

**PROVISION OF BASIC SANITATION SERVICES IN SLOVO PARK
TENDER BRIEFING - MINUTES**

<u>CONTRACT NUMBER:</u>	JW 14478
<u>CONTRACT TITLE:</u>	PROVISION OF BASIC SANITATION SERVICES IN SLOVO PARK
<u>DEPARTMENT:</u>	CAPEX
<u>DATE OF MEETING:</u>	13 AUGUST 2025
<u>TIME OF MEETING:</u>	11:00
<u>VENUE FOR MEETING:</u>	OLIFANTSVLEI WASTERWATER TREATMENT WORKS
<u>CLOSING DATE:</u>	08 SEPTEMBER 2025
<u>CLOSING TIME:</u>	10:30AM

WELCOME

Ms Gcina Ndela welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Gcina Ndela	gcina.ndela@jwater.co.za	Supply Chain
Tshilidzi Tshikovhi	Tshilidzi.tshikovhi@jwater.co.za	Capex
Musa Sambo	Musa.sambo@jwater.co.za	Capex
Ephonia Manthata	Ephonia.manthata@jwater.co.za	HR Corporate Service
Phathutshedzo Thabo	Phathutshedzo.thabo@jwater.co.za	OHS

CONTACT PERSONS

Mr Tshilidzi Tshikovhi

Email: tshilidzi.tshikovhi@jwater.co.za

Telephone number:011 688 1686

Ms. Gcina Ndela

Email:gcina.ndela@jwater.co.za

Telephonenumber:011 688-1796

SCM – ADMIN AND BID DOCUMENTATION PRESENTATION BY Ms Gcina Ndela

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- Ms Gcina Ndela indicated that this is an open tender and the meeting is **COMPULSORY**, therefore bidders who did not attend the meeting will **NOT** be considered for this tender. Bidders must ensure that they sign the attendance register.
- Tender documents are available in PDF format at no cost on Johannesburg Water website (www.johannesburgwater.co.za) and on eTenders.gov.za as of 4 August 2025.
- Tender documents need to be bound and contain all pages. Tenderers therefore, need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out as on the Web page and all pages arranged correctly.
- The tender document must be filled in using black ink only, any other colour pen or pencil is prohibited.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer. Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must not leave any blank spaces upon completion of the tender document.
- Tenderers must refer to the checklist on page 6 to 9 of the tender document for guidance.
- Make sure that your pricing schedule is fully completed and signed.
- Each bid must be submitted in a separate, properly sealed envelope/ package on which the Name, email address and telephone number of the tenderer must be indicated. The Tender number and Description must be clearly written on the envelope/ package.

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- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW. JW will not be held liable for any documents that are not in the tender box at the time of closing.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers must make sure that they read and understand the requirements of the tender. Should tenderers need any clarity, they are encouraged to email the contact Gcina Ndela and Africa Masuku/ Sthembile Dladla (contact details are on the cover page of the tender document).
- Tenderers are required to submit a hard copy document and an electronic copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are **NOT** allowed.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 90/10 points scoring system will be applicable to this tender. 90 points will be allocated to Price and the remaining 10 points will be for specific goals.
- The required CIDB grading of 8CE or higher. Active Status at the required CIDB grading or higher at the time of Evaluation

SPECIFIC GOALS POINTS ALLOCATION

90/10 SCORING

- 3 points for Businesses located within the boundaries of Gauteng Province
 - 2 points for business owned by 51% or more women.
 - 2 points for Business owned by 51% or more- Black youth
 - 1 point for Business owned by 51% or more - Black People who are military Veterans
 - 2 points for Business owned by 51% or more Black People with disabilities
 - Attention must be brought to the documentation the tenderers must submit in order for JW to verify points claimed. If the tenderer has claimed more points, then the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
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- Tenderers tendering as JV must submit a JV BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Question 3.14, of which if not fully completed, might lead to disqualification. Tenderers are encouraged to utilise the CIPC bizportal (www.bizportal.gov.za) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.
- No bids will be considered from persons in the service of the state.
- Tenderers must recheck on the JW website page for any communication send to tenderers as there might be a problem with the emails send to the tenderers. This communication might include addendums to tender for extension of closing dates, changes in the tender specification, changes in pricing schedules, or any other matter affecting the tender in question, and which might have an impact on how tenderers respond.
- Tenders will be opened in public soon after the closing time and recording of received documents but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers' names and total prices, where practical will be read out.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 8 SEPTEMBER 2025 at 10:30.

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- All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.

SUPPORTING DOCUMENTS

- SARS one-time TAX PIN
- Where business and/or director premises are owned, a municipal rates and taxes statement of account must be submitted (not older than three (03) months and NOT IN ARREARS for more than 90days). If in arrears an acknowledgement of debt agreement must be entered into with municipality concerned and submitted with the tender.
- Where business and/or director premises are leased/ hired/ rented, a valid lease agreement should be submitted duly signed and indicating the address at which the business is situated and where the director resides. The lease should be valid and active at time of tender submission and closing.
- 3-year financial statements (audited where applicable) , especially in instances where the tendered value is estimated to exceed R10million including VAT.
- Joint Venture / Consortium Agreement signed by all parties.
- Valid BBBEE Certificate issued by a SANAS accredited verification agency or copy thereof or a valid (EME/QSE) sworn affidavit/ or CIPC EME affidavit
- A completed and signed Invitation to Bid form MBD 1
- A completed and signed Declaration of Interest form MBD 4
- A completed and signed Declaration for procurement above R10 Million (all applicable taxes included) Completed and signed MBD 5
- A completed and signed Preference Points (Specific Goals) Claim Form MBD 6.1
- A completed and signed Declaration of Bidder's Past Supply Chain Management Practices MBD 8
- A completed and signed Certificate of Independent Bid Determination (MBD 9)

TECHNICAL PRESENTATION

Mr Musa Sambo presented the following:

SCOPE OF WORK

The project scope of work covers the following:

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- Construction of approximately 12 484m of new 200 - 250mm Ø HDPE (PN 8) pipes using open trench and labour-intensive methods
- Construction of approximately 958 individual pour flush toilet structures with a low flush leak-proof cistern.
- Construction of approximately 230 new HDPE manholes and tie-in to the existing outfall pipeline.
- Demolition of existing ventilated improved pit (VIP) toilets, which includes desludging, fumigation, rehabilitation and disposal of old VIP toilet structures to the approved landfill site.

Musa also shared the exact project location by reading out the coordinates to tenderers. The coordinates are as follows.

26°18'23.65" S 27°53'52.73" E

EVALUATION

Mr Tshilidzi Tshikovhi presented the evaluation criteria:

Mr. Tshilidzi Tshikovhi presented the Technical Evaluation criteria explaining the requirements and scoring from criteria 1 up to 4 and indicated that the criteria is on **page TP.15-TP.20 of the tender document (or page 24-30 of the pdf)**. He also emphasised on the following points:

- That all CVs must be submitted in the format on page T2.1.9 of the tender document.
- In a case where tenderer is submitting Reference for a Subcontracted work, take note of the requirement to submit Main Contractor's Completion Certificate in addition to their Reference letter and Completion certificate.
- That reference letters and completion certificates will be verified and where it is found that tenderer has misrepresented information, action will be taken against them as mentioned in the note at the bottom of T2.1.7 (Contactable Reference template).

Tshilidzi also emphasized the point made by OHS Specialist regarding the requirement for Safety Officer to submit a professional registration certificate in the "Construction Health and Safety" Sector or submit proof of registration issued by SACPCMP.

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ENVIRONMENTAL PRESENTATION

Ms. Ephonia Manthata presented as follows:

- Environmental Management Requirements
- Compliance with the following:
- JW Environmental Management Plan Rev 05
- General Authorisation from DWS (Client to provide)
- Environmental Authorization from GDARD (Client to provide)

Environmental File is required once the contractor has been appointed.

Key Personnel:

**Minimum Requirements for the appointment of the Environmental Liaison Officer (ELO)/
Environmental Officer (EO):**

- National Diploma in Environmental Management/Science / + 3 years' Experience.
- BA/BSc Environmental Management/Science + 3 years' experience.
- The recommended and/or market related minimum Salary/wages for ELO/EO should be R17 000.00.

Rehabilitation

- Ensure that there is sufficient financial provision for rehabilitation.
- The qualified landscaping specialist must be appointed to undertake rehabilitation on site. The landscaping specialist must pose the following qualifications and work experience:
- Landscaping Specialist should at least have BA/BSc Honours Degree or 4-year Degree in Natural Sciences/Ecological
- The Landscaping Specialist must at least be registered with South African Council for Natural Scientific Professions (SACNASP) as a Professional Natural Scientist (Copy of SACNASP Certificate must be submitted).

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Bioremediation

The lead bioremediation specialist must at least have the following:

- Detailed description and programme of how the scope will be carried out (with timeframes). Note that all work required should be completed within 30 days from the date of appointment.
- The lead specialist must have knowledge of treating water contaminated with sewers.

Qualifications (Copies of Certificate/s must be submitted):

- The lead bioremediation specialist must have at least BA/BSc Honours Degree or 5-year Degree in Environmental/Natural Sciences.
- Registered with South African Council for Natural Scientific Professions (SACNASP) as a Professional Natural Scientist (Copy of SACNASP Certificate must be submitted).

OHS PRESENTATION

Mr. Phathutshedzo Thabo presented as follows:

RETURNABLE DOCUMENTS:**Volume 2 Spec**

Annexes in the Spec include:

No	Document attached	Remarks
1	SHE specification	Complete front page & sign last page
2	Medical Screening Policy	For information
3	Medical Screening Acknowledgement form	Sign and complete
4	Baseline risk assessment	For information
5	Competence evaluation	Complete and sign
6	Sign off form	For information

- Ensure that all safety related costs have been catered for in the BOQ – refer to the specification and medical screening policy for requirements.

Letter of Good Standing

- The tenderer should ensure that they are in Good Standing with the Compensation Commissioner - Letter of Good Standing (valid) FEM / COID

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Construction Safety Officer (CSO) 's CV

- Submit Safety Officer's CV and Qualifications
- Requirement: min 4 years related experience with Safety programmes / short courses: e.g. SAMTRAC, etc.
- Proof of registration with SACPCMP (fully registered, no candidate)

Qualification	Experience	CHS Programmes
Short courses (NQF level 3-5)	4 years	• Hazard Identification and Risk Management • Accident or Incident Investigation Management • Legislation and Regulations • Health, Hygiene and Environmental Management • Emergency Preparedness Management
Learnership Certificate	3 years	
ND Safety Management	2 years	
B.tech Safety Mngmt	1 year	
B.Com Operational Risk	1 year	
N.Dip (Bldg, CM, QS, Archt, Civil, Electr, Mech)+ CHS Prog	3 years	
B.Tech (above)	2 years	
N.Dip Enviro or related + CHS Prog	3 years	
BSc Enviro or related + CHS Prog	2 years	

For tender evaluation, please read Volume 1 tender document (page TP 15-TP.20)

TENDER DATES

Tender Closing: **10:30am on 8 September 2025**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number JW OPS 004/25 and they must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee or security personnel.

QUESTIONS AND ANSWERS

The following questions were attended to:

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- Does a bidder qualify to get a minimum score (33.75) of criteria 1 (Tenderer Experience) if they have 2 Sewer Pipe Laying projects and No Pour Flush/Waterborne toilet project? – ***No, Bidders are required to have minimum of 1 sewer pipe laying project and 1 pour flush/waterborne toilet meeting all requirements as indicated on evaluation criteria, in order to score 33.75.***
- Can you share excel Bill of Quantities? – ***Yes, we noticed that the one uploaded onto the website is not accessible, therefore an excel BOQ will be shared together with Briefing Minutes.***
- Is removal of welding bit from the pipe after welding payable? – ***The item for supply and installation of HDPE pipe is inclusive of all associated works or activities to achieve the pipe installation. Bidders are to factor in all activities required and provide a consolidated rate.***

CLOSURE

Gcina advised bidders to ensure they constantly check the website for any **Addendums** issued before submitting their tender to Johannesburg Water.

Should bidders need any clarity, all queries are to be submitted **7 days (01 September 2025)** before the closing date to email addresses indicated on the tender document cover page.

Ms Gcina Ndela thanked all who attended the briefing session, and the meeting was adjourned.