



a world class African city



City of Johannesburg

Johannesburg Water SOC Ltd

Turbine Hall
65 Ntengi Piliso Street
Newtown
Johannesburg

Johannesburg Water
PO Box 61542
Marshalltown
2107

Tel +27(0) 11 688 1400
Fax +27(0) 11 688 1528

www.johannesburgwater.co.za

REQUEST FOR INFORMATION

RFI NUMBER:	RFI 14/08/2025	CLOSING DATE:	18/08/2025 @16:00
DESCRIPTION:	HIRE AND SERVICING OF CHEMICAL TOILETS FOR IMPAIRED PERSONNEL TO VARIOUS AREAS WITHIN THE COJ BOUNDARIES		
ISSUE DATE	14/08/2025		

ENQUIRIES MAY BE DIRECTED TO:

Bidding procedure enquiries <u>must</u> be sent to		Technical enquiries must be directed to	
CONTACT PERSON	Tshilidzi Takalani	CONTACT PERSON	Sthembile Dladla
TELEPHONE NUMBER	0116881772	TELEPHONE NUMBER	011 688 1595
E-MAIL ADDRESS (Submissions must be made to this address)	tshilidzi.takalani@jwater.co.za	E-MAIL ADDRESS	sthemobile.dladla@jwater.co.za

SUPPLIER INFORMATION

NAME OF BIDDER			
STREET ADDRESS			
TELEPHONE NUMBER	CODE		NUMBER
CELLPHONE NUMBER			
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
CENTRAL SUPPLIER DATABASE No:	MAAA		
MANUFACTURER OR THIRD PARTY			

Directors:

Ms Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director), Mr. Kgaugelo Mahlaba (Chief Financial Officer and Executive Director), Mr Sipho Mthembu, Mrs Zandile Meeleso, Mr Pholoso Matjele, Mr Kgaile Mogoye, Mr Molate Mashifane, Ms Pamela Mabece, Mr Collen Sambo, Mr Makoko Makgonye, Ms Thabiso Kutumela, Mr Kefiloe Mokoena

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1. PURPOSE OF THE REQUEST FOR INFORMATION

The RFI response proposals is enquired to assist the organisation with business decision making purposes for an upcoming thirty-six (36) months Request for Tender with regards to budget, cost effectiveness, risk assessment, specific goals to include in the tender, award and allocation strategy to incorporate, firm or non-firm prices, pricing schedule and special conditions of tender for the services required.

2. BACKGROUND

Johannesburg Water invites service providers to respond to a Request for Information for the hire and servicing of disabled portable chemical toilets on an “as and when” required basis at various settlements within the City of Johannesburg. This RFI is strictly to solicit market related information from potential bidder(s) for the hire and servicing of disabled portable chemical toilets. This RFI does not constitute; an offer; or any impression none so ever to do business with Johannesburg Water.

3. SCOPE OF WORK AND SPECIFICATIONS

GENERAL REQUIREMENTS

The contract entails hiring and servicing of disabled portable chemical toilets on an “as and when” required basis at various settlements within the City of Johannesburg during the full period of the contract. The unit(s) must be fit to meet the needs of physically impaired persons sufficiently.

KEY FEATURES AND SPECIFICATION

For the Portable Disabled Chemical Toilet

- The unit must have ample space to allow maneuvering for wheelchair accessibility, including allowance for a 360° turn.
- The unit must have a clear floor space with non-slip material.
- The unit must have a wide entrance door and be obstacle-free to allow a clear passageway for a wheelchair.
- The unit must have a ramp or a gentle slope at the entrance for enabling wheelchairs to enter and exit without encountering barriers.
- Must have grab bars on both sides of the toilet and on the wall for support with mobility impairments to assist with transferring onto and off the toilet seat, enhancing safety and independence.
- Ensure adequate ventilation to prevent odors and maintain a clean environment.
- The toilet seat must be positioned at an appropriate height to facilitate ease of use for individuals with mobility limitations. This feature eliminates the need for excessive bending or straining, ensuring comfort and reducing the risk of falls.

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- A visible company's identification on the outside stating a company's telephone number.
- Each toilet shall have a unique identification number outside for easy of reference and for inspection purposes.
- The units to be supplied by the service provider shall comply with the following requirements:-
 - Height not less than 2200mm
 - Width not less than of 1550mm
 - Depth not less than 1550mm
 - Door opening not less than 1800mm x 800mm
 - Seat Height not less than 450m
 - Capacity fixed tank not less than 120litres

Vacuum Tankers

- Desludging trucks supplied by the tenderer must meet the requirements as follows;
 - Must be roadworthy;
 - Capacity: Minimum 4kl tankers and maximum 10kl tankers;
 - Must be self-propelled and must have a pump fitted with a PTO (Power Take-Off) engine;
 - Must have a suction hose that is not less than 63mm in diameter and be able to pump efficiently 30m long and 6m deep.
- Vacuum tankers will be required to work predominantly in informal settlements, and it is the responsibility of the service provider to familiarize himself/herself with the environment at these locations.
- All vacuum tanker must have sufficient fuel to operate during each full working day. Fuel will not be provided to the Contractor by Johannesburg Water.

OTHER REQUIREMENTS:

- Servicing must include the pumping out and disposal of the contents as well as maintaining the units in a clean and sanitary state, to the satisfaction of 'JW's representative. This will include the disinfection and cleaning of the (external) area around the portable disabled chemical toilet, on a distance of 1m from all corners of the toilet.
- All Health Regulations must be strictly complied with.
- Disposal of the contents must take place at one of the 'JW' Wastewater Treatment Plants or other designated points, and a certificate of safe disposal must be submitted. The information to reflect on the disposal certificate may be obtained from the Regional Manager. The disposal certificates must be submitted to the Regional Manager prior to the commencement of work for approval.

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- The appointed service provider per region on an “as and when required basis” will be required to supply, deliver and service portable disabled chemical toilets for the services considered as ad-hoc services or emergency or short-term services. These services are rendered mainly when chemical toilets are required for a short period of time, such as at events or when toilets are required in an area for a limited period.
- The appointed service provider will be required to supply, deliver, and service the disabled portable toilet to meet needs of physically impaired persons where required within the region. The chemical toilet required for the disabled must have the wide entrance door and obstacle-free access designed to allow the passage of a wheelchair. Internally, so that the user can quite easily move in total safety. It must have the presence of grab rails on the walls and a floor in special non-slip material enabling full 360° mobility and easy seating. The Portable Toilet must be built in anti-UV stabilized polyethylene (PE) and is 100% recyclable.

EMPLOYMENT OF PERSONNEL

- The service provider must ensure that all persons employed by him in the execution of this contract are lawfully employed.
- All operators and drivers must be licensed in terms of the Road Traffic Act. No 93 of 1996 and regulations as amended.
- The service provider must employ local community personnel as cleaners to clean the toilets after being serviced.

BREAKDOWNS

- Breakdowns or delays shall be reported to the Regional Manager or his authorized representative by the service provider's by means of cell phone and confirmed by email. The Regional Manager will render assistance in conveying these reports, but the onus of reporting breakdowns or delays to the service provider rests with the service provider's operator.
- The service provider is also expected to supply replacement vacuum tankers in the event of breakdowns that cannot be repaired within 24 (twenty-four) hours.
- During a breakdown, the service provider will be required to provide a replacement vacuum tanker timeframe, which must be adhered to.
- JW reserves the right to arrange alternative vacuum tanker from other service providers appointed in the other regions to service the chemical toilets which the contractor has failed to service within the time stipulated on the Tender Form. All additional costs will be for the Contractor's account.

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INSPECTION AND IDENTIFICATION OF PORTABLE LATRINE UNIT AND VACUUM TANKER

- All items accepted on the contract will be inspected by the Regional Manager when delivered to the site for the first time. The unit will be checked to ensure that it complies in all respects with JW's requirements as detailed in the tender documents.
- The service provider shall supply JW with a complete list of all his company fleet numbers, for vehicles accepted on the Contract. All work dockets must have the company fleet number of the particular item of plant entered thereon.
- Any vacuum tanker found by the Regional Manager to be unsuitable, shall be removed immediately by the service provider. The penalty may be imposed until a suitable replacement is provided.

DRIVERS

- The service provider's drivers must carry out faithfully, efficiently and with due diligence all operations according to the instructions of the Regional Manager.
- Only licensed drivers with PrDP may be employed and upon the written request of the Regional Manager, any operator found to be unsuitable must be replaced immediately.
- The service provider's drivers will be assigned a locality in which they will be required to service the toilets within the community. Every effort in supporting safety must be exercised as many of the roads are narrow, uneven and generally in a very poor state.
- Vehicles utilized shall at all times be in a roadworthy condition and any vehicle found to be in an unsuitable condition by the Regional Manager shall be removed from service and replaced within 24 hours failing which penalties as described above will become applicable.

DOCUMENTATION REQUIRED POST AWARD

- The following documents will be required post award and also will be requested randomly "as and when" required by the respective JW representative for inspection if compliance is still adhered to for the duration of the contract:
 - o The Contractor will be required to fill in time sheets for each and every truck on site on that day. The timesheets are monitored by Johannesburg Water on-site coordinator and the information is submitted to Finance officers for payments.
 - o Once the contract is in place, allocation of trucks with their registration number is captured for each depot and when the inspection is done, reference is made to the trucks that were initially approved and submitted to be on site.

SAFETY

- The service provider must conform to all safety regulations, and that the requirements of the Occupational Health and Safety Act No 85 of 1993 are met at all times.

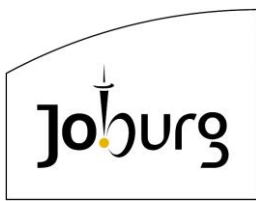
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LOCATION AND DELIVERY:

- The chemical toilets will be required at various informal settlements within the City of Johannesburg which consist of but not limited to the sites as stated below as well as other relevant sites as identified by JW's designated representatives.
 - Region A: Midrand
 - Region B & C: Randburg / Hamberg
 - Region D: Klipspruit/Avalon
 - Region E: Zandfontein North and South
 - Region F: JHB CBD / Langlaagte
 - Region G: Deep South -Ennerdale

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4. PRICE SCHEDULE

Pricing Conditions

1. All offered prices/rates must be **Inclusive of 15% VAT**.
2. The Service Provider shall only claim rates / fees payable in line with their offer.
3. All price(s) tendered shall include the cost of supply, delivery, servicing and cleaning, all insurances, services, labour, equipment, fuel, materials, operational assistants, cleaners, and all other expenses incidental to the work to be performed etc. and be the nett price after all discounts and settlement discount have been deducted. The nett price/s shall be without any extra or additional charges to JW whatsoever.
4. In the structuring of the prices offered, it must be taken into consideration that the services will be rendered within the regions situated in the boundaries of the City of Johannesburg as instructed and guided by the respective representatives of Johannesburg Water.

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PRICING

Rental and Service

Item	Description	Duration	Qty	Unit Rate (VAT Excl.)	15% VAT	Unit Rate (VAT Incl.)
1.1	Hire of portable disabled chemical toilet	Per month	1	R		
1.2	Servicing, disposal and cleaning of contents for one service	Per Service	1	R		

Note: The tenderer is required to submit a brochure with the specification for the portable disabled chemical toilet that they are offering.

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SPECIFIC GOALS ANALYSIS

INFORMATION FOR SPECIFIC GOALS ANALYSIS	
BUSINESS OWNED BY 51% OR MORE -BLACK PEOPLE	
1. Percentage (%) of Black Ownership	
2. Is Black Ownership 51% or more? (Yes or No)	
BUSINESS OWNED BY 51% OR MORE – BLACK YOUTH	
1. Percentage (%) of Ownership by Black Youth	
2. Is the percentage of Black Youth Ownership 51 % or more? (Yes or No)	
BUSINESS OWNED BY 51% OR MORE-WOMEN	
1. Percentage (%) of Ownership by People who are Women	
2. Is the percentage of People who are Women 51 % or more? (Yes or No)	
BUSINESSES LOCATED WITHIN THE BOUNDARIES OF A REGION IN COJ, COJ MUNICIPALITY OR IN GAUTENG PROVINCE	
1. Is your business located in the Gauteng Province? (Yes or No)	
2. Is your business located in the COJ Municipality? (Yes or No)	
3. Is your business located within the region of the COJ? (Yes or No)	
BUSINESS OWNED BY 51% OR MORE - BLACK PEOPLE WHO ARE MILITARY VETERANS	
1. Percentage (%) of Ownership by Black People Who Are Military Veterans	
2. Is the percentage of Ownership by Black People Who Are Military Veterans 51% or more? (Yes or No)	
BUSINESS OWNED BY 51% OR MORE-BLACK PEOPLE WITH DISABILITIES	
1. Percentage (%) of Ownership by Black People With Disabilities	
2. Is the percentage of Ownership by Black People with Disabilities 51% or more? (Yes or No)	
SMME (AN EME OR QSE) OWNED BY 51% OR MORE - BLACK PEOPLE	
1. What is the Enterprise Type? EME – turnover is less than R10m QSE – Turnover between R10m and R50m Generic – Turnover is R50M or more	
JOINT VENTURE (JV), CONSORTIUM OR EQUIVALENT	
1. What is the percentage (%) of ownership for each party?	
SUBCONTRACTING WITH COMPANIES AT LEAST 51% OWNED BY HISTORICALLY DISADVANTAGED INDIVIDUAL (HDI) GROUPS MENTIONED ABOVE	
1. What is the percentage (%) that will be sub-contracted to companies that are at least 51% owned by Historically Disadvantaged Individual (HDI) groups mentioned above?	

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INFORMATION PRICE BREAKDOWN			
DESCRIPTION	BREAKDOWN IN PERCENTAGE	APPLICABLE INDEX	IMPACTED BY ROE (YES/NO)
Raw Materials			
Direct Labour			
Direct Overheads			
Transport			
Indirect Labour			
Indirect Overheads			
Total	100%		

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Please note that a non-firm price is applicable for this tender. Please provide the following information

TYPICAL PRICE ADJUSTMENT FORMULA INCLUDING INTERVALS

SUBMITTED DOCUMENTATION IN SUPPORT OF A REQUEST FOR A PRICE ADJUSTMENT

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SOURCE OF RAW MATERIAL	
DESCRIPTION	COUNTRY OF ORIGIN
Raw materials	

ASSOCIATED RISKS	
RISK CATEGORY	RISK MITIGATION
Economic:	
Security of Supply	
Supply and Demand	
Rate of Exchange	
Operational:	
Capacity	
Logistics	

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