

<u>CONTRACT NUMBER:</u>	JW OPS 006/25
<u>CONTRACT TITLE:</u>	SUPPLY; DELIVERY AND OFFLOADING OF FABRICATED STEEL PIPES AND FITTINGS ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS
<u>DEPARTMENT:</u>	SUPPLY CHAIN MANAGEMENT
<u>DATE OF MEETING:</u>	15 August 2025
<u>TIME OF MEETING:</u>	12:00
<u>VENUE FOR MEETING:</u>	65 NTEMI PILISO STREET NEWTOWN
<u>CLOSING DATE:</u>	9 September 2025
<u>CLOSING TIME:</u>	10:30 AM

1. **WELCOME**

Ms Nthabiseng Matabane welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Nthabiseng Matabane	nthabiseng.matabane@jwater.co.za	Supply Chain
Nkosinathi Xaba	Nkosinathi.xaba@jwater.co.za	Operations
Sthembile Dladla	Sthembile.dladla@jwater.co.za	Operations
Sinna Hlongwane	Sinna.hlongwane@jwater.co.za	Supply Chain

2. **CONTACT PERSONS**

NAME & SURNAME	EMAIL ADDRESS
Nthabiseng Matabane	nthabiseng.matabane@jwater.co.za
Nkosinathi Xaba	Nkosinathi.xaba@jwater.co.za

3. **SCM – PRESENTATION BY Ms Nthabiseng Matabane**

- Ms Nthabiseng Matabane indicated that this is an open tender and the meeting is **COMPULSORY**, therefore bidders who did not attend the meeting will be considered for this tender. Bidders must ensure that they sign the attendance register.
- Tender documents are available in PDF format at no cost on Johannesburg Water website (www.johannesburgwater.co.za) and on eTenders.gov.za.

- Tender documents need to be bound and contain all pages. Tenderers, therefore, need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out as on the Web page and all pages arranged correctly.
- The tender document must be filled in using black ink only, any other colour pen or pencil is prohibited.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- Any mistakes must be struck off and corrected with a single black ink line and signed (authenticated) by the tenderer. Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must not leave any blank spaces upon completion of the tender document.
- Tenderers must refer to the checklist on page 5 to 7 of the tender document for guidance.
- Make sure that your pricing schedule is fully completed and signed.
- Each bid must be submitted in a separate, properly sealed envelope/ package on which the Name, email address and telephone number of the tenderer must be indicated. The Tender number and Description must be clearly written on the envelope/ package.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW. JW will not be held liable for any documents that are not in the tender box at the time of closing.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers are required to submit a hard copy document and an electronic copy on a USB flash drive; however, tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are **NOT** allowed.

- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80 / 20 and 90 / 20 points scoring system will be applicable to this tender.

SPECIFIC GOALS POINTS ALLOCATION

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)
Business owned by 51% or more- Black Youth Owned	5	10
Businesses located in a region within COJ/ COJ municipality.	5	10
Total	10	20

Maximum Points Allocated for this tender as follows:

	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and SPECIFIC GOALS	100	100

- Attention must be brought to the documentation the tenderers must submit in order for JW to verify points claimed. If the tenderer has claimed more points, then the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
- Tenderers tendering as JV must submit a JV BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.

- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Declaration of Interest, MBD 4, Question 3.14, of which if not fully completed, might lead to disqualification. Tenderers are encouraged to utilise the CIPC bizportal (www.bizportal.gov.za) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.
- No bids will be considered from persons in the service of the state.
- Tenderers must recheck on the JW website page for any communication send to tenderers as there might be a problem with the emails send to the tenderers. This communication might include addendums to tender for extension of closing dates, changes in the tender specification, changes in pricing schedules, or any other matter affecting the tender in question, and which might have an impact on how tenderers respond.
- Tenders will be opened in public soon after the closing time and recording of received documents but at the tender office located at Turbine Hall, 65 Ntemi Piliso Street. Tenderers' names and total prices, where practical will be read out, bidders are welcomed to attend the tender opening meeting, by no later than 11h00.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 9 September 2025 at 10:30.
- All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.

4. ADMINISTRATIVE EVALUATION

NO.	REFERENCE TO TENDER DOCUMENT	DESCRIPTION	REQUIREMENT
1.	Annexure	Certificate of Authority or Board Resolution Letter granting authority to sign	Complete and submit
2.	MBD 1	Invitation to Bid Form	Completed and signed MBD 1 Form.

TENDER BRIEFING – MINUTES

3.	CSD	Central Supplier Database Registration	Provide proof of CSD registration. Complete MAAA number on cover page or copy of CSD report.
4	MBD 3.1	Pricing Schedule – Firm Prices (Purchases)	Completed MBD 3.1 Form.
5.	MBD 4	Declaration of Interest	Completed and signed MBD 4 Form.
6.	MBD 5	Declaration of Procurement Above R10m (All Applicable Taxes Included)	Completed and signed MBD 5 Form.
7.	MBD 6.1	Preference Points Claim in Terms of The Preferential Procurement Regulations 2022	Completed and signed MBD 6.1 Form.
8.	MBD 8	Declaration of Bidder's Past Supply Chain Management Practices	Completed and signed MBD 8 Form.
9.	MBD 9.	Certificate of Independent Bid Determination	Completed and signed MBD 9 Form.
10.	Annexure – Proof of Specific Goals	Refer to documents listed in 4.3 verification documents to be submitted with the tender document	Submit applicable documentation with the tender submission – If not submitted with the tender document points for Specific Goals won't be allocated.
11.	Annexure	Municipal Rates and Taxes for the Tenderer - Current municipal rates for the entity not in arrears by more than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR	Submit applicable documentation with the tender submission

		Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document	
12.	Annexure	Municipal Rates and Taxes - Current municipal rates for the directors of the entity not in arrears by than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document.	Submit applicable documentation with the tender submission
13.	Annexure	Occupational Health and Safety Declaration form – if applicable	Occupational Health and Safety Declaration form – if applicable
14.	Annexure	Joint Venture, Consortium, or equivalent agreement– if applicable.	Joint Venture, Consortium, or equivalent agreement signed showing percentage ownership of parties – if applicable.

		<p>copy of valid lease agreement where premises are rented OR</p> <p>Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR</p> <p>Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document</p>	
11.	Annexure	<p>Municipal Rates and Taxes - Current municipal rates for the directors of the entity not in arrears by than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR</p> <p>Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR</p> <p>Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document.</p>	Submit applicable documentation with the tender submission
12.	Annexure	Joint Venture, Consortium, or equivalent agreement– if applicable.	Joint Venture, Consortium, or equivalent agreement signed showing percentage ownership of parties – if applicable.

5. MANDATORY EVALUATION CRITERIA

NO.	MANDATORY CRITERIA	YES
1.	Compulsory Tender Briefing Session	Yes
2.	<p>The tenderer must provide proof of the required documents, including the latest edition of the SANS 62-1 and SANS 719 certificates of approval, for fabricated steel pipes and fittings with nominal sizes ranging from 40mm to 250mm.</p> <p>NOTE 1: Tenderers must complete and submit the technical data sheet as a mandatory document. Failure to do so will result in non-compliance with the tendering conditions and disqualification.</p> <p>NOTE 2: If the tenderer is not an OEM, they must submit the latest edition of the SANS 62-1 and SANS 719 certificates of approval for fabricated steel pipes and fittings (for pipes with a nominal size of 40mm to 250mm) from their principal supplier. If the tenderer is an OEM, they must provide the latest editions of these certificates issued in their own name.</p> <p>NOTE 3: If the tenderer is a supplier rather than an OEM, they must submit a letter of support from their principal supplier confirming the source of the offered items.</p> <p>NOTE 4: If the tenderer is an OEM, they must provide proof confirming that they are the principal manufacturer of the offered items.</p> <p>NB: Failure to submit the required documentation will lead to the rejection of the tender on the grounds of non-compliance with the tendering conditions, resulting in disqualification.</p>	Yes
3	Signed Pricing Schedule and completed rates for items offered.	Yes

6. SCOPE OF WORK

Refer to page 38 - 49 of the tender document as issued

7. Ms Sthembile Dladla – presented on Evaluation criteria.

7. The Outcome Criteria presented on Evaluation criteria:						
8. Criteria No.	Criteria	Description	Documentary Evidence	Sub-Criteria/Clause	Max Score	Score
1	Tenderers' Experience	The Tenderer (Company) is required to have experience in the supply of fabricated steel pipes and fittings with work completed successfully.	The Tenderer (Company) must provide relevant reference letter(s) with the related purchase orders as proof that they have experience in the supply of fabricated steel pipes and fittings with work completed successfully. NB: The attached reference template must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. Moreover, every reference letter must be supported by official related purchase order/s.	Experience in the supply of fabricated steel pipes and fittings.		
				0 projects /contracts	40	0
				1 to 2 projects/contracts		24
				3 to 5 projects/contracts		32
				6 projects/contracts or more		40
		The Tenderer (Company) is required to have capacity in the supply of fabricated steel pipes	The tenderer must provide reference letter(s) which will stipulate the value of projects/ contracts completed for the supply	Consolidated Value of the Contracts/Projects for the supply of fabricated steel pipes and fittings		
				Less than R2.5 million		0

2	Capacity to Supply	and fittings with work completed successfully.	of fabricated steel pipes and fittings with work completed successfully.	R2.5 million to less than R6 million	60	36
			NB: The reference letter to be considered for the evaluation of this criterion must be accompanied by a copy of purchase order.	R 6 million to less than R8 million		48
				R8 million or more		60
The tenderer is required to obtain a minimum of 60 points to be evaluated further on samples						
MINIMUM QUALIFYING SCORE						60
TOTAL						100
PART B: EVALUATION OF SAMPLES						
Criteria No.	Criteria	Description	Documentary Evidence	Points Allocation	Weighting %	Allowable Points
3	Evaluation of Samples	The shortlisted tenderer (who successfully passes Part A of the evaluation) must submit five selected samples of pipes and fittings that align with their offer. These samples will then be assessed to ensure compliance with the requirements outlined in the technical specifications and technical data sheet.	The tenderer's samples will undergo evaluation and testing to verify compliance with the technical specifications and the technical data sheet.	Yes/No	Submission is Compliant Yes/No	
Part B						
The tenderer’s samples must comply with the technical specifications to be considered for further evaluation						

PART C: SITE VISIT AT THE TENDERER'S PREMISES

Criteria No.	Criteria	Description	Documentary Evidence	Points Allocation	Weighting %	Allowable Points
4	Factory/Site visit at the tenderer's premises	<p>The shortlisted tenderer (who successfully passes Parts A and B of the evaluation) will be subject to a factory or site visit at their premises (including fabricators and coaters) to assess the manufacturing and coating processes of fabricated steel pipes and fittings for the items listed in the pricing schedule.</p> <p>NB: If the service is outsourced, an inspection will be conducted at the respective facilities.</p>	<p>The tenderer's premises, including fabricators and coaters, will be assessed to ensure that their manufacturing and coating processes comply with the requirements specified in the Technical Specifications under Items 6.11 and 6.15, as well as the Technical Data Sheet.</p> <p>Fabrication will include welding procedures, welder qualification, Quality control procedures and Certification of the material used for fabrication in accordance with SANS 62 and SANS 719.</p> <p>Note: Check list will be attached to the evaluation</p>			Samples Compliant Yes/No
PART C						
<i>The tenderer must achieve the required compliance measures on their premises as per the technical specifications.</i>						

9. PRICING

Refer to page 64-78 of the tender document

10. QUESTION & ANSWER SESSION

1. Are the tenderers only declaring the company they are bidding for or all the companies.

Answer: The tenderers are to declare all companies registered under their name.

2. Is the soft copy compulsory?

Answer: No, it is not compulsory for the bidders to submit soft copy of the tender document in a USB's, and they will not be disqualified not submitted. However, if possible, it is requested that bidders submit

3. Is the UOM in the pricing schedule, correct?

Answer: No, UOM will be corrected, and the Addendum will be issued.

4. Is there a tolerance allowable on the nominal borehole?

Answer: No, we stick with the specification

5. Classification on the SANS Certificate.

Answer: The bidders are to submit the SANS certificate from their supplier or manufacturer where they will be sourcing the quotes from if they are not the supplier or manufacturer themselves.

6. Is the preference going to be given to the supplier, manufacturer or distributor?

Answer: The final evaluation on the price and specific goals will determine successful bidder

11. CLOSURE

Should bidders need any clarity, all queries are to be submitted 7 days before the closing date.

We advise bidders to familiarise themselves with our website, for every communication regarding tender will be posted on the website.

Ms Nthabiseng Matabane thanked all who attended the briefing, and the meeting was adjourned.