

## EVALUATION

<b><u>CONTRACT NUMBER:</u></b>	JW OPS 048/24
<b><u>CONTRACT TITLE:</u></b>	MAINTAIN, REPAIR, CONFIGURE AND DEVELOPMENT OF SCADA SYSTEMS, DATA WAREHOUSING, REPORTING SERVICES AND ASSOCIATED IT NETWORK SYSTEMS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS
<b><u>DEPARTMENT:</u></b>	SUPPLY CHAIN MANAGEMENT
<b><u>DATE OF MEETING:</u></b>	9 July 2025
<b><u>TIME OF MEETING:</u></b>	9:AM
<b><u>VENUE FOR MEETING:</u></b>	65 NTEMI PILISO STREET NEWTOWN
<b><u>CLOSING DATE:</u></b>	4 August 2025
<b><u>CLOSING TIME:</u></b>	10:30 AM

### 1. WELCOME

Ms Nthabiseng Matabane welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Nthabiseng Matabane	<a href="mailto:nthabiseng.matabane@jwater.co.za">nthabiseng.matabane@jwater.co.za</a>	Supply Chain
Neville Enslin	<a href="mailto:neville.enslin@jwater.co.za">neville.enslin@jwater.co.za</a>	Operations

### 2. CONTACT PERSONS

NAME & SURNAME	EMAIL ADDRESS
Neville Enslin	<a href="mailto:neville.enslin@jwater.co.za">neville.enslin@jwater.co.za</a>
Nthabiseng Matabane	<a href="mailto:nthabiseng.matabane@jwater.co.za">nthabiseng.matabane@jwater.co.za</a>

### 3. SCM – PRESENTATION BY Ms Nthabiseng Matabane

- Ms Nthabiseng Matabane indicated that this is an open tender and the meeting is **NON-COMPULSORY**, therefore bidders who did not attend the meeting will be considered for this tender. Bidders must ensure that they sign the attendance register.
- Tender documents are available in PDF format at no cost on Johannesburg Water website ([www.johannesburgwater.co.za](http://www.johannesburgwater.co.za)) and on eTenders.gov.za.

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- Tender documents need to be bound and contain all pages. Tenderers therefore, need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out as on the Web page and all pages arranged correctly.
- The tender document must be filled in using black ink only, any other colour pen or pencil is prohibited.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer. Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must not leave any blank spaces upon completion of the tender document.
- Tenderers must refer to the checklist on page 5 to 7 of the tender document for guidance.
- Make sure that your pricing schedule is fully completed and signed.
- Each bid must be submitted in a separate, properly sealed envelope/ package on which the Name, email address and telephone number of the tenderer must be indicated. The Tender number and Description must be clearly written on the envelope/ package.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW. JW will not be held liable for any documents that are not in the tender box at the time of closing.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers must make sure that they read and understand the requirements of the tender. Should tenderers need any clarity, they are encouraged to email the contact Gcina Ndela and Mamasike Mokhosi (contact details are on the cover page of the tender document).

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- Tenderers are required to submit a hard copy document and an electronic copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are **NOT** allowed.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA\*\*\*\* number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80 / 20 points scoring system will be applicable to this tender. 80 points will be allocated to Price and the remaining 20 points will be for specific goals.

### SPECIFIC GOALS POINTS ALLOCATION

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)
Businesses located within the boundaries of Gauteng province	20
<b>TOTAL</b>	<b>20</b>

- Attention must be brought to the documentation the tenderers must submit in order for JW to verify points claimed. If the tenderer has claimed more points, then the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
- Tenderers tendering as JV must submit a JV BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to truthfully declare all other company interests they may have, with specific reference to Declaration of Interest, MBD 4, Question 3.14, of which if not fully completed, might lead to disqualification. Tenderers are encouraged to utilise the CIPC bizportal ([www.bizportal.gov.za](http://www.bizportal.gov.za)) , free registration to check the companies for which a director is a director for. This can be done by inserting an ID number for the director tendering and the portal will show all companies, whether active or not.
- No bids will be considered from persons in the service of the state.

- Tenderers must recheck on the JW website page for any communication send to tenderers as there might be a problem with the emails send to the tenderers. This communication might include addendums to tender for extension of closing dates, changes in the tender specification, changes in pricing schedules, or any other matter affecting the tender in question, and which might have an impact on how tenderers respond.
- Tenders will be opened in public soon after the closing time and recording of received documents but at the tender office located at Turbine Hall, 65 Ntemi Piliso Street. Tenderers' names and total prices, where practical will be read out, bidders are welcomed to attend the tender opening meeting, by no later than 11h00.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 4 August 2025 at 10:30.
- All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.

#### **4. ADMINISTRATIVE EVALUATION**

<b>NO.</b>	<b>REFERENCE TO TENDER DOCUMENT</b>	<b>DESCRIPTION</b>	<b>REQUIREMENT</b>
1.	Annexure	Certificate of Authority or Board Resolution Letter granting authority to sign	Complete and submit
2.	MBD 1	Invitation to Bid Form	Completed and signed MBD 1 Form.
3.	CSD	Central Supplier Database Registration	Provide proof of CSD registration. Complete MAAA number on cover page or copy of CSD report.
4	MBD 3.1	Pricing Schedule – Firm Prices (Purchases)	Completed MBD 3.1 Form.
5.	MBD 4	Declaration of Interest	Completed and signed MBD 4 Form.
6.	MBD 5	Declaration of Procurement Above R10m (All Applicable Taxes Included)	Completed and signed MBD 5 Form.
7.	MBD 6.1	Preference Points Claim in Terms of The Preferential Procurement Regulations 2022	Completed and signed MBD 6.1 Form.
9.	MBD 8	Declaration of Bidder's Past Supply Chain Management Practices	Completed and signed MBD 8 Form.
10.	MBD 9.	Certificate of Independent Bid Determination	Completed and signed MBD 9 Form.

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11.	Annexure – Proof of Specific Goals	Refer to documents listed in 4.3 verification documents to be submitted with the tender document	Submit applicable documentation with the tender submission – If not submitted with the tender document points for Specific Goals won't be allocated.
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AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS  
TENDER BRIEFING - MINUTES**

12.	Annexure	Municipal Rates and Taxes for the Tenderer - Current municipal rates for the entity not in arrears by more than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document	Submit applicable documentation with the tender submission
13.	Annexure	Municipal Rates and Taxes - Current municipal rates for the directors of the entity not in arrears by than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document.	Submit applicable documentation with the tender submission
14.	Annexure	Occupational Health and Safety Declaration form – if applicable	Occupational Health and Safety Declaration form – if applicable
15.	Annexure	Joint Venture, Consortium, or equivalent agreement– if applicable.	Joint Venture, Consortium, or equivalent agreement signed showing percentage ownership of parties – if applicable.

## 5. SCOPE OF WORK

Refer to page 97 of the tender document as issued

## 6. Mr Neville Enslin – presented on Evaluation criteria.

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
1.	<p>The Tenderer (Company) must have experience in the scope of work activities of the tender such as:</p> <p>Maintenance, Repair, Configuring and Development of SCADA systems.</p> <p><b>Note:</b> The Scope of Work does not have to be carried out at one single client, but there must be enough documentary evidence to show the minimum required years of experience when combining all the references submitted.</p>	<p>Supporting documents required include completed: Contactable Reference Letter(s) OR Reference(s) on Clients' letterhead.</p> <ul style="list-style-type: none"> <li>The document(s) must be completed by the referee and included in the tender submission.</li> <li>Alternatively, the client's letterhead may be used by the referee for this purpose provided it complies with the functional criteria requirements listed.</li> <li>A separate form must be completed for each reference as required in the evaluation criteria.</li> <li>The Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.</li> </ul>	<p><b>Years of Experience of Tenderer as per Criteria</b></p> <p>Less than 2 years</p> <p>2 years and more but less than 4 years</p> <p>4 years or more</p>	50	<p>0</p> <p>35</p> <p>50</p>

2.	The key staff (Team) must demonstrate applied working experience and knowledge in Adroit SCADA products, specifically around the SCADA and Reporting Systems.	The Tenderer is to complete the Curriculum Vitae template provided in the tenderer document for each member of the Team: <ul style="list-style-type: none"><li>• 1x SCADA Engineer,</li><li>• 1x SCADA Reporting Developer and</li><li>• 2x SCADA Technicians</li></ul> that will be assigned for the execution of the work. <ul style="list-style-type: none"><li>• <i>The CV template must be completed by the tenderer and included in the tender submission.</i></li><li>• <i>Alternatively, the tenderer may submit a CV for this purpose provided it complies with the functional criteria requirements.</i></li><li>• <i>A separate CV must be completed for each resource required.</i></li></ul>	Experience of Key Staff (Team)	50	
African city			Less than two (2) years for any member of the Team.		0
			Two (2) years and more, but less than Three (3) years for each of the 4 members of the Team.		20
			Three (3) years and more, but less than Four (4) years for each of the 4 members of the Team.		35
			Four (4) years or more for each of the 4 members of the Team.		50
MINIMUM QUALIFYING SCORE				70	
				100	



## 7. PRICING

Refer to page 19 of the tender document

## 8. QUESTION & ANSWER SESSION

<u>QUESTIONS</u>	<u>RESPONSES</u>
In JV, should all parties submit their municipal statement of account or just the lead partner?	All parties are to submit their municipal statements.
Will a letter from the ward counsellor suffice as proof of residence?	Yes
The evaluation Criteria do you require for Company or employee?	Require a Company to be registered for Android ( Should be Adroit )certification and require CV for employee
Do you need Letter from OEM?	Yes, require a letter from OEM, must state that the company is a registered SI.
Is the any other solution running on cloud?	We moving to cloud in future, now we based on current system we are using only, if any changes based on rates when bidding, you will be charged according to your rates
Can we be allowed to come view the site	Yes, Site visit can be arranged at Ffennel Road Depot, 28 July at 10am

## 9. CLOSURE

Should bidders need any clarity, all queries are to be submitted 7 days before the closing date.

We advise bidders to familiarise themselves with our website, for every communication regarding tender will be posted on the website.

**Ms Nthabiseng Matabane** thanked all who attended the briefing, and the meeting was adjourned.