

**Contract No. JW13897**

**Tender Briefing Meeting**

**Minutes: Cover Page**

Date: 14 August 2025

Time: 13:00

Place: Administration Building-Main Boardroom, Northern Wastewater Treatment Works,  
Northern Wastewater Treatment Works

Contract Number:	<b>JW13897</b>
Contract Title:	Northern Wastewater Treatment Works Expansion of Capacity Unit 5 – Phase 2 (Mechanical and Electrical Works)

Item #	Description
<b>1.</b>	<b>WELCOME</b>
1.1	The attendance register was circulated during the meeting and signed by all the attendees (see attached). The importance of the attendance register was reiterated to all attendees throughout the duration of the meeting.(that the meeting was compulsory and only tenderers who attended the meeting will be considered for this project)
1.2	<p>The meeting was attended by the following members of Johannesburg Water (JW) as the Client's Representatives.</p> <ul style="list-style-type: none"> <li>• Thapelo Teane (TT) – Project Manager</li> <li>• Ntokozo Mdluli (NM) – Works Manager</li> <li>• Nthabiseng Matabane (NM)– Supply Chain Management</li> <li>• Tawanda Mashababe (TM) – Programme Manager</li> </ul>
1.3	<p>The meeting was attended by the following members of KW Joint Venture as the Project Consultants.</p> <ul style="list-style-type: none"> <li>• Rhyno Nel (RN)</li> <li>• Siya Nxumalo (SN)</li> <li>• Chris du Toit (CT)</li> <li>• Sugan Pillay (SP) Lead Consultant</li> </ul>
1.4	<ul style="list-style-type: none"> <li>• TT welcomed all the attendees and introduced the Project team from the Client and the Consultant.</li> <li>• TT then described the purpose of the meeting as; Tenderers, must adhere and understand the importance of completing the tender returnable documents accurately since this is identified as one of the main causes of non-conformance from past experiences during tender evaluation process.</li> </ul>
<b>2.</b>	<b>SUPPLY CHAIN MANAGEMENT PRESENTATION BY NM</b>
<b>2.1</b>	<b>Administrative Process of Bidding</b>
2.1.1	<p>Tender document comprised of 4 Volumes, which are available in two formats listed below. The tender document will be available in the form of a download from</p> <ul style="list-style-type: none"> <li>• The Johannesburg Water website starting from 04 August 2025: <a href="http://www.johannesburgwater.co.za/supply_chain/tenders_or_enders.gov.za">www.johannesburgwater.co.za/supply_chain/tenders_or_enders.gov.za</a></li> <li>• Bid documents received from non-attended bidders of a compulsory briefing session will be disqualified. Attendees were requested to ensure that their company names (company that will be tendering) and contact details of the company and individual are registered on the attendance register as proof of attending the tender briefing meeting and for Johannesburg Water to able to communicate tender specific information to the attendees of the briefing meeting. Each bid must be sub-</li> </ul>

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	<p>mitted in a separate, sealed envelope on which the NAME AND ADDRESS OF THE BIDDER, THE BID NUMBER, DESCRIPTION OF BID AND THE CLOSING DATE must be clearly written.</p> <ul style="list-style-type: none"> <li>• It is the responsibility of the bidder to ensure that their bid document is submitted in a sealed envelope and placed in the Bid Box in good time so as not to miss the official deadline of 10:30am on the closing date.</li> <li>• The sealed bid envelope or package must be addressed to Supply Chain Management Unit, Johannesburg Water (SOC) Ltd and deposited in the BID BOX situated at the entrance: Turbine Hall, 65 Ntemi Piliso Street, Newtown, Johannesburg.</li> <li>• Bid documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the documents in the bid box as only bid documents in the Bid Box at the time of tender closing will be taken into account.</li> <li>• Documents should under no circumstances be handed to an employee of Johannesburg Water, including the receptionist or security, as Johannesburg Water will not be held accountable in the event of any loss thereafter. Bid documents may not be submitted via the South African Post Office as only bid documents in the Bid Box at the time of closing will be taken into account.</li> <li>• Bidders are to allow for sufficient time to access Johannesburg Water offices in Turbine Hall and deposit their bid document in the Johannesburg Water tender box situated at reception before tender closing time. Bidders are to note that the Johannesburg Water offices are open during 06:00am and 18:00pm seven (7) days a week.</li> <li>• Bid documents must be completed using non-erasable black ink or may be completed electronically without altering or tampering with any of the scope of work, terms &amp; conditions, specifications, evaluation criteria, special conditions, award and allocations strategies, pricing schedule etc. in the tender documents. Tender documents received contrary to this requirement will be disqualified.</li> <li>• Bids received after the closing time and date will not be accepted and will be returned to the bidder unopened.</li> <li>• It is a requirement that the bidders tax matters are in order. To this effect, the bidder must furnish their Tax Compliance Status Pin or CSD MAAA number for bids as requested elsewhere in the bid document.</li> <li>• Form of offer, page C3 must be completed in full and signed.</li> </ul>

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	<ul style="list-style-type: none"> <li>Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing.</li> <li>Any mistakes must be struck- off and corrected with black ink and signed by tenderer to authenticate each mistake. The use of correction fluid (i.e., Tippex) to correct mistakes is not allowed.</li> <li>Bidders who wish to tender as a Joint Venture (JV), consortium, partnership or equivalent need to include the JV, consortium, partnership, or equivalent agreement in their tender submissions. Each party must submit a separate TCS certificate/ Pin/ CSD number. The JV agreement is to state the percentage ownership, roles and responsibilities of each party to the agreement.</li> <li>Tenderers are required to submit one original hard copy and a soft copy in a USB; however, tenderers who did not submit the USB will not be disqualified.</li> <li>Bidders must submit Municipal Rates for both the Company and the director if renting submit a valid lease agreement.</li> <li>Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Declaration of Interest, MBD 4, Question 3.14, of which if not fully completed, might lead to disqualification. Tenderers are encouraged to utilise the CIPC bizportal (<a href="http://www.bizportal.gov.za">www.bizportal.gov.za</a>) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.</li> <li>Bidders are advised to be on the lookout on the Johannesburg Water website for any communication regarding this tender, all correspondence will be published on the website.</li> <li>Bidders are also advised to check their emails for communication from either of the Johannesburg Water representatives as stated on the tender cover page.</li> <li>For further inquiries after the meeting, bidders can email through their queries, 7 days before closing date</li> <li>Application of the preference point scoring system is 90/10</li> <li>90 for Pricing and 10 for specific Goals</li> <li>Specific goals are as follows, Businesses located within the boundaries of Gauteng 5 points and Business owned by 51% or more-Women, 5 points</li> <li>Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.</li> </ul>
2.1.2	<p>The Tender Document is also available at National treasury's eTender portal. Tenderers downloading the document from the eTender portal are advised to ensure that the document is submitted in full, correct order and sequence, with no parts or pages missing. Incomplete tender documents will result in disqualification</p> <p>The tenderers were reminded that this is important as once the Contract is awarded; the returned tender documents will become the Contract Document for the project.</p>
<b>2.2</b>	<b><i>Tender Documents and Procedure Overview</i></b>
2.2.1	<p>Tender documents are divided into the following Volumes.</p> <ul style="list-style-type: none"> <li>Volume 1; Part 1 and 2</li> <li>Volume 2 Part 3 and 4</li> <li>Volume 3 Occupational, Health and Safety Specification</li> <li>Volume 4 Tender Drawings</li> </ul>

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2.2.2	Tenderers are encouraged to complete the returnable tender documents diligently as per the instructions and sign the pages where signatures are required. <b>It was confirmed that only Volume 1- (Tender and Contract), Volume 2a (Scope of work) – documents need to be returned as part of the Tender Submission.</b>
<b>2.3</b>	<b>CSD Registration</b>
2.3.1	Tenderers are encouraged to register on the National Treasury – Central Supplier Database (CSD) if they are interested in tendering for this project and tenderers who are not registered on CSD will not be considered.
2.3.2	Once tenderers are registered on the database, a registration number (MAAAxxxxx) will be issued, and this number should be quoted/filled on the required field where required in the Tender Documents.
2.3.3	Tenderers are to note; their status will be evaluated to check if it follows all the regulations as listed on the database.ie Tax Compliant status.
<b>2.4</b>	<b>CIDB Registration Status</b>
2.4.1	This tender is open to CIDB registered Contractors with a grading of at least 9ME or higher. Tenders are to ensure that the status of their CIDB registration is active as this will be checked during the evaluation stages. Expired or Suspended CIDB status will lead to disqualification.
2.4.2	<ul style="list-style-type: none"> <li>Joint ventures must submit a joint venture certificate or agreement, the BBBEE certificate.</li> <li>Two or more entities who wish to form a JV or consortia must ensure that they jointly or as a minimum the leading party satisfy the CIDB contractor grading designation of 9ME or higher.</li> </ul>
2.4.3	There is a CIDB Joint Venture calculator on the CIDB website that can be used to check if the entities satisfy the required grading
<b>2.5</b>	<b>Closing Date and Submission</b>
2.5.1	<p>Special attention was brought to the closing date of 12 September 2025, 10:30 am. All tenders and supporting documents must be sealed and placed in the Tender box on the ground floor of Johannesburg Water by no later than 10:30 am on 12 September 2025.</p> <p>Address is as follows: <b>TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001.</b></p> <p>The Tender Box is accessible from 6: AM to 6:00 PM, so tender can be submitted any time before the closing date. <b>No late submissions will be accepted.</b></p>
2.5.2	Tenderers are to ensure that the returnable tender documents are sealed as prescribed i.e. in a clearly marked and labelled sealed envelope. <b>Tender submissions must be submitted in sealed envelopes, submissions which are not in sealed envelopes will be rejected.</b>
2.5.3	Tenderers to only submit <b>Volume 1 and Volume 2a</b> with their Tender Documents and all forms in the document must be fully completed and signed. No loose attachments must be inserted in the returnable tender documents. A <b>separate file for attachments</b> must be compiled by the tenderers with a clear index showing where these are to be referenced on the completed forms.
2.5.4	Tenders should refer to the submission checklist on page TP.2 in Volume 1 of the Tender Document.

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2.5.5	Joint Ventures need to submit the JV agreement in hard and soft copy (USB Only)
2.5.6	Tenderers should familiarize themselves with the JWater and etenders sites as all communication will be loaded on these sites.
2.5.7	Tenderers need to complete and sign three (3) acknowledgements for Drawings (Vol. 4) OHS Specification (Vol 3) and Project Specification (Vol. 2B).
2.5.8	Tenderers need to complete form of Offer in Volume 1.
<b>2.6</b>	<b><i>BBBEE Compliance</i></b>
2.6.1	Preferential procurement of tenderers will be considered and verified. The 90/10-point scoring system will be applicable to this tender, i.e. 90 points for Functionality and Price and 10 points for Preferential procurement (BBBEE).
2.6.2	Accredited BBBEE verification agency Certificate should be obtained and submitted with the tender, with the following consideration. <ul style="list-style-type: none"> <li>Submission of Construction Sector Certificate for BBBEE is certified and stamped by Commissioner of Oaths.</li> <li>Only EME's with annual turnover of less than R3 Million can submit an affidavit as per the amended construction code. See attached applicable affidavit.</li> </ul>
<b>2.7</b>	<b><i>Evaluation Criteria</i></b>
2.7.1	The first stage of the evaluation is commercial compliance, the second stage is technical compliance, or functionality and the last stage is point scoring (pricing and BBBEE requirements)
2.7.2	A 90/10 tender evaluation system will apply -Tenders will be evaluated as per evaluation criteria are stated in the tender document.
2.7.3	Technical Compliance <ul style="list-style-type: none"> <li>A score of 75 is required to pass. You need to achieve a minimum score for criteria 1 and 2.</li> <li>The onus is on the Tenderer to prove their experience in both Mechanical and Electrical portions of work.</li> <li>All forms must be completed for past experience for references and completion certificates. All this information will be verified in writing, also note that Johannesburg Water could also decide to visit the completed sites if they deem necessary.</li> <li>Complete CV's as per template provided in the Tender Document.</li> <li>Submit all certified certificates, qualifications etc., foreign qualifications need SAQA accreditation.</li> <li>For the Method statement Johannesburg Water need to QCP and Implementation Programme</li> </ul>
<b>2.8</b>	<b><i>Tender documents completion and attachments</i></b>
2.8.1	Supporting Documents All returnable documents must be submitted in a separate file.

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2.8.2	Tenderer's are requested to notify JW of any conflict of interests that may exist as result of the tendering.
2.8.3	Tenderer's are required to complete the MBD4 form and disclose all companies they have interest in.
2.8.4	It was emphasised that the Tenderer must return Volume 1. All returnable documents and supporting documentation are to be forwarded with the tender in a separate file.
2.8.5	Complete all forms in black pen and not in pencil. Tenders are prohibited to use any correction ink. Tenderers must authenticate any alterations made by signing where the correction is made. Tender document must be completed by hand. Typed tender documents will be rejected.
2.8.6	Tenderers must ensure that a Certificate of Authority which designates a person to authorise or sign the tender document is provided and completed as required.
2.8.7	Tenderer's should put the required stamps. (some forms require to be stamped by commissioner of oaths)
2.8.8	All post tender correspondence must be included with the tender submission.
2.8.9	It was emphasised that all sections in the tender document must be completed and signed; failure to adhere to this requirement will lead to disqualification
2.8.10	Tenderers must submit original stamped copies of documents not copies of copied documents
2.8.11	Bill of Quantities and Data sheets must be completed by hand and not typed; otherwise Tenderer's shall be disqualified. Tenderers must use a black pen and the use of pencil is not allowed, tenders completed in pencil will be disqualified. Electronic copies of the BOQ may be submitted on a CD or memory stick with a fully completed Tender.
<b>2.9</b>	<b>Reference Form or Letter</b>
2.9.1	The tender document has a provision for one (1) Reference form, however more than one (1) Project Reference should be provided. This must be placed in the separate returnable file and cross referenced.
2.9.2	Tenderer to copy the Reference form provided in the tender document and send this form to be completed by the referee i.e. Client or Service provider.
2.9.3	The Reference form must be completed with due diligence and stamped and signed as required.
2.9.4	Tenderer to ensure the referee uses official work-related contacts not personal contact information. (i.e. personal Gmail e-mail accounts.)
2.9.5	A tenderer can submit a Reference letter on an official Company letter head from the Reference company. However, Tenderers are to ensure this letter meets the minimum required information as contained in the Reference Letter Form provided in the tender document.
<b>2.10</b>	<b>Sub-Contracting Requirements</b>
2.10.1	Tenderers were referred to subcontracting condition in the tender document which states that:  It is a requirement that a minimum of 10% of the contract value of this contract be subcontracted in terms of Regulation 9 of the Preferential Procurement Policy Framework Act to an entity that is an EME or QSE or an EME or QSE which is at least 51% black owned by black people or 51 Black Women



Item #	Description
	Owned or 51% Black Youth Owned or 51% by black people with disabilities or black people living in rural & underdeveloped areas or townships or a co-operative which is at least 51% owned by black people or an EME or QSE which is at least 51% owned by black people who are military veterans or more than one of the categories referred to above. The subcontractor chosen for this purpose must be registered on National Treasury's Central Supplier Database(CSD)
2.10.2	Compliance with the commercial requirements must be adhered to.
2.10.3	Tenders to ensure compliance with minimum required skills and resources which will be fulltime on the project.
2.10.4	It was re-emphasised that certain section of the works must be subcontracted as stipulated in the tender document.
2.10.5	The complete tender document is made up of four volumes. Tenderers are advised to ensure that they complete the Health, Safety and Environmental specification and price accordingly as well as all the Forms to be Completed and Form of Offer in Volume 1.
2.10.6	The contract shall be awarded to the successful Tenderer after completion of the adjudication process. However, Johannesburg Water will not necessarily accept the lowest or any proposal and reserves the right to withdraw a tender without furnishing reasons.
2.10.7	Tenderers were informed that taking photographs during the site walk about was not permitted.
<b>3.</b>	<b>Project Scope</b>
3.1	Scope of Work
	<p>The new phase 2 sections of the treatment plant will include primary sedimentation, flow balancing, BNR activated sludge treatment with supplemental chemical dosing facilities, secondary clarification, effluent disinfection, and site services.</p> <p>The scope of this contract covers the complete mechanical, electrical and C&amp;I works referred to below. The civils is covered under separate contract and are in construction.</p> <p>The scope of work to be performed under this contract shall consist of the following:</p> <ul style="list-style-type: none"> <li>• 2 x 35m diameter Primary Sedimentation Tanks.</li> <li>• 1 x Balancing Tank, 77m long x 40m wide x 2m deep.</li> <li>• 1 x Activated Sludge Reactor, 176.4m long, 35.2 m wide, 4.7 m deep.</li> <li>• 3 x 35m diameter Clarifiers.</li> <li>• 1 x 28m diameter Fermentation Thickener.</li> <li>• 1 x 28m diameter Waste Activated Sludge Thickener.</li> <li>• 1x 8.5m x 8.5 m mixing tank.</li> <li>• 2 x Pumpstations (Fermentation &amp; Final Effluent).</li> <li>• 1 x Ferric dosing modifications.</li> <li>• 1 x DBF dosing modification.</li> <li>• 1 x Odour control plant.</li> </ul>



Item #	Description
	<ul style="list-style-type: none"> <li>2 x Trash rake screen to HOW North</li> <li>4 x Primary bar screens to HOW North</li> <li>3 x Trash rake screen to HOW South</li> <li>3 x Primary bar screens to HOW South</li> </ul> <p>The electrical and C&amp;I shall consist of the following process units:</p> <ul style="list-style-type: none"> <li>Unit 5 MV Switching Substation</li> <li>New Unit 5 Module 2 Bioreactor</li> <li>Balancing Tanks and PST's</li> <li>Elutriation and Odour control</li> <li>Final Effluent</li> <li>Waste Sludge Thickeners</li> <li>WAS pump station</li> <li>Some minor Works to be performed under PC Sums allowed</li> </ul>
3.1.1	Tenderer's are urged to read the specifications carefully and understand. The pricing must be according to specification.
<b>3.2</b>	<p><b>Sequence of Works</b></p> <p>The sequencing of the various aspects of the works will be critical and must be done in conjunction with the consultant before the contractual programme can be approved.</p> <p>All civil works will be completed when access to site is granted. Successful bidder to programme works as necessary taking cognizance of the fact that the project will be implemented on a live plant and the process requirements of the plant (Works) take precedence to any project programming. Contractor to schedule shutdowns with the works manager.</p> <p>It should be noted that this could result in working after hours, weekends etc. to allow works to operate.</p>
3.2.1	No work may be done on site without the knowledge and consent of the Works. At least three (3) days' notice in advance will be required for any disruption to the operation of the plant (Works). The Contractor shall apply for a permit for weekend work.
3.2.2	It was emphasised that the responsible site personnel must be contacted for access to power or process services or any project interface.
3.2.3	Existing module 1 of Unit 5 must continue to operate and be maintained during the construction of module 2
<b>3.4</b>	<b>Camp Site and Security</b>
3.4.1	The location for the Contractor's camp site and laydown area are indicated on drawing 303 00141-12-006 and shall be arranged and confirmed with Engineer & Works Management before construction commencement date. There will be no sleeping arrangements allowed on site. Contractor to travel to and from site daily.

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3.4.2	The Contractor to source his own security for the protections of his work
<b>3.5</b>	<b><i>Water, Ablution &amp; Electricity</i></b>
3.5.1	Existing water facilities on site may be used by the contractor, but with the knowledge and consent of the responsible person.
3.5.2	Existing power supplies on site may be used by the contractor, but with the knowledge and consent of the responsible site person.
3.5.3	The Contractor shall be liable for connection of Water and Electricity to the desired end. These utilities shall be metered to enable JW to bill the Contractor for the usage.
3.5.4	There are no ablution facilities on site for the contractor and the contractor must therefore supply their own ablution facilities.
<b>3.6</b>	<b><i>Access</i></b>
3.4.3	Access will be via Gate 1.
3.4.4	ALL employees must have access cards and overalls to gain access.
<b>3.7</b>	<b><i>Existing Services</i></b>
3.7.1	It was emphasised that contractors have the responsibility to establish where existing services are before performing any excavating, trenching, etc. Where services cannot accurately be established from existing drawings, it is the contractor's responsibility to be extremely cautious because any damage to services caused by a contractor will be repaired at the contractor's expense and contractor will not leave the site until such damaged services have been repaired. Damage to existing services that might impact negatively on the operations of the works must be immediately reported to the Works Manager.
<b>3.8</b>	<b><i>Labour</i></b> <ul style="list-style-type: none"> <li>Local Labour must be used i.e., skilled, semi-skilled and general workers</li> <li>Johannesburg Water will assist with CLO appointment.</li> <li>Sub-Contracting of SMME's must comply with 10% of the works as stated in the Tender Document.</li> </ul>
<b>4</b>	<b><i>Health, Safety &amp; Environment</i></b>
<b>4.1</b>	<b><i>Overview of Volume 3 specification</i></b>
4.1.1	The must sign the acknowledgement of the OHS specifications in Volume.
4.1.2	The tender to price for any OHS training requirements. Budget provided is for skills training.  Ensure that all safety related costs have been catered for in the BoQ-refer to the specification and medical screening policy for requirements.
4.1.3	There should be a competent OSH representative on site for full time basis.

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4.1.4	<p>The Tenderer must submit a CV of the OHS representative and Construction Manager and meet the minimum competency requirement amongst other skills required on site stipulated in the tender procedure;</p> <ul style="list-style-type: none"> <li>Representatives must be registered and in affiliation with SACPCMP or submitted the application.</li> </ul>
4.1.5	<p>The Contractor and all his staff must always wear PPE (Personal Protective Equipment) and must be distinguishable. The tenderers were advised to review and consider safety requirement with reference to Appointment of full time Safety Officer. Contractor's employees must be presented with Access cards for identification.</p> <p>Monthly reporting of Health and Safety is required and compliance with the Health and Safety plan will be monitored. Also, Contractors must price for complying with the Health and Safety Regulations and Specifications.</p>
4.1.6	<p>The Health and Safety Specifications are bound in the Volume 3 of the tender document. JW is committed to Health and Safety compliance. All projects are screened for EIA impact, and this project went through an EIA process and received an ROD. JW practice internal environmental best practice with internally developed EMP and OHS requirements as detail in the health and safety specification. It was further emphasised that the OHS requirements must be completed and returned as required.</p>
4.1.7.	<p>Tenderers are to ensure that all rates are captured and recorded in the BOQ list.</p>
4.1.8	<p>A letter of good standing should be submitted and valid for the financial year the tender submits the tender</p>
4.1.9	<p>OHS must be adequately priced. Monthly audit score must achieve a minimum of 93%, if this is not achieved a 3<sup>rd</sup> consecutive time, work will be stopped.</p>
<b>4.2</b>	<b>Environmental</b>
4.2.1	<p>The Environmental Specifications are bound in Volume 3 of the tender document JW is committed to environmental compliance and all projects are screened for EIA impact, and this project went through an EIA process and received an authorised ROD. JW practice internal environmental best practice with internally developed generic EMP. The Contractor's EMP will need to incorporate items listed in ROD which will be made available to the successful tenderer.</p>
4.2.2	<p>ROD can be shared if requested.</p>
4.2.3	<p><b>Compliance with the following:</b></p> <ul style="list-style-type: none"> <li>JW Environmental Management Plan</li> <li>JW Waste Management Requirements</li> <li>General Authorization</li> <li>Submission of Environmental File</li> </ul>
<b>4.2.5</b>	<p><b><i>Performance and Monitoring of the Project</i></b></p> <p>JW Environmental Section will conduct Monthly Audit</p> <ul style="list-style-type: none"> <li>The Contractor is required to obtain minimum score of 93% to pass audit</li> <li>Site Inspection will be conducted as and when required</li> </ul>

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	<ul style="list-style-type: none"> <li>Attend Monthly Progress Meeting</li> <li>A minimum score of 93% must be achieved.</li> </ul>
<b>4.3</b>	<b>Working Hours</b>
4.3.1	Normal working hours are 07:00am to 5pm on weekdays only – permission may be sought from the Works Manager to work after hours or on Saturdays by work permit application.
4.3.2	Special permission must be sought to be allowed to work Sundays and Public Holidays.
4.3.3	Some work or interface may be done only on weekends due to operational requirements.
<b>5.</b>	<b>General</b>
5.1	All cable ducts have been built
5.2	Main cable will be excavated and installed from the main intake. The main intake area has a risk of flooding.
5.3	Armed response must be allowed for when pulling cables and priced for.
5.4	The security of the contractor's site establishment will be the responsibility of the contractor. The contractor is responsible for his own security. The contractors shall source security from local SMME's.
5.5	WAS thickener is isolated from module 2. Needs installation of bridge and electrical works.
5.6	Any submission of tender queries should be directed to the contact channels of JW Supply Chain Management. Tender queries will be allowed until the 7 days before the close of the tender. Any addendum(s) issued, should be returned with the tender documents.
5.7	<p>Contract Schedule forms part of a tender deliverable. Tenderers are advised to develop a project specific schedule which considers the construction phases as an interphase between the new and live systems.</p> <ul style="list-style-type: none"> <li>Allowances should be made in the schedule programme for long-lead items along with the construction phase.</li> <li>The Contract is scheduled for 24 months. The schedule should demonstrate this along with critical paths.</li> </ul>
5.8	Tenderers are encouraged to tender as per the specifications provided
5.9	Disposal of rubble or any equipment will require a permit acknowledged by the JW – Northern Works Management Representatives.
5.10	These minutes and the attached attendance register, form part of the tender documents. A copy must be included in the tender to prove attendance of the compulsory briefing session.
5.11	Tenderer's should ensure their details are completed on the cover page.
5.12	Bill of Quantities in Excel format will be distributed to all with the minute. It was also emphasised that the Bill of Quantity must be completed in black pen.

Item #	Description
5.13	All addendums issued need to be submitted with tender document and must be acknowledged and bound into the final documents as they will form part of the Contract documents.
5.14	Local labour (Skilled or Semi-skilled if available) will be sourced from local community
5.15	The Contractor shall be required to appoint a CLO for the duration of the project, from commencement until the end of the contract. The Contractor shall state his percentage Commission in the BOQ after the allocated provisional sums.
5.16	Tenderers are encouraged to read the document carefully and complete as per the instructions.
5.17	Tenderers must complete and sign the Form of Offer. Noncompliance will result in immediate disqualification.
5.18	10% Subcontracting and Completeness of Technical Datasheets are major gate keepers. Tenderers to refer to page c.21 to understand the content and requirements of gatekeepers for Tender award.
5.19	Tender documents to be completed by Hand.
5.20	Study and comply with JW General Specifications
5.21	Compile a project specific Contract Programme and Quality Control Plan. Generic documents may disqualify tenderer
5.22	Competency of key personnel on site is very important. The CV's must be concise and contain required information as per evaluation criteria.
5.23	Municipal rates and taxes may not be in arrears for three consecutive months.
<b>6</b>	<b>Question and Answer</b>
6.1	<p><b>Q:</b> Can the BoQ be completed in Excel and replace the provided BoQ?</p> <p><b>A:</b> BoQ can be completed in Excel and printed to replace existing pages. Note page sequence may not be altered.</p>
6.2	<p><b>Q:</b> Can an Alternative bid be submitted?</p> <p><b>A:</b> Yes, not likely to be accepted and can lead to disqualification.</p>
6.3	<p><b>Q:</b> JWater requires high requirement for project manager, where must this be priced?</p> <p><b>A:</b> Contractor must price for this in his bid.</p>
6.4	<p><b>Q:</b> Can Sectional completion be given to different process units</p> <p><b>A:</b> No, only full completion certificate.</p>
6.5	<b>Q:</b> Can a Scheduled Site visit be arranged?

Item #	Description
	<b>A:</b> Yes, Contact TT directly to arrange dates.
6.6	<p><b>Q:</b> Tender document states that Contractor cannot stop work due to non-payment from Johannesburg Water, this is a risk for the contractor. Can this be investigated?</p> <p><b>A:</b> Please submit formal query.</p>
6.7	<p><b>Q:</b> CV template not in downloaded Volume 1, please provide template</p> <p><b>A:</b> Will be investigated.</p>
7	<p><b>Site Inspection</b></p> <p>After the tender briefing meeting all interested attendees were taken on a site visit where the location of the new expansion of capacity Unit 5-Phase 2 (civil works) was pointed out. As mentioned above a site visit can be scheduled with TT.</p>
8.	<b>Enclosed Documents</b>
8.1	Excel BOQ
8.2	Volume 1 AND 2b TENDER DOCUMENT