational Control Room within sixty [60] days after being awarded the contract within ±50 KM in the City of Johannesburg.

1.3.7 Supply and Implementation of Communication and Security Workforce Management Solution, Including an Electronic Access Control System (EACS) for Vehicle, Guard Patrol and Mission Critical PTT communication

The Contractor to supply and commission the following components:

- Supply and installation of electronic access control scanners for vehicles and pedestrians.
- Configuration of access permissions and user management, including role-based access.
- Implementation of rugged handheld scanners for access control at access and egress sites.
- Software installation and training for system administrators on the configuration and maintenance of the system.
- Vehicle (South African) license, pedestrian ID, and driver's license barcode scanning for validation.
- Incident reporting, workforce management, compliance checklist functionality, and guard patrol.
- Push-to-Talk (PTT) communication system for enhanced coordination.

The proposed Electronic Access Control System (EACS) should meet the following requirements:

- Multiple Authentication Methods: Support barcode scanning for vehicles and pedestrians, as well as other authentication methods.
- Remote Monitoring: Enable remote access control and monitoring via a cloud-based management system.
- Real-time Data Access: Provide real-time access logs and reporting capabilities.
- Scalability: Ensure the system is scalable for future expansion and integration.
- Cloud-based Management System with the following functionalities:
 - Time tracking for on-premises durations
 - Vehicle and driver linking
 - Real-time alerts and notifications
 - Live guard patrol and monitoring
 - Incident reporting
 - Time and attendance management (clocking on/off duty)
 - Checklist and workforce management
 - Integration with third-party systems.
 - Push-to-talk functionality for seamless communication
- The equipment's provided by the Contractor shall have an adequate range to ensure, as far as is practically possible, good communications between any two points within a patrolled area on the premises of JW on which security services are provided.
- The Contractor shall provide the JW Security Manager on or before the Commencement Date with a diagram indicating the local communication network and call signs used by the Contractor during the term of this agreement. Any changes in this network or site names.
- The equipment shall always be in a working condition and any defunct or faulty radios shall be replaced without delay by the Contractor at its own cost.
- The JW Security Manager shall enable direct communication between the Contractor or his own security personnel via landline or cellular phones. All numbers will be supplied on or before Commencement Date.

- The Contractor shall take the necessary steps to prevent radio transmissions on or near JW's premises to cause interference with, or block reception by, radio systems used by JW or any other division or units of JW.
- The Contractor shall provide tracking records of radios during incident investigations.
- The Contractor shall ensure that the equipment's are is following the Protection of Personal Information Act (POPI)
- Proof of successful integrations with Easy Roster and Online Intelligence.
- The Contractor shall require submitting ICASA Certification for the implementation of communication solutions after being awarded the tender.

1.3.8 PROVISION OF OFF-ROAD QUADBIKES

- The Contractor shall provide comprehensively insured roadworthy quadbikes (with proper lights, mirrors, reflectors, horn, brakes in good working condition, and tires in safe condition]
- The contractor must register, license and ensure that the quadbike is fitted with a number plate,
- The contractor to ensure that the riders have a valid driver's license.
- The riders must always wear a helmet that meets safety standards while riding.
- The Contractor shall provide the required number of quadbike(s) with driver(s) within one (1) working day (or within such other time as the parties may agree to from time to time), and only on receipt of an official written request from JW.
- The quadbike(s) and driver(s) required and requested by JW shall report for duty at such times or places as may be agreed upon from time to time between JW and the Contractor.
- The quadbike(s) and driver(s) shall perform their daily duties from 06H00 to 18H00 and from 18H00 to 06H00 as agreed upon from time to time between JW and the Contractor.

MAINTENANCE OF THE QUADBIKES

- Maintenance, servicing, and mechanical repairs (hereinafter referred to as maintenance), of the quadbike(s) including all adjustments necessary to keep the quadbike(s) in a roadworthy and operational condition, are included in the agreement and shall be provided by the Contractor at its own cost.
- Should any quadbike(s) provided by the Contractor break down or be involved in an accident while patrolling various areas prescribed in terms of this agreement, the Contractor shall, if that quadbike(s) cannot be repaired within two (2) hours or is unable to proceed with its patrolling duties within two (2) hours, at his own cost, forthwith provide another quadbike(s) to continue with its patrolling duty.
- The Contractor shall inform JW as soon as practically possible of any of its quadbike (s) patrolling in terms of this agreement, which has broken down or has been involved in an accident

1.3.10 PROVISION OF FIREARMS

All firearms issued by the contractor to its security officers, on JW premises, shall comply with the following requirements.

- Firearms shall not be modified in any way that may negatively affect the safe working of the firearm.
- The Contractor shall only provide firearms on written instruction from the JW Security Manager and only the number of firearms, as agreed with the JW Security Manager. Only firearms registered in the name of the Contractor shall be permitted on the Contract location or JW's sites.
- Under no circumstances shall firearms belonging to another person or employee, for the provision of security services in terms of this extended agreement contract scope, be accepted and approved by JW.
- The Contractor shall always ensure that the security personnel provided to JW in terms of this agreement are only issued with those types of firearms as are expressly agreed upon between the parties. Only the following types of firearms shall be.
- The Contractor shall provide the number of firearms, as set out in the schedule of sites. A schedule of all contractors registered firearms must be included in the tender response.
- The Contractor shall always ensure that firearms issued to its Security Officers in terms of these specifications are in a clean and working condition and are properly always maintained.
- All provisions of the Firearms Control Act 60 of 2000, and Firearms Control Regulations, as amended, specifically regulation 21, must be strictly always adhered to.
- The Contractor must conform with all requirements of the PSIRA Act applicable to firearms training. All officers authorized to utilize a firearm in the execution of their duties must be in possession of a valid.
- Proficiency Certificate from a registered training service provider in the "Use of a Handgun.
- Proficiency Certificate from a registered training service provider in the "Use of a Shotgun" SASSETA Learners Achievement Certificate in either handgun or shotgun

SAPS Competency Certificate Certified copies of these certificates must be submitted to the Municipality's Head of Security prior to deployment.

- In terms of the Firearms Control Act a Security Officer may not be issued with a firearm without being in possession of a valid firearm authority permit, issued by the contractor in terms of Regulation 21(2) (f).
- A penalty will be issued should Security Officers be found without a valid firearm authority permit. The contractor will at the same time be requested to remove the firearm immediately or issue the required permit.

- Handguns/Pistols, Rifles and 12 Bore shotguns (Pump-Action) are deemed suitable for the purpose of this tender and approved by JW's Security Manager.
- Shotguns shall be fitted with proper slings / attachments. Proper holsters, compliant with the Firearms Control Act, issued by the contractor, shall be utilized for side arms.
- The Contractor's firearms may not be stored for safekeeping purposes on Municipal premises.
- Security Officers may not have private firearms in their possession whilst on duty on JW premises. The following privately- owned firearm devices may not be in possession of Security Officers deployed in terms of this contract.
 - Replica firearms
 - Shock guns.
 - Pepper spray guns
 - Pellet guns
 - Any part of a firearm
 - Any other device, which may be regarded as a firearm, not approved by JW.
- JW reserves the right to inspect the Contractor's premises and examine firearms issued to personnel who perform duties in terms of this contract.
- Continuation training in the form of practical shooting exercises must take place as per Regulation 21(2) (S) (viii) and the results made available to the JW's Security Managers and when required.
- JW reserves the right to confirm any of the details or to verify the authenticity of information / certificates, required in terms of this section with the SAPS, SASSETA or any other relevant body.
- All firearm related incidents must be reported to the SAPS and JW (written statement).
- The Contractor to submit copy of the list of firearms from the SAPS Central Firearm Register Database and licences in the name of the company.

The following firearms are allowed by JW:

SHOTGUNS: (12 BORE PUMP ACTION)

- Attis
- Beretta
- Browning
- CBC
- Musler
- Maverick
- Mossberg
- Remington
- Winchester N.B. Single shot shotguns shall not be acceptable.

PISTOLS

- Beretta
- Browning
- Colt
- Llama
- Glock
- Ruger
- Star
- CZ75 (9mm P)
- Taurus
- Vector
- Z88
- CZS3 (9mm K)
- Walther Smith & Wesson

Rifles

5.56 x 45 mm to 7.62 x 51 mm calibre Semi -automatic

A certificate of serviceability, which will be valid for at least twelve (12) months and shall be issued by a qualified gunsmith, shall accompany all firearms. Certificates shall be kept in a safe place on the Contractor's premises and made available to JW if requested thereto by JW.

All firearms used by the Contractor's employees at the Sites shall comply with the following specification:

MODIFICATIONS

Firearms shall not be modified in any way that will negatively affect the safety of the firearm.

Safety Catches

Safety devices fitted on firearms shall always be in a working condition and shall not be modified.

Sights

Sights fitted on firearms shall always be in a good condition.

Slings

Shotguns shall always be fitted with proper slings and attachments.

Triggers

Triggers shall be in always working order.

Trigger-guards

Trigger-guards shall always be intact.

Shotguns

Single shot shotguns are not acceptable.

The Contractor furthermore guarantees that it is the lawful owner of all firearms issued to its security personnel in terms of this agreement.

The Contractor shall always ensure that all firearms issued to its security personnel in terms of this agreement are in a clean and working condition and are properly maintained.

1.3.11 PERSONNEL EQUIPMENT

Security personnel must be in full combat Uniform and in possession of serviceable equipment specified by JW. In the absence of a specification, the following items will be required:

- Cellular phones
- Base radio/PTT
- Torches • Spotlight
- Tactical Bullet proof Ves. (Personal PPE, as per the tender 5.5)
- Tonfa
- Handcuffs
- Vehicles
- Pocketbook
- Wristwatch / ways om telling correct time.
- Pen
- Identification Card
- Firearm Competency Certificate
- Hand Radio/PTT
- Specified Firearm
- The requisite number of firearms and specification of firearms and rounds must always be present.
- The serviceable requisite number of specified equipment must always be with the Officers.
- Personal issue PPE

1.3.12 ALL SECURITY PERSONNEL SHALL

- Daily sign on and off duty (Occurrence Book/ electronically, where applicable)
- When on duty (unless Johannesburg Water should decide otherwise), wear the prescribed full uniform.
- Be in possession of his/her valid PSIRA identity card indicating his/her grade or if not yet issued a company identity card with a recent clear colour photograph identifying his/her name, PSIRA.
- If armed, be in possession of a valid Firearm permit issued by the employer and certificate of competence (COC) issued by the SAPS at the Contractor (at its) own cost in compliance with the Firearms Control Act 60 of 2000.
- Only change out of uniform after shift completion
- Whilst on duty, not allow/ entertain visitation by friends or family as this disrupts service delivery.

- No Fires (for the purpose of keeping warm) will be permitted on any Johannesburg Water premises and Security Officers found doing so will lead to a request for the replacement (within two hours) of the Security Officer concerned.
- Security officers whilst on duty are prohibited from playing and listening to music, viewing of videos on any television or mobile/hand-held device. If found doing so it will lead to a request for the replacement (within two hours) of the Security Officer concerned.
- No money lending amongst Security Officers and/or clients will be permitted on council property and Security Officers found doing so will lead to a request for the replacement (within two hours) of the Security Officer concerned.
- No prohibited substance or liquor will be allowed to be consumed or sold on City premises. Should a Security Officer be found to be selling and/or consuming a prohibited substance or liquor, such an officer will be replaced immediately. Johannesburg Water reserves the right to lay criminal charges in such instances.
- Bidders must always ensure that they comply with any legislation, which in any manner whatsoever impacts upon the employment, permissible overtime hours worked, conditions of service and pay rates of Security Officers.
- Provision of additional Security-related services required which may be requested for any period, and at any given time.

1.3.13 HANDING OVER PROCEDURES

- Contracted security service providers must compile handing over procedures relating to duties to be undertaken by Security Officers on amongst others, the following:
- A joint patrol will be conducted by both incoming and outgoing security officers to check all items and sign the entry.
- Ensuring after hour effective guarding of perimeter fence.
- These procedures must be communicated to all Security Officers and new Security Officers prior to posting on any specific site and/or facility.
- If there are any irregularities the security officer will make a note in the occurrence book and inform the shift supervisor.
- The outgoing officers hand over to the incoming officers all the relevant documentation, information and any other pertinent item, object or intelligence to the security operation.

1.3.14 KEY CONTROL

- Security Officers must maintain a key register if issued with keys.
- Contracted security service providers must ensure that the Security Officers abide by the Johannesburg Water key control policy.
- The onus to return keys always remain with the contracted security service providers.
- Under no circumstances may keys be duplicated without prior authorization by the Johannesburg Water Security Manager/ Facility Manager in writing.

1.3.14 REPORTING CHANNELS

The following reporting channels must be adhered to: Security Officers shall report all incidents and irregularities during their shifts to their Supervisors, to the Contractors Control Room and to JW Control Room. JW officials at the site and the JW Security Operations Manager or the JW Senior Operations Manager; Make entries in sequence of events in the official Pocketbook and Occurrence Book of:

- Date and time reported on and off duty.
- All instructions received before the beginning of the shift.
- Tasks and duties (escorts completed) performed.
- Where they are posted.
- Hourly reports on status of situation at post.
- Irregularities encountered.

All registers must be complete, including but not limited to:

- Occurrence Book,
- Firearm register,
- Logbooks (Mobile patrol and Supervisors),
- Pocketbooks,
- Lost and found register,
- Incident reports (shootout) or any incident, etc.
- Vehicle check list registers (Depots and WWTW)

1.3.15 ADMINISTRATION

The Contractor will ensure that the Occurrence Book and as well as all registers required by JW are available at the Sites. When registers are replaced, all full registers will be handed to JW against signature of a receipt on behalf of JW. Registers in use will not be removed from any vehicle unless authorised by the JW Security Manager or a JW Security Operations Manager.

The Security Contractor must ensure that it has sufficient spares for equipment at each vehicle for example, without limiting the generality hereof:

- Torch batteries
- Cellular phone batteries
- Hand radio batteries
- Globes for torches

- Registers
- Pens
- Hand radios.

Non-serviceable equipment will be replaced within the shift that it becomes unserviceable. Only equipment as specified in the Specifications and will be allowed inside vehicles.

Identification for purposes of this agreement shall constitute.

A standard Tactical Uniform, as approved by JW, an identity disc, tag, or other device as approved by JW. (Means of identification)

The standard uniform shall consist of

At least the following combat Uniform or formal wear for both male and female security personnel: cap/beret, shirt, pants, socks, boots, belt, whistle, baton, handcuffs, bulletproof vest (Bullet proof vest is classified as personal PPE, and each individual in need of a bulletproof vest shall have his own vest for hygiene purposes) .The Contractor's insignia and adequate clothing for protection against inclement or cold weather as and when required an identity disc, tag or other device prescribed by JW which shall at least contain the following information in respect of the Contractor's security personnel:

A recent Colour photograph of the relevant security personnel member his/her full names, surname, and nick name. Identity number and grade; PSIRA Registration number and shall be displayed on the right-hand side pocket of the shirt whilst on duty.

The Contractor warrants and guarantees that:

- The security personnel's services shall be rendered and executed in a professional manner in accordance with the standards agreed upon between the parties and expected in the security industry.
- The security personnel shall, after completion of their formal training, have the expertise to execute their functions properly, regarding but not limited to:
- the execution of their service, including the legal aspects thereof, the use, handling of firearms.
- All the security personnel provided by the Contractor to JW in terms of this agreement and of whom it is a specific requirement to be issued with a firearm, shall at least once every six (06) months receive competency retraining with such firearm. The results of any such training shall be made available to JW in writing forthwith on being issued. This will be at the contractor's cost. This is subject to regulations by the Firearms Control Act.
- The Contractor shall ensure that all Supervisors and Site Managers have a formal written training and development programs for all security personnel in the employ of the Contractor and provided in terms of this agreement.
- Although the security personnel provided in terms of this agreement shall observe JW's regulations, rules operating methods and procedures while providing the services under this agreement, they shall always continue to be employees of the Contractor.

- The Contractor undertakes that it shall, as soon as is practically possible before the Commencement Date, make the relevant provisions of this agreement known to all members of the security personnel provided in terms hereof.
- The Contractor acknowledges that JW shall always during the term of this agreement be entitled to monitor the Contractor's services, or cause them to be monitored, without prior notice to the Contractor.

1.4 CONDITIONS OF CONTRACT

The Contractor shall acquaint itself with any relevant wage regulating measures, and/or statutory enactment which may be in force, or which may be contemplated, affecting conditions of employment during the term of the agreement and shall give effect to the provisions of any such wage regulating measure and/or statutory enactment as they come into force.

The conditions contained in any agreement or mutual agreement mentioned in the definition of wage regulation measure shall be binding upon the Contractor whether it is a party to such agreement or mutual arrangement.

Where any wage regulating measure or statutory enactment in operation at the commencement date ceases to apply before the completion of the agreement and not be extended or substituted by another wage regulating measure, or statutory enactment, the Contractor shall continue to conform to the conditions of employment laid down in such lapsed wage regulating measure,

Salaries payable by the Contractor to its security personnel shall at no stage be less than those prescribed by any applicable wage determination in the 20.4 security industry, or in the absence thereof, in terms of the last applicable wage determination.

Whenever called upon to do so by JW, the Contractor shall produce proof to the satisfaction of JW of the wages/salaries of the various grades of security personnel employed by it and that all wages/salaries due to its security personnel have been paid.

The Contractor shall on or before the Commencement date provide JW with certified copies of its current grievance and disciplinary procedures.

1.5 SERVICE LEVELS

- The physical guarding service is required to be continuous throughout the duty periods and the Contractor must therefore ensure that replacements are timeously provided for any of its personnel being absent for whatever reason.
- The Contractor shall replace Security Officers, as and when required by either the Contract Company or on request of JW, reasons of which will be disclosed at the time.
- The Security Officer taking the first shift must report for duty at the stipulated time of commencement of duty and must remain at his / her post until duly relieved or until the end of his / her shift when no reliever is required.
- Should an Officer abandon his / her post without a proper relief (where applicable) the said Officer may be requested not to be deployed at any JW Sites in the future.

Furthermore, a penalty will be levied equal to the quoted security cost per shift. The Officer must immediately be replaced with another Officer of equal grade by the contractor.

- Sleeping on duty is not permitted or acceptable all Security Officers shall remain totally alert throughout their shifts.
- An Occurrence Book/Notebook, where applicable, will be provided by the Contractor wherein every Security Officer is to sign on duty when reporting for duty, inserting his/her name, identity number, PSIRA number, grade, and time of reporting for duty. At the completion of a shift, the same Officer shall "sign off duty" in the book by inserting his/her name, signature, and the time at which he/she reports off duty or was relieved (if applicable) by another Security Officer.
- Defacing / removal of pages in any Occurrence Book or Pocket Book or any other register utilised in the execution of duties is not permitted and will result in a stipulated penalty being levied against the Company. The Occurrence or Notebook or any other security related documentation will always remain the sole property of JW and may not be removed from such JW premises or Response vehicle, unless authorized by the JW's Security Manager or his / her representative or nominee.
- The Contractor will be responsible to ensure that Security Officers are well acquainted with the requirements of the security specifics. It will thus be necessary for Supervisors / Managers to have a high competency level to understanding and interpret SOP's and be familiar with locality layouts and operations. SOP's / officer duties will be drawn up in respect of each security functional area of responsibility. Such orders shall be readily available, and contractors will be responsible for instructing their personnel accordingly.
- The following Code of Ethics is applicable to the Contractor and his / her staff and should be read in conjunction with the PSIRA Code of Conduct, Code of Ethics for Security Officers

"In my capacity as a Security Officer contracted to prevent report and deter crime, I pledge:

- To protect life and property, prevent and reduce crime committed against JW property, assets, and staff, to which will be assigned.
- Abide by all PSIRA legislation.
- To carry out my duties with honesty and integrity and to maintain the highest moral principles,
- To discharge my duties faithfully, diligently, and dependably, and to uphold the by-laws, policies, and procedures of JW and that which protect the rights of others.
- To discharge my duties truthfully, accurately, and prudently without interference of personal feelings, prejudices animosities or friendships to influence my judgments.
- To report any violations of law or rule or regulation immediately to my supervisors.
- To respect and protect information considered confidential and privileged by my employer or the Municipality.
- To cooperate with all recognized and responsible law enforcement agencies within their jurisdiction.
- To accept no compensation, commission, gratuity, or other advantage without the knowledge and consent of my employer.
- To always conduct myself professionally, and to perform my duties in a manner that reflects credit upon myself, my employer, the security profession, and JW".

1.6 PENALTIES

In terms of clause 11 of the General Conditions of Contract JW is entitled to levy penalties, deductible from any amounts due to the Contractor for any of the occurrences referred to below:

- In the event of an armed officer being posted without a firearm or not in working order or without the necessary ammunition, protective gear or without a holster or without a firearm licence, or permit or authorization issued in terms of the Firearms Control Act No 60 of 2000 or an unarmed Officer being posted in place of the armed officer , a penalty shall be imposed by JW.
- Grade B Security Officers will be required for the Escort Services. Should it at any time during the term of this agreement or at any time, thereafter, be determined that ungraded security personnel or personnel of a lower grade than required by JW or with inadequate training or no training at all were or are being utilized, a penalty will be issued, and a letter will be issued to the contractor as a warning that they are in breach of contract.
- Provided, all overpayments made to the Contractor shall forthwith be recovered from the time the lower grade or untrained security personnel was/were supplied, and the matter shall then furthermore, should the agreement still be in force, be dealt with in terms of Service Level Agreement.
- In the event of Security Officer provided without standard required equipment or without the standard equipment being clean or in working order, or in the event of Johannesburg Water Security personnel or any other Johannesburg Water Staff member find problems as related in the penalty chart below, a penalty will be issued according to the following table: Chart illustrates penalties that will be issued to the Security Service Provider that is providing Specialized Tactical Services and breaches as indicated is found.
- Should the Contractor fail to provide additional resources and/or services required, within the specified time frames, it shall be liable to JW for a penalty of R2000.00 for each one (1) hour or portion thereof such additional resources and/or services is delayed. This will be the case irrespective of whether the cause of such delay is in the control of the Contractor or not.

1.7 REPORTING OF INCIDENTS AND WEEKLY REPORTS

- All incidents or accidents involving the death of or injury to any person including any criminal offence committed involving JW staff member or Contractor during an escort, shall forthwith be reported to the local police station and JW within two (2) hours after o has come to the attention of the Contractor.
- A detailed written report of all such incidents shall be presented to Johannesburg Water within twelve (12) hours after the occurrence of the said incident or accident. A penalty will be issued should the contractor fail to provide a full report in the given time frame. A list of names and telephone numbers of JW's controlling officers to whom the said incidents or accidents shall be reported will be made available to the Contractor on or before the Commencement date.
- Salient details of all incidents occurring on JW's premises shall be recorded immediately after the occurrence thereof in the occurrence book. Books for this purpose shall be made available by the Contractor at its own cost for the premises and

shall remain available for inspection by JW at any time in a prearranged office or enclosure on the premises. The pages of the occurrence book shall be numbered consecutively by the Contractor when implemented, and no pages shall be removed by any person for any reason whatsoever.

- A weekly detailed written report in respect of the premises shall be submitted to JW's Security Section every Thursday morning before 08:00am. A weekly meeting will be held every week, subject to agreement upon awarding of the contract between contractors and JW.
- Manager, Security Section or JW Security Operations Manager on or before the first working day of the following week. The report shall include full details of any accident or incidents which occurred during the preceding week, reports as may be requested by JW in the duty list, details of routine inspection visits, and any other information relating to the security situation on the premises.
- Notwithstanding anything to the contrary, JW may also, should it deem it necessary, request the Contractor to submit a detailed written report in respect of any incident/s (including shooting incident reports) or accident/s after it has occurred at the sites.
- The Contractor should investigate all incidents critical incidents with qualified investigators including the use of scientific equipment's such as polygraph, voice stress and other resources.
- Follow-up and comprehensive reports should be submitted within fourteen [14] days after the incidents has occurred.

1.8 The respective minimum legislative framework and not restricted to any other legislation:

- Air Services Licensing Act 115 of 1990
- Air Traffic and Navigation Services Company Act, No. 45 of 1993 and other related acts
- Control of Access to Public Premises and vehicle Act 53 of 1985
- Constitution of South Africa ACT 108 OF 1996
- Criminal Procedure Act 51 of 1977
- Critical Infrastructure Protection Act 8 of 2019
- Firearm control Act 60 of 2000
- Firearms Control Regulations, 2004
- Occupational Health and Safety Act 85 of 1993
- Performing Animals Protection Act 24 of 1935
- Private Security Industry Regulatory Act 56 of 2001
- Protection of Personal Information Act 4 of 2013

1.9 DURATION OF CONTRACT

Eight (08) months.

2. SPECIAL CONDITIONS

GENERAL NB

The attention of the tenderer is drawn to the fact that General Conditions of Contract shall apply, where applicable, to this contract.

1. DEFINITIONS:

- 1.1 That "Johannesburg Water (SOC) Ltd" shall herein after being referred to as "JW".
- 1.2 The "Managing Director" shall mean the Managing Director: Johannesburg Water (SOC) Ltd or his authorised representative.
- 1.3 "Vat" shall mean Value Added Tax in terms of the Value Added Tax Act 89 of 1991 as amended.
- 1.4 That "PSIRA" - Private Security Industry Regulatory Authority of which registration is required as a security service provider.
- 1.5 That "Ad-Hoc- Coverage" A period as stipulated by the JW's Security Manager during which a security service is provided at a specific site and/or of a specific nature.
- 1.6 That " Contractor" - The tenderers whose tenders have been accepted by JW and shall include the tenderer's legal personal representatives, heirs, successors, and assigns.

2. PRICE:

- 2.1 That "Standard Operating Procedures" (SOP) - A set of instructions covering those features of operations which lend themselves to a definite or standardized procedure without loss of effectiveness. The procedure is applicable unless ordered otherwise.
- 2.2 All price(s) tendered shall include the cost of all insurances, services, labour, equipment materials, etc. and be the net price after all discounts and settlement discount have been deducted. The net price/s shall be without any extra or additional charges to JW whatsoever.
- 2.3 A firm price tender will be preferred for the duration of the contract, for tender evaluation and budgeting purposes. Should a non-firm price be offered, the precise details of the price variables must be supplied on a separate addendum.

3 SURETY BOND

No surety bond shall be required in terms of this contract.

4. COMPLIANCE

4.1 COMPLIANCE WITH LEGISLATION AND SPECIFICATION

The Service Provider shall comply with all Municipal By-laws, and any other Laws, Regulations or Ordinances and shall give all notices and pay all fees required by the provisions of such By-laws and Regulations specified therein.

- 4.2. The Service Provider shall comply with all the requirements prescribed in the specification.
- 4.3 The contractor shall provide written proof of Registration of its Security Officers with Private Security Industry Regulation Authority and shall always submit an updated list of its officers with proof when requested.

- 4.4 The contractor shall provide written proof of Registration of his/her Company with Private Security Industry Regulation Authority, upon submitting the Tender Response SAFETY.

5. EMPLOYMENT OF LABOUR

The Contractor will be responsible for compliance with the provisions of all legislation governing the employment of Supervisors and Security Officers on JW sites / locations, including leave pay, sick leave, levies, workmen's compensation, unemployment insurance, etc. and in every other respect will fully comply with the provisions of the Basic Conditions of Employment Act, 1983 and the Wages Act 1957, Wage Determination for the Area concerned, as amended. The Contractor will particularly enforce the limitations placed upon hours of work including lunch breaks, as required by current legislation.

Without derogation from the generality of Clause 5.1, or from any other provision of this contract, the Service Provider shall at all times during the contract, comply in all respects with the safety and other requirements of the Occupational Health and Safety Act 85 of 1993 and the regulations applicable hereunder. The Service Provider must ensure that all relevant legislation is complied with in the employment of labour. The Contractor will be responsible for compliance with the provisions of all legislation governing the employment of Supervisors and Security Officers on JW sites / locations, including leave pay, sick leave, levies, workmen's compensation, unemployment insurance, etc. and in every other respect will fully comply with the provisions of the Basic Conditions of Employment Act, 1983 and the Wages Act 1957, Wage Determination for the Area concerned, as amended. The Contractor will particularly enforce the limitations placed upon hours of work including lunch breaks, as required by current legislation.

6. INSURANCE AND INDEMNIFICATION

- 6.1 In addition to any insurance required to be held by the Service Provider in terms of the Contract in terms of the Occupational Injuries and Diseases Act no. 130 of 1993, the Service Provider must be fully insured against all accidents, loss or damage arising out of the conditions or operation of the vehicles or execution of any work including all third-party risks. The Service Provider hereby indemnifies and agrees to keep indemnified throughout the period of the contract JW against all claims by third parties or the Service Provider's own employees resulting from the operations carried out by the Service Provider under this contract.
- 6.2 A current certificate of good standing in terms of the Compensation for Occupational Injuries and Diseases Act, 1993 must be furnished by the Service Provider within 21 days of notification of acceptance of the tender.
- 6.3 The Service Provider shall be liable for any damages or injury of whatever nature caused directly or indirectly because of his operations, to any of JW's or Municipal Government or Private Property or to his own vehicles and personnel.
- 6.4 Copies of such insurances and indemnifications must be supplied to JW within 21 days of notification of acceptance of the tender. The Contractor shall be liable for and indemnify JW against claims, suits, demands, or costs whatsoever arising from any injury or death to any person or damage or loss to any property sustained because of any action by the contractor's personnel whilst employed by the JW for the duration of the Contract. Where JW has suffered any loss or damage in respect of its plant,

Copies that must be supplied to JW within 21 days of notification of acceptance of the tender.

- Certified copy a valid Unemployment Insurance Fund (UIF)
- Certified copy Valid Compensation of injury Diseases Act (COIDA)
- A Certified copy of valid letter of good standing from the Private Security Sector Provident Fund. (PSSPF) or equivalent provident fund.
- A R 10 million minimum liability insurance cover that must be valid at the date of tender closure or A letter of intent from an insurance company for cover of minimum R10 million .In the case of a consortium or joint -venture submit R 10 million minimum professional indemnity insurance cover of the leading partner or A letter of intent from an insurance company for cover of minimum R10 million (cover should include but not limited to loss of asset ,injuries ,theft and vandalism of assets) should the requested professional indemnity cover or letter of intent from insurance company not be submitted and /or the minimum is below R10 million such bid will not be evaluated further or not be considered.

7. REMEDIES, BREACH, WHOLE AGREEMENT, WAIVER, VARIATION AND INDULGENCES

7.1 If the Service Provider or any person employed or associated with him or in the case of a Company, a Director or shareholder or person also associated with such Company, either directly or indirectly gives or offers to give any gratuity, reward or commission or other bribe to any person in the employ of JW this contract shall be avoidable at the instance of JW.

7.2 If the Service Provider has not complied with the Managing Director's requirements or if he is in breach of any of the Conditions of this contract and:

7.2.1 Fails to remedy such breach within 14 (fourteen) days of receipt of written notice requiring it to do so (or if not reasonably possible to remedy the breach within 14 (fourteen) days), within such further period as may be reasonable in the circumstances, provided that the Service Provider furnishes evidence within the period of 14 (fourteen) days reasonably satisfactory to JW, that it has taken whatever steps are available to it to commence remedying the breach), then the JW shall be entitled, without notice and in addition to any other remedy available to it at law or under this agreement, including obtaining an interdict, to cancel this agreement or to claim specific performance of any obligation whether or not the due date for performance has arrived, in either event without prejudice to JW's right to claim damages.

7.2.2 Should JW elect to cancel the contract then and in such instance a certificate presented by the Managing Director of JW shall constitute proof of the Service Provider's indebtedness to JW.

7.3 This agreement constitutes the entire agreement between the parties relating to the matter hereof.

7.4 No amendment or consensual cancellation of this agreement or any provision or term hereof or of any agreement, bill of exchange or other document issued or executed pursuant to or in terms of this agreement and no settlement of any dispute arising under this agreement and no extension of the time, waiver or relaxation or suspension of any of the provisions or terms of this agreement or of any agreement, bill of exchange or other document issued pursuant to or in terms of this agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or relaxation or suspension, which is so given or made, shall be strictly construed as relating to the matter in respect whereof it was made or given.

8. DISPUTES:

- 8.1 In the event of any dispute arising between JW and the Service Provider in connection with or arising out of the contract, it shall be referred to the Managing Director of JW who shall state his decision in writing and give notice of the same to the Service Provider within 28 days of the dispute having been submitted to the Managing Director of JW. Such decision shall be binding upon the Service Provider subject to clause.
- 8.2 Should the Service Provider be dissatisfied with the decision of the Managing Director he/she may, within 28 days after receiving notice of such decision, require that the issue or issues be referred to a single arbitrator to be agreed upon between the parties or, failing agreement, to be nominated by the Chairman of the Association of Arbitrators and any such reference shall be deemed to be submission to the arbitration of a single arbitrator in terms of the Arbitration Act, 1965. The award of the arbitrator shall be final and binding on both parties.
- 8.3 Not later than one week after receipt of notice calling for arbitration, JW may give notice to the Service Provider that the dispute or disputes be settled by Court of Law having jurisdiction.

9. PENALTIES FOR FAILURE TO DELIVER

In the event of a Specialised Security Tactical Officer being posted without a firearm or not in working order or without the necessary ammunition, protective gear or without a holster or without a firearm licence or permit or authorisation issued in terms of the Firearms Control Act No 60 of 2000-armed Specialised Tactical Officer being posted in place of the armed Specialised Tactical Officer, a penalty shall be imposed by JW.

Grade B Specialized Tactical Officer will be required for the Escort Services. Should it be that at any time during the term of this agreement or at any time thereafter, be determined that ungraded security personnel or personnel of a lower grade than required by JW or with inadequate training or no training at all were or are being utilized, a penalty will be issued and a letter will be issued to the contractor as a warning that they are in breach of contract.

Provided, all overpayments made to the Contractor shall forthwith be recovered from the time the lower grade or untrained security personnel was/were supplied and the matter shall then furthermore, should the agreement still be in force, be dealt with in terms of clause 20 of the Terms and Conditions of Contract.

In the event of Specialized Tactical Officer provided without standard required equipment or without the standard equipment being clean or in working order, or in the event of

Johannesburg Water Security personnel or any other Johannesburg Water Staff member find problems as related in the penalty chart below, a penalty will be issued according to the following table: Chart illustrates penalties that will be issued to the Security Service Provider that is providing Specialized Tactical Services and breaches as indicated is found: (see chart attached)

PENALTY CHART

Items	Penalty: Year One	Penalty: Year Two	Penalty: Year Three
Pen, means of telling the time, Registers not kept up to date or written out ahead of time, e.g.,	R 500, 00 per shift	R 550, 00 per shift	R 600, 00 per shift

Occurrence Books, Pocket Book			
Uniform or part of standard uniform which includes ID Cards, Handcuffs, Batons	R 500,00 per shift	R 550, 00 per shift	R 600,00 per shift
Uniform or part of standard uniform which includes ID Cards, Handcuffs, Batons the working condition of equipment.	R 500,00 per shift	R 550, 00 per shift	R 600,00 per shift
Base Radio, PTT and or Portable Radios as well as Cellular Phones not in a working condition. Specialised Tactical Services provider to ensure the working condition of equipment.	R 700,00 per shift	R 750,00 per shift	R 800,00 per shift
Firearms related issues.	R 2000,00 per S/O on shift	R 2050,00 per S/O on shift	R 2100,00 per S/O on shift
No Occurrence Book and pocketbook	R 700,00 per shift	R 750,00 per shift	R 800,00 per shift
Quadbike not in a working condition will be seen as not operational	R 4000,00 per shift	R 4050,00 per shift	R 4100,00 per shift
Security officers found not on site, deserting there point of duty or sleeping while on duty	R 4000,00 per Officer	R 4050,00 per Officer	R 4100,00 per Officer
Security officers found making use of heaters or stove plates while on site	R 1500,00 per shift	R 1550,00 per shift	R 1600,00 per shift
Security officers that have been found making illegal electrical connections on any JW site.	R 1500,00 per shift	R 1550,00 per shift	R 1600,00 per shift
Failing to provide incident reports and weekly reports	R 4000, 00 per 24-hour shift	R 4050, 00 per 24-hour shift	R 4100, 00 per 24-hour shift
Security Officers partaking in unlawful strikes and closing Johannesburg Water site	R 4000, 00 for each Officer	R 4050, 00 each Officer	R 4100, 00 each Officer
Security Officer on a go-slow and not performing security duties as required on site	R 24 000.00 each site	R25 000.00	R26 000.00
Security Officer arrested while on duty for committing or suspect of any offence on site.	R 24 000.00	R25 000.00	R26 000.00

10. EVALUATION PROCESS

The RFP evaluation process to be as follows

STAGE	DESCRIPTION
Stage 1	Mandatory Evaluation
Stage 2	Technical Evaluation

Stage 3	Administrative Evaluation
Stage 4	Pricing Evaluation and Preferencing

10.1 Stage 1: Mandatory Evaluation

These are the definitely non-negotiable criteria that must be part of the bid and submitted before RFP closing date and time.

NO.	MANDATORY CRITERIA	YES
1.	Compulsory briefing session	YES
2.	Signed and Completed Pricing Schedule as per award and or allocation strategy	YES
3.	PSIRA Registration Valid Certified company PSIRA registration certificate to be provided by the tenderer Or provide PSIRA registration number to be verified on the website	YES
4.	Control Room operating on 24-hours basis daily. Tenderer to provide proof of address confirming existence of such facility (Lease agreement or proof of ownership documents to be submitted).	YES
5	A copy of valid letter of Good Standing from PSIRA Or provide PSIRA registration number to be verified on the website	YES
7	Contractor to submit certified copy of valid company firearm licenses and Contractor to submit SAPS Central Firearm Database Register stamped and certified by SAPS.	YES
8	Contractor to submit valid ICASA Frequency Communication Licence under the name of the company or a letter of agreement from reputable supplier with the name of the company	YES
9	Contractor to submit proof of ownership of operational patrol quadbikes Proof of ownership should be in form of licenses in the name of the company if applicable. Or Proof of quadbike finance from respective financial service providers and letter of agreement if applicable Proof of letter for hired quadbikes if applicable	YES
10	The rates may not be below the Minimum Wage Rates in accordance with National Minimum Wage Act 9 of 2018 and PSIRA Rates as reflecting in the relevant annual Government Gazette.	YES
11	Contractor to submit valid Unmanned Aviation Systems Operating Certificate (UASOC) and Air Service Licence South African Civil Aviation Authority (SACAA)	YES
12	The contractor to provide Remote Pilot Drone certificates of personnel certified to operate drones	YES

NB: All certificates required to be certified not more than 90 days of the closing date.

NB: Bidders who fail to comply with the above mandatory requirement will be disqualified.

Note: Tenderers to indicate by ticking which region they are providing and offer for and also rank preferred region by ranking from **1 – 4** on the table below:

NORTH REGION	SERVICE TO BE RENDERED	OFFER (Yes/No)	PREFERRED REGION IN TERMS OF RANKING FROM 1-4
Region 1	Physical Security guarding		
Region 1.1	Provision of K9 Dog Unit		
Region 1.2	Provision of aerial surveillance with drones		
Region 2	Physical Security Guarding		
Region 3	Physical Security Guarding		
Region 4	Physical Security Guarding		
South Region	Service to be rendered		
Region 1	Physical Security guarding		
Region 1.1	Provision of K9 Dog Unit		
Region 2	Physical Security Guarding		
Region 3	Physical Security Guarding		
Region 4	Physical Security Guarding		

The bidders will only be evaluated on the regions that they submitted an offer for and will not be evaluated further on the regions that are indicated as “ No” on the table above

10.2 Stage 2: Technical Requirements

The following Technical or Functional criteria will be applicable.

PART 1: FOR REGION 1-3

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/ CLAUSE	MAX SCORE	SCORE
1.	Tenderer's experience with respect to provision of physical security services in the public sector	Supporting documents required include: - Contactable Reference Letters or - References on client	Years of Experience in respect to Provision of physical security guarding services. No experience	50	0

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/ CLAUSE	MAX SCORE	SCORE
		letterhead. NB: Contactable reference letter must be completed by the referee/previous client of the tenderer and included in the tender submission. Alternatively, the Clients letterhead may be provided if it complies with the functional requirements. A separate form must be completed for each reference as a requirement in the evaluation criteria. The information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including. blacklisting in participating in any future government tenders	or less than 2 years' experience 2years experience but less than 5 years' experience 5 Years' experience and more		
					30
					50

2	Tenderer's experience VALUES OF THE SECURITY SERVICES PROJECTS.	Experience must be accompanied or support by tangible proof of valid referral letters or contract, with contact person, email address, contact number, type of service, start date, end date, value of the contract (if the appointment letter or contract does not have contract value attach signed purchase order, remittance advice or any system generated proof of payment and completion letters)	Values of the contract	50	
			R 0 – R 14 999 999.99		0
			R 15 000 000.00- R44 999 999.00		30
			R 45 000 000 – R59 999 999.99		40
			R 60 000 000 and above		50

MINIMUM QUALIFYING SCORE	60
TOTAL	100
THE TENDERER MUST ACHIEVE THE MINIMUM OF 60 POINTS ON PART A IN ORDER TO BE CONSIDERED FOR FURTHER EVALUATION	

PART 2

REGION : 4

COMMUNITY ABLUTION FACILITIES

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
1.	Tenderer's experience with respect to provision of physical security services in the public sector	Supporting documents required include: - Contactable Reference Letters or - References on client letterhead. NB: Contactable reference letter must be completed by the referee/previous client of the tenderer and included in the tender submission. Alternatively, the Clients letterhead may be provided if it complies with the functional requirements. A separate form must be completed for each reference as a requirement in the evaluation criteria. The information provided will be verified and if found to be false or misrepresented, punitive measures will	Years of Experience in respect to Provision of physical security guarding services. Six months or less than 2 years' experience 2years experience but less than 5 years' experience 5 years' experience	50	30 45 50

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
		be instituted against the respective party including. blacklisting in participating in any future government tenders			
2	Tenderer's experience values of the security services projects.	Experience must be accompanied or support by tangible proof of valid referral letters or contract, with contact person, email address, contact number, type of service, start date, end date, value of the contract (if the appointment letter or contract does not have contract value attach signed purchase order, remittance advice or any system generated proof of payment and completion letters)	Values of the contract	50	
			Less than 1 million		0
			R1 000 000 but less than R2 000 000		30
			R 2 000 000 but less that R3 000 000		40
			R3 000 000 and above		50
MINIMUM QUALIFYING SCORE				60	
TOTAL				100	
THE TENDERER MUST ACHIEVE THE MINIMUM OF 60 POINTS ON PART A IN ORDER TO BE CONSIDERED FOR FURTHER EVALUATION					

10.3 Stage 3: Price and Preferencing

Bidders are required to price in full for the Region where they have provided an offer: The specific goals for preference points applicable for this RFP are stated on MBD 6.1.

TENDER FORM AND PRICE SCHEDULES

To: Johannesburg Water (SOC) Ltd.

Having examined the Tender documents including Addenda Nos _____ [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer **physical guarding ,drone surveillance ,armed response service, patrols , searching ,investigation and reporting of incidents on a month to month basis for the period of eight [08] months** as specified in conformity with the said RFP documents and as may be

ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

Details of my / our offer are / are as follows:

We undertake, if our Tender is accepted, execute the contract in accordance with the requirements as specified.

We agree to abide by this Tender for a period of ninety (90) days from the date fixed for Tender opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that Johannesburg Water is not bound to accept the lowest or any tender it may receive, and that the contract may be awarded in whole or in part and to more than one tenderer.

Should my/our tender be successful, it be understood that a contract will come into existence as a once off contract which will commence from the date indicated in the letter of acceptance.

11. SCHEDULE OF PRICES:

The evaluation on price alteration will be conducted as follows:

11.1. Where the tender award strategy is to evaluate and award per item or category, the following must apply:

- (i) If there is an alteration on the rate but no alteration on the total for the item or category, the bidder will not be disqualified.
- (ii) If there is an alteration on the total for the item/s without authentication, bidders will only be disqualified for alteration per item or category.

11.2 Where the tender award strategy is to evaluate and award total bid offer, the following must apply:

- (i) If there is an alteration on the rate, total for the line item, sub-total/ sum brought/carried forward for the section but no alteration on the total bid offer, the bidder will not be disqualified.

- (ii) If there is an alteration on the total bid offer on form of offer, then the amount in words must be considered or vice-versa.
- (iii) If there is an unauthenticated alteration on the total bid offer and the amount in words is not authenticated the bidders will be disqualified for the entire tender.

11..3. Where the tender pricing schedule or bill of quantities is requesting rates/price from bidder/s without providing a total, the following will apply:

- (i) If there is an unauthenticated alteration on the unit rate/price the bidder must be disqualified.

12. SCHEDULE OF PRICES

The evaluation on price alteration will be conducted as follows:

12.1 Where the tender award strategy is to evaluate and award per item or category, the following must apply:

- (i) If there is an alteration on the rate but no alteration on the total for the item or category, the bidder will not be disqualified.
- (ii) If there is an alteration on the total for the item/s without authentication, bidders will only be disqualified for alteration per item or category.

12.2 Where the tender award strategy is to evaluate and award total bid offer, the following must apply:

- (i) If there is an alteration on the rate, total for the line item, sub-total/ sum brought/carried forward for the section but no alteration on the total bid offer, the bidder will not be disqualified.
- (ii) If there is an alteration on the total bid offer on form of offer, then the amount in words must be considered or vice-versa.
- (iii) If there is an unauthenticated alteration on the total bid offer and the amount in words is not authenticated the bidders will be disqualified for the entire tender.

12..3. Where the tender pricing schedule or bill of quantities is requesting rates/price from bidder/s without providing a total, the following will apply:

- (i) If there is an unauthenticated alteration on the unit rate/price the bidder must be disqualified.

Tenderer to complete the below Bill of Quantities below:

JOHANNESBURG NORTH

NORTH REGION : 1

HIGH CRITICAL INFRASTRUCTURE

[WASTEWATER TREATMENT WORKS]

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day/Night Shift	4			
Grade C: Unarmed Guard	Day/Night Shift	20			
4x4 Quadbike	Day/Night Shift	3			
Shotguns/ pump action	Day/Night Shift	3			
Hand Radios	Day/Night Shift	14			
Rechargeable Maglight/Torch	Day/Night Shift	9			
Set of Handcuffs	Day/Night Shift	15			
Handguns/Firearms	Day/Night Shift	4			
Occurrence Register	Day/Night Shift	4			
Bullet Proof Vest	Day/Night Shift	14			
Guard monitoring System (Clocking	Day/Night Shift	40			

Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugelo Mahlaba (Chief financial Officer and Executive Director) Mr Siphos Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela,
Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Points)					
Handheld Metal Detectors	Day/Night Shift	4			
Access Control Registers	Day/Night Shift	4			
Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)	Day/Night Shift	4			
Total for eight months Excluding VAT					
VAT @ 15%					
Total Including VAT					

NORTH REGION : 1.1

HIGH CRITICAL INFRASTRUCTURE WASTEWATER TREATMENT WORKS

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Dog Handler	Day/Night Shift	6			
K9 Dogs	Day/Night Shift	6			
Complete Dog Kennels	Day/Night Shift	4			
Total for eight months Excluding VAT					
VAT @ 15%					
Total Including VAT					

Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugetlo Mahlaba (Chief financial Officer and Executive Director) Mr Sipho Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela,
Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

SOUTH REGION : 1.2

**HIGH CRITICAL INFRASTRUCTURE
WASTEWATER TREATMENT WORKS**

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Drone Pilot Operator	Day/Night Shift	4			
Thermal Aerial Surveillance Drone	Day/Night Shift	2			
Fully Automated Artificial Intelligence Data Processing set up and configuration		2			
data analysis for 1 hectare.		2			
Total for eight months Excluding VAT					
VAT @ 15%					
Total Including VAT					

NORTH REGION : 2

MEDIUM RISK :

[DEPOTS, RESERVOIRS, WATER AND SEWER PUMP STATIONS]

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day/Night Shift	22			
Grade C: Unarmed Guard	Day/Night Shift	56			

Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugelo Mahlaba (Chief financial Officer and Executive Director) Mr Siphon Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela,
Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Hand Radios	Day/Night Shift	23			
Rechargeable Maglight/Torch	Day/Night Shift	29			
Set of Handcuffs	Day/Night Shift	27			
Handguns/Firearms	Day/Night Shift	19			
Occurrence Register	Day/Night Shift	13			
Handheld Metal Detectors	Day/Night Shift	19			
Bullet Proof Vest	Day/Night Shift	22			
Guard monitoring System (Clocking Points)	Day/Night Shift	260			
Access Control Registers	Day/Night Shift	20			
Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)	Day/Night Shift	10			
Total for eight months Excluding VAT					
VAT @ 15%					
Total Including VAT					

NORTH REGION : 2

MEDIUM RISK :

[DEPOTS, RESERVOIRS, WATER AND SEWER PUMP STATIONS

Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugelo Mahlaba (Chief financial Officer and Executive Director) Mr Siphso Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela,
Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day and Night	1			
Grade C: Unarmed Guard	Day and Night	1			
Handgun/ Firearm	Day and Night	1			
Shotgun/ pump action	Day and Night	1			
Radio PTT (GSM)	Day and Night	1			
Torches/ Maglight	Day and Night	1			
Set of Handcuffs	Day and Night	1			
Occurrence Book	Day and Night	1			
Access Control Register	Day and Night	1			
Handheld Metal Detector	Day and Night	1			
Guard monitoring System (Clocking Points)	Day and Night	1			
Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)	Day and Night	1			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgaugelo Mahlaba (Chief financial Officer and Executive Director) Mr Siphos Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela,
Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

NORTH REGION : 3

MEDIUM RISK

[DEPOTS, RESERVOIRS, WATER AND SEWER PUMP STATIONS]

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day/Night Shift	4			
Grade C: Unarmed Guard	Day/Night Shift	10			
Hand Radios	Day/Night Shift	18			
Rechargeable Maglight/Torch	Day/Night Shift	23			
Set of Handcuffs	Day/Night Shift	22			
Handguns/Firearms	Day/Night Shift	5			
Handheld Metal Detectors	Day/Night Shift	8			
Occurrence Register	Day/Night Shift	11			
Bullet Proof Vest	Day/Night Shift	8			
Guard monitoring System (Clocking Points)	Day/Night Shift	75			
Access Control Registers	Day/Night Shift	10			
Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)	Day/Night Shift	5			
Total per year Exclude VAT					

Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
Mr Kgauelo Mahlaba (Chief financial Officer and Executive Director) Mr Siphso Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,
Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela,
Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
VAT @ 15%					
Total Include VAT					

NORTH REGION : 3

**MEDIUM RISK
[DEPOTS, RESERVOIRS, WATER AND SEWER PUMP STATIONS]**

AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day and Night	1			
Grade C: Unarmed Guard	Day and Night	1			
Handgun/ Firearm	Day and Night	1			
Shotgun/ pump action	Day and Night	1			
Radio PTT (GSM)	Day and Night	1			
Torches/ Maglight	Day and Night	1			
Set of Handcuffs	Day and Night	1			
Occurrence Book	Day and Night	1			
Access Control Register	Day and Night	1			
Handheld Metal Detector	Day and Night	1			
Guard monitoring System (Clocking Points)	Day and Night	1			
Visitors Access Control Management	Day and Night	1			

Directors:

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Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),
Johannesburg Water SOC Ltd
Registration Number: 2000/029271/30

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
System Devices (Vehicle disc, ID and licence card scanning devices)					
Guard House	Day and Night	1			
Excluding VAT					
VAT @ 15%					
Total Including VAT					

NORTH REGION : 4

LOW RISK

COMMUNITY ABLUTION FACILITIES

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade C: Unarmed Guard	Day/Night Shift	20			
Hand Radios	Day/Night Shift	6			
Rechargeable Maglight/Torch	Day/Night Shift	7			
Set of Handcuffs	Day/Night Shift	6			
Occurrence Register	Day/Night Shift	4			
Total per year Exclude VAT					
VAT @ 15%					
Total Include VAT					

Directors:

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AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade C: Unarmed Guard	Day and Night	1			
Radio PTT (GSM)	Day and Night	1			
Torches/ Maglight	Day and Night	1			
Set of Handcuffs	Day and Night	1			
Occurrence Book	Day and Night	1			
Access Control Register	Day and Night	1			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

Directors:

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JOHANNESBURG SOUTH

SOUTH REGION : 1

HIGH CRITICAL INFRASTRUCTURE

[WASTEWATER TREATMENT WORKS]

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day/Night Shift	8			
Grade C: Unarmed Guard	Day/Night Shift	46			
4x4 Quadbike	Day/Night Shift	5			
Shotguns/ pump action	Day/Night Shift	5			
Hand Radios	Day/Night Shift	28			
Rechargeable Maglight/Torch	Day/Night Shift	25			
Set of Handcuffs	Day/Night Shift	24			
Handguns/Firearms	Day/Night Shift	4			
Occurrence Register	Day/Night Shift	4			
Bullet Proof Vest	Day/Night Shift	18			
Guard monitoring System (Clocking Points)	Day/Night Shift	85			
Handheld Metal Detectors	Day/Night Shift	8			
Access Control Registers	Day/Night Shift	4			
Visitors Access Control	Day/Night Shift	4			

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ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Management System Devices (Vehicle disc, ID and licence card scanning devices)					
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

SOUTH REGION : 1.1

HIGH RISK CRITICAL INFRASTRUCTURE

WASTEWATER TREATMENT WORKS

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Dog Handler	Day/Night Shift	10			
K9 Dogs	Day/Night Shift	10			
Complete Dog Kennels	Day/Night Shift	6			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

Directors:

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SOUTH REGION : 2

**MEDIUM RISK
[DEPOTS]**

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day/Night Shift	10			
Grade C: Unarmed Guard	Day/Night Shift	30			
Hand Radios	Day/Night Shift	13			
Rechargeable Maglight/Torch	Day/Night Shift	14			
Set of Handcuffs	Day/Night Shift	19			
Handguns/Firearms	Day/Night Shift	5			
Handheld Metal Detectors	Day/Night Shift	10			
Occurrence Register	Day/Night Shift	6			
Bullet Proof Vest	Day/Night Shift	10			
Guard monitoring System (Clocking Points)	Day/Night Shift	75			
Access Control Registers	Day/Night Shift	19			
Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)	Day/Night Shift	6			
Total Excluding VAT					

Directors:

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ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
VAT @ 15%					
Total Including VAT					

SOUTH REGION : 2

**MEDIUM RISK
[DEPOTS]**

AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day and Night	1			
Grade C: Unarmed Guard	Day and Night	1			
Handgun/ Firearm	Day and Night	1			
Radio PTT (GSM)	Day and Night	1			
Torches/ Maglight	Day and Night	1			
Set of Handcuffs	Day and Night	1			
Occurrence Book	Day and Night	1			
Access Control Register	Day and Night	1			
Handheld Metal Detector	Day and Night	1			
Guard monitoring System (Clocking Points)	Day and Night	1			
Visitors Access Control Management System Devices (Vehicle disc, ID and	Day and Night	1			

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ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
licence card scanning devices)					
Guard House	Day and Night	1			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

SOUTH REGION : 3

MEDIUM RISK

[WATER AND SEWER PUMP STATIONS, TOWERS AND RESERVOIR]

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day/Night Shift	4			
Grade C: Unarmed Guard	Day/Night Shift	30			
Hand Radios	Day/Night Shift	10			
Rechargeable Maglight/Torch	Day/Night Shift	14			
Set of Handcuffs	Day/Night Shift	10			
Rifles	Day/Night Shift	2			
Handheld Metal Detectors	Day/Night Shift	2			
Occurrence Register	Day/Night Shift	9			
Bullet Proof Vest	Day/Night Shift	4			

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ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Guard monitoring System (Clocking Points)	Day/Night Shift	40			
Access Control Registers	Day/Night Shift	4			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

SOUTH REGION : 3

AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AN WHEN REQUIRED

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade B: Armed Guard	Day and Night	1			
Grade C: Unarmed Guard	Day and Night	1			
Handgun/ Firearm	Day and Night	1			
Radio PTT (GSM)	Day and Night	1			
Torches/ Maglight	Day and Night	1			
Set of Handcuffs	Day and Night	1			
Occurrence Book	Day and Night	1			
Access Control Register	Day and Night	1			
Handheld Metal Detector	Day and Night	1			
Guard monitoring System (Clocking	Day and Night	1			

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ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Points)					
Visitors Access Control Management System Devices (Vehicle disc, ID and licence card scanning devices)	Day and Night	1			
Guard House	Day and Night	1			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

SOUTH REGION : 4
LOW RISK
[COMMUNITY ABLUTION FACILITIES]

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade C: Unarmed Guard	Day/Night Shift	6			
Hand Radios	Day/Night Shift	3			
Rechargeable Maglight/Torch	Day/Night Shift	3			
Set of Handcuffs	Day/Night Shift	3			
Occurrence Register	Day/Night Shift	3			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

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SOUTH REGION : 4

LOW RISK

COMMUNITY ABLUTION FACILITIES

AD-HOC SECURITY DEPLOYMENT AND EQUIPEMENTS AS AND WHEN REQUIRED

ITEM DESCRIPTION	SHIFT	QUANTITY	RATE PER MONTH PER UNIT	TOTAL PER MONTH	TOTAL FOR EIGHT [08] MONTHS
Grade C: Unarmed Guard	Day and Night	1			
Radio PTT (GSM)	Day and Night	1			
Torches/ Maglight	Day and Night	1			
Set of Handcuffs	Day and Night	1			
Occurrence Book	Day and Night	1			
Total Excluding VAT					
VAT @ 15%					
Total Including VAT					

10.4 Stage 4: Administrative Compliance:

The following will be checked on the recommended bidder/s:

NO.	REFERENCE TO TENDER DOCUMENT	DESCRIPTION	REQUIREMENT
1.	MBD 1	Invitation to Bid Form	Completed and signed MBD 1 Form.
2.	CSD	Central Supplier Database Registration	Provide proof of CSD registration. Complete MAAA number on cover page or copy of CSD report.

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NO.	REFERENCE TO TENDER DOCUMENT	DESCRIPTION	REQUIREMENT
3	MBD 3.1	Pricing Schedule –Firm Prices (Purchases)	Completed MBD 3 Form.
4.	MBD 4	Declaration of Interest	Completed and signed MBD 4 Form.
5.	MBD 5	Declaration of Procurement Above R10m (All Applicable Taxes Included)	Completed and signed MBD 5 Form.
6.	MBD 6.1	Preference Points Claim in Terms of The Preferential Procurement Regulations 2022	Completed and signed MBD 6.1 Form.
7.	MBD 8	Declaration of Bidder's Past Supply Chain Management Practices	Completed and signed MBD 8 Form.
8.	MBD 9.	Certificate of Independent Determination	Completed and signed MBD 9 Form.

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CONTACTABLE REFERENCE

To Johannesburg Water (SOC) Ltd

I, the undersigned being duly authorized to do so, hereby furnish a reference to Johannesburg Water relative to the provision of physical guarding services, k9 dog unit, aerial drone surveillance and including ad-hoc security services on an as and when required basis not exceeding 08 months

Name of Tenderer:

Description of Services provided in relation to scope of work or criteria 1 of evaluation

.....
.....
.....

Duration: Period when the Goods / Services were provided:

Start date: Year-Month-Day

End date: Year-Month-Day:

Contract Value: R.....

Name of authorised person:

Signature: **Date**

Telephone/Mobile:

Email:

Completed on behalf (Name of Client)

NB: This document must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. A separate form must be completed for each reference as required in the evaluation criteria. Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.

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Telephone/Mobile:

Email:

Completed on behalf (Name of Client)

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Stage 3: The responses will be evaluated on the **80/20 preference point's principle**. 80 Points Price and 20 Points Specific Goals. Pricing schedule to be completed fully by the bidder. Bidders who failure to quote or complete the pricing schedule as per this requirement will be disqualified. The required proof for claiming points for specific goals is as follows:

The specific goals allocated points in terms of this tender	Number of points Allocated (80/20 system)	Number of points claimed. (80/20 system) (To be completed by the tenderer)
Business owned by 51% or more – Women	10	
SMME (EME or QSE) owned by 51% or more - Black People	10	
Total	20	

SPECIFIC GOALS – ANY ONE OR A COMBINATION OF ANY	MEANS OF VERIFICATION THAT MUST BE SUBMITTED OR A COMBINATION THEREOF TO PROVIDE POINTS CLAIMED
Business owned by 51% or more-Women	- Valid BBBEE Certificate issued by SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath, OR - CIPC registration document showing percentage of ownership and share certificate where applicable

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SPECIFIC GOALS – ANY ONE OR A COMBINATION OF ANY	MEANS OF VERIFICATION THAT MUST BE SUBMITTED OR A COMBINATION THEREOF TO PROVIDE POINTS CLAIMED
SMME (EME or QSE) owned by 51% or more - Black People	BEE Certificate issued by SANAS accredited verification agency, DTI BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath.

Note: A tenderer failing to submit proof of specific goals claimed as per the tender conditions may not be disqualified but only points for price will be allocated and zero points for specific goals.

AWARDING STRATEGY

The intention is to award to the highest scoring tenderer per region in terms of price and specific goals who meets the minimum requirements for that region.

Tenderers will only be awarded one region irrespective of being the highest preference-ranking Tenderer in other regions, unless JW cannot award the region to another Tenderer in which case, JW can then award more than one region to the next highest scoring Tenderer.

ALLOCATION STRATEGY

Tenderers will only be allocated one region irrespective of being the highest preference-ranking Tenderer in other region, unless JW cannot allocate an area to another Tenderer in which case, JW can then allocate more than one region to a Tenderer that has demonstrated that they have fully met JW capacity requirements for that area and is the highest scoring Tenderer in that area.

In the Pricing Schedule, the Tenderer is to rank their preferred area 1 – 4 if tendering for more than one region and if the Tenderer is the highest preference ranking tenderer in more

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than one region, the Tenderer's preferred region will be used to determine which region to allocate to the tenderer.

Johannesburg Water therefore reserves the right to award a region to a Tenderer that is not the highest preference-ranking Tenderer if the highest preference – ranking Tenderer has been awarded another region to satisfy objective criteria.

RETURNABLE DOCUMENTS

The following documents **must** be returned together with this Request for Pricing:

- 1.1. This request for pricing document must be completed and submitted with pricing or quotation.
- 1.2. Proof of points claimed for specific goal must be submitted to qualify for Specific Goals points.
- 1.3. Complete and sign the following Municipal Bidding Documents (MBD).
 - 1.3.1. MBD 3.1 Firm Price(s) Purchase
 - 1.3.2. MBD 4 form (Declaration of Interest).
 - 1.3.3. MBD 5 form (declaration for procurement above R10 million (Incl. VAT).
 - 1.3.4. MBD 6.1 Form (Preference points claim form).
 - 1.3.5. MBD 8 (Declaration of Bidder's Past Supply Chain Management Practices)
 - 1.3.6. MBD 9 (Certificate of Independent Bid Determination).
- 1.4. Latest municipal account/statement not older than three months or valid lease agreement for both the company and all active Directors.
- 1.5. The required documentary evidence for functionality or technical evaluation (where Applicable).
- 1.6. CIDB Certificate

2. GENERAL TERMS AND CONDITIONS

Directors:

Ms Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),
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Price(s) quoted must be valid for ninety (90) days from date of your offer.

Price(s) quoted **must** be firm for the duration of the contract and must be inclusive of VAT.

Bidders will be afforded a period of two (2) days to complete the following returnable documents (MBD 4, MBD 8 and MBD 9) in instances where such forms are incomplete.

Bidders who did not submit municipal statement of account or valid lease agreement for both the company and all active directors will be afforded a period of two (2) days to submit. In a case where the company or active Directors have municipal commitments overdue for more than 90 days, they will be offered three (3) days to settle their overdue amounts or submit proof of an arrangement agreed to between that municipality and that company or Director.

SPECIAL CONDITIONS

1. DEFINITIONS:

- 1.1 That "Johannesburg Water (SOC) Ltd" shall herein after being referred to as "JW".
- 1.2 The "Managing Director" shall mean the Managing Director: Johannesburg Water (Soc) Ltd or his authorized representative.
- 1.3 "Vat" shall mean Value Added Tax in terms of the Value Added Tax Act 89 of 1991 as amended.

2. PRICE:

- 2.1 All prices shall exclude Value Added Tax (VAT) at the standard rate as gazette from time to time by the Minister of Finance in terms of the Value Added Tax Act 89 of 1991 as amended.
- 2.2 All price(s) tendered shall include the cost of all insurances, services, labor, equipment, materials, etc. and be the net price after all discounts and settlement discount have been deducted. The net price/s shall be without any extra or additional charges to JW whatsoever.
- 2.3 A firm price will be acceptable.
- 2.4 Prices must include cost of supply, delivery, installation and commissioning as per technical specification.

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Mr Kefiloe Mokoena

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Registration Number: 2000/029271/30

- 3. SURETY BOND:** 3.1 No surety bond shall be required in terms of this contract.
- 4. COMPLIANCE WITH LEGISLATION AND SPECIFICATION:**
- 4.1 The Service Provider shall comply with all Municipal By-laws, and any other Laws, Regulations or Ordinances and shall give all notices and pay all fees required by the provisions of such By-laws and Regulations specified therein.
- 4.2 The Service Provider shall comply with all the requirements prescribed in the specification.
- 4.3 Equipment must meet SANS requirements. The service provider must issue Certificate of Compliance for the electrical works in line with SANS 10142-1
- 5. SAFETY:** 5.1 Without derogation from the generality of Clause 4.1, or from any other provision of this contract, the Service Provider shall at all times during the contract, comply in all respects with the safety and other requirements of the Occupational Health and Safety Act 85 of 1993 and the regulations applicable hereunder.
- 6. EMPLOYMENT OF LABOUR:** 6.1 The Service Provider must ensure that all relevant legislation is complied with in the employment of labour.
- 7. INSURANCE AND INDEMNIFICATION:**
- 7.1 In addition to any insurance required to be held by the Service Provider in terms of the Contract in terms of the Occupational Injuries and Diseases Act no. 130 of 1993, the Service Provider must be fully insured against all accidents, loss or damage arising out of the conditions or operation of the vehicles or execution of any work including all third-party risks. The Service Provider hereby indemnifies and agrees to keep indemnified throughout the period of the contract JW against all claims by third parties or the Service Provider's own employees resulting from the operations carried out by the Service Provider under this contract.
- 7.2 A current certificate of good standing in terms of the Compensation for Occupational Injuries and Diseases Act, 1993 must be furnished by the Service Provider within 21 days of notification of acceptance of the tender.
- 7.3 The Service Provider shall be liable for any damages or injury of whatever nature caused directly or indirectly as a result of his operations, to any of JW's or Municipal Government or Private

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Property or to his own vehicles and personnel.

- 7.4 Copies of such insurances and indemnifications must be supplied to JW within 21 days of notification of acceptance of the tender.

**8. REMEDIES,
BREACH, WHOLE
AGREEMENT,
WAIVER,
VARIATION AND
INDULGENCES**

- 8.1 If the Service Provider or any person employed or associated with him or in the case of a Company, a Director or shareholder or person also associated with such Company, either directly or indirectly gives or offers to give any gratuity, reward or commission or other bribe to any person in the employ of JW this contract shall be avoidable at the instance of JW.

- 8.2 If the Service Provider has not complied with the Managing Director's requirements or if he is in breach of any of the Conditions of this contract and:

- 8.2.1 Fails to remedy such breach within 14 (fourteen) days of receipt of written notice requiring it to do so (or if not reasonably possible to remedy the breach within 14 (fourteen) days), within such further period as may be reasonable in the circumstances, provided that the Service Provider furnishes evidence within the period of 14 (fourteen) days reasonably satisfactory to JW, that it has taken whatever steps are available to it to commence remedying the breach), then the JW shall be entitled, without notice and in addition to any other remedy available to it at law or under this agreement, including obtaining an interdict, to cancel this agreement or to claim specific performance of any obligation whether or not the due date for performance has arrived, in either event without prejudice to JW's right to claim damages.

- 8.2.2 Should JW elect to cancel the contract then and in such instance a certificate presented by the Managing Director of JW shall constitute proof of the Service Provider's indebtedness to JW.

- 8.3 This agreement constitutes the entire agreement between the parties relating to the matter hereof.

- 8.4 No amendment or consensual cancellation of this agreement or any provision or term hereof or of any agreement, bill of exchange or other document issued or executed pursuant to or in terms of this agreement and no settlement of any dispute

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arising under this agreement and no extension of the time, waiver or relaxation or suspension of any of the provisions or terms of this agreement or of any agreement, bill of exchange or other document issued pursuant to or in terms of this agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or relaxation or suspension, which is so given or made, shall be strictly construed as relating to the matter in respect whereof it was made or given.

9. DISPUTES:

9.1 In the event of any dispute arising between JW and the Service Provider in connection with or arising out of the contract, it shall be referred to the Managing Director of JW who shall state his decision in writing and give notice of the same to the Service Provider within 28 days of the dispute having been submitted to the Managing Director of JW. Such decision shall be binding upon the Service Provider subject to clause 9.2

9.2 Should the Service Provider be dissatisfied with the decision of the Managing Director he/she may, within 28 days after receiving notice of such decision, require that the issue or issues be referred to a single arbitrator to be agreed upon between the parties or, failing agreement, to be nominated by the Chairman of the Association of Arbitrators and any such reference shall be deemed to be submission to the arbitration of a single arbitrator in terms of the Arbitration Act, 1965. The award of the arbitrator shall be final and binding on both parties.

9.3 Not later than one week after receipt of notice calling for arbitration, JW may give notice to the Service Provider that the dispute or disputes be settled by Court of Law having jurisdiction.

10. SCOPE OF CONTRACT:

10.1 The main objective of the project is to Repair Head of works MV Substation, 2 x Motor control Stations (MCC), replace cables in the Head of Works PLC Room and service / repair Standby Diesel Generator at the Bushkoppie Wastewater Treatment Works in line with the latest Johannesburg Water Particular Generic Specifications and applicable standards.

10.2 The Service Provider shall be required to offer 12-month warranty for all new items, 6-month warranty for all repaired items and on workmanship.

11. DURATION:

11.1 Once off delivery to Langlaagte Depot. (2 Link Road,

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Langlaagte, Johannesburg).

- | | | |
|---|------|--|
| <u>12. QUANTITIES</u> | 12.1 | Quantities shall be as per Bill of Quantities. Items which are practical to re-measure shall be remeasured for the purposes of payment. |
| <u>13. PLACE AND TIME OF DELIVERIES:</u> | 13.1 | Delivery shall be at Bushkoppie Wastewater Treatment Works during normal working hours, 08h00 to 15h00 weekdays. |
| <u>14.SAMPLES:</u> | 14.1 | Not required |
| <u>15. TENDER VALIDITY:</u> | 15.1 | The Tender shall be valid for a period of ninety (90) days from the date of closing of Tenders. |
| <u>16. ADJUDICATION OF TENDERS:</u> | 16.1 | The highest, lowest or any tender will not necessarily be accepted by JW.
JW reserves the right to adjudicate the Tender to JW's best interest and it is not necessarily intended to award the Contract to only one Service Provider. |
| <u>17. ACCEPTANCE OF TENDER:</u> | 17.1 | A valid and binding contract shall be concluded at the time when the Service Provider receives an official appointment letter and sign letter of acceptance at the offices of JW after the Service Provider where he/she will enter into a contract with JW with the term and conditions packaged in this document. |
| <u>18. COMPLETENESS:</u> | 18.1 | Failure by the tenderer to complete in full the required information regarding their proposal will render the tender liable to rejection on the grounds of being incomplete. |
| <u>19 QUALITY AND GUARANTEE</u> | 19.1 | The Service Provider shall not be relieved of his obligations with respect to the sufficiency of the materials, workmanship and quality of the goods by reason of no obligation having been taken thereto by JW's representative at the time the goods were delivered. |
| | 19.2 | If at any time, as stipulated in the contract, but not exceeding twelve (12) months after delivery, JW is dissatisfied with the goods or with any part thereof on account of materials being faulty or of inferior quality of workmanship or bad design or on account of the goods not being in strict accordance with the |

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contract specifications; the Service Provider shall immediately remedy the said defects free of cost to JW. Should the Service Provider delay remedial work in excess of the time stipulated by JW's representative, JW may have such remedial work executed at the Service Provider's expense.

- 19.3 The risk of all goods purchased by JW from the Service Provider under this contract shall remain with the Service Provider until such time the goods have been delivered to JW.
- 19.4 If any dispute arises between JW and the Service Provider in relation with the quality and guarantee of the goods, either party may give the other a notice in writing of the existence of such dispute as stipulated in Clause 9.1.

20. PENALTIES FOR FAILURE TO DELIVER

- 20.1 If the Service Provider fails to deliver the required quantity of product by the due date agreed upon: a penalty of 5% (five) shall be applied for the total value of that specific order where delivery conditions were not met. Alternatively, Johannesburg Water reserves the right to purchase the product elsewhere and to deduct any extra expense in excess of the tender rates so incurred from any sum due under this tender or recover the amount from the Service Provider as debt.
- 20.2 No liability in terms of Clause 20.1 shall attach to the Service Provider if he shall prove to the satisfaction of the Engineer that the delivery has been delayed or become impossible due to fire, war, riot, strikes, Natural Disasters, lockout, accident or other unforeseen occurrences or circumstances beyond the Service Providers control, provided, however, that in all cases the Service Provider has notified Johannesburg Water in writing within 24 (Twenty-four) hours of it first coming to the Service Provider's notices, that delivery will be delayed or become impossible for the abovementioned reasons.

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PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

Name of Bidder.....	Bid Number.....
Closing Time	Closing Date

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

- Required by: ...Johannesburg Water.....
- At: ...Various JW sites.....
- Brand and Model
- Country of Origin

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** “all applicable taxes” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months?**YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

***YES / NO**

1 Are you by law required to prepare annual financial statements for auditing?

1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

.....

.....

***YES / NO**

2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?

2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

2.2 If yes, provide particulars.

.....

.....

.....

.....

* Delete if not applicable

awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?

***YES / NO**

3.1 If yes, furnish particulars

.....

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

***YES / NO**

4.1 If yes, furnish particulars

.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
 Signature

.....
 Date

.....
 Position

.....
 Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value below R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- a) Price; and
- b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to

preferences, in any manner required by the organ of state.

2. DEFINITIONS

- a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in Table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20

or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points Allocated (80/20 system)	Number of points claimed. (80/20 system) (To be completed by the tenderer)
Business owned by 51% or more –Women	10	
SMME (EME or QSE) owned by 51% or more - Black People	10	
Total	20	

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm.....

5.2 Company registration number:

5.3 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

5.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:_____that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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Signature

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Date

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Position

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Name of Bidder

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