

CONTRACT JW CHR 002/24

DESCRIPTION: PROVISION OF SPECIALISED TACTICAL RESPONSE SERVICE, AMOURED VEHICLE, ESCORT SERVICES, CROWD CONTROL AND CLOSE PROTECTION SERVICES AS AND WHEN REQUIRED AS WELL AS AD-HOC SERVICES FOR THE PERIOD OF 36 MONTHS

<u>CONTRACT NUMBER:</u>	JW CHR 002/24
<u>CONTRACT TITLE:</u>	PROVISION OF SPECIALISED TACTICAL RESPONSE SERVICE, AMOURED VEHICLE, ESCORT SERVICES, CROWD CONTROL AND CLOSE PROTECTION SERVICES AS AND WHEN REQUIRED AS WELL AS AD- HOC SERVICES FOR THE PERIOD OF 36 MONTHS
<u>DEPARTMENT:</u>	SUPPLY CHAIN MANAGEMENT
<u>DATE OF MEETING:</u>	6 March 2025
<u>TIME OF MEETING:</u>	11H00
<u>VENUE FOR MEETING:</u>	AUDITORIUM, GROUND FLOOR , TURBINE HALL

1. WELCOME AND INTRODUCTION BY Nthabiseng More

Ms. **Nthabiseng More** welcomed everyone who attended the meeting and introduced JW Personnel.

Ms. **Nthabiseng More** indicated that this is an open tender, and the meeting is **COMPULSORY**.

2. CONTACT PERSONS

TECHNICAL ENQUIRIES	GENERAL ENQUIRIES
Seemola Mashego	Nthabiseng More
seemola.moashego@jwater.co.za	nthabiseng.more@jwater.co.za

3. JOHANNESBURG WATER REPRESENTATIVES THAT ATTENDED THE BRIEFING MEETING

NAME & SURNAME	DEPARTMENT
Ms. Nthabiseng More	Supply Chain
Mr Seemola Mashego	Human Resource and Cooperate Services
Mr. Gerhard Roux	Human Resource and Cooperate Services
Ms Sinna Hlongwane	Supply Chain

4. SUPPLY CHAIN MANAGEMENT PRESENTATION BY Nthabiseng More

- Y Bid documents are available in PDF format, at no cost to the bidder, on the Johannesburg Water website (www.johannesburgwater.co.za) and on e-Tender Portal.
- Y Bid documents received from non-attended bidders of a compulsory briefing session will be disqualified. Attendees were requested to ensure that their company names (company that will be tendering) and contact details of the company and individual are registered on the attendance register as proof of attending the tender briefing meeting and for Johannesburg Water to be able to communicate tender specific information to the attendees of the briefing meeting. Each bid must be submitted in a separate, sealed envelope on which the NAME AND ADDRESS OF THE BIDDER, THE BID NUMBER, DESCRIPTION OF BID AND THE CLOSING DATE must be clearly written.
- Y It is the responsibility of the bidder to ensure that their bid document is submitted in a sealed envelope and placed in the Bid Box in good time so as not to miss the official deadline of 10:30am on the closing date.
- Y The sealed bid envelope or package must be addressed to Supply Chain Management Unit, Johannesburg Water (SOC) Ltd and deposited in the BID BOX situated at the entrance: Turbine Hall, 65 Ntengi Piliso Street, Newtown, Johannesburg.
- Y Bid documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the documents in the bid box as only bid documents in the Bid Box at the time of tender closing will be taken into account.
- Y Documents should under no circumstances be handed to an employee of Johannesburg Water, including the receptionist or security, as Johannesburg Water will not be held accountable in the event of any loss thereafter. Bid documents may not be submitted via the South African Post Office as only bid documents in the Bid Box at the time of closing will be taken into account.
- Y Bidders are to allow for sufficient time to access Johannesburg Water offices in Turbine Hall and deposit their bid document in the Johannesburg Water tender box situated at reception before tender closing time. Bidders are to note that the Johannesburg Water offices are open during 06:00am and 18:00pm seven (7) days a week.

- Υ Bid documents must be completed using non-erasable black ink or may be completed electronically without altering or tampering with any of the scope of work, terms & conditions, specifications, evaluation criteria, special conditions, award and allocations strategies, pricing schedule etc. in the tender documents. Tender documents received contrary to this requirement will be disqualified.
 - Υ Bids received after the closing time and date will not be accepted and will be returned to the bidder unopened.
 - Υ It is a requirement that the bidders tax matters are in order. To this effect, the bidder must furnish their Tax Compliance Status Pin or CSD MAAA number for bids as requested elsewhere in the bid document.
 - Υ Pricing schedule, MBD 3.1, page 20 must be completed and signed.
 - Υ Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing.
 - Υ Any mistakes must be struck- off and corrected with black ink and signed by tenderer to authenticate each mistake. The use of correction fluid (i.e., Tippex) to correct mistakes is not allowed.
- offer to be valid for 90 days from the closing date of bid.

- The maximum points for this tender are allocated as follows:

	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
Total points for Price and SPECIFIC GOALS	100	100

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)
Business owned by 51% or more – Black Youth	10
SMME (An EME or QSE) owned by 51% or more - Black People	10
TOTAL	20

- Y Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- Y Tender will be valid for 90 days after closing date and may be extended upon agreement between Johannesburg Water and the bidder.
- Y Bidders who wish to tender as a Joint Venture (JV), consortium, partnership or equivalent need to include the JV, consortium, partnership, or equivalent agreement in their tender submissions. Each party must submit a separate TCS certificate/ Pin/ CSD number. The JV agreement is to state the percentage ownership, roles and responsibilities of each party to the agreement.
- Y Tenderers are required to submit one original hard copy and a soft copy in a USB, however, tenderers who did not submit the USB will not be disqualified.
- Y Bidders must submit Municipal Rates for both the Company and the director if renting submits a valid lease agreement.
- Y Bidders are to fill in the tender submission register at security after submitting their bids.
- Y Bidders are advised to be on the lookout on the Johannesburg Water website for any communication regarding this tender, all correspondence will be published on the website.
- Y Bidders are also advised to check their emails for communication from either of the Johannesburg Water representatives as stated on the tender cover page.
- Y For further inquiries after the meeting, bidders can email through their queries, but do not send queries 10 days before closing date so that can have ample time to respond to questions, due to nature of work, need time to respond to queries.

5. Mandatory Evaluation Criteria: NB: Bidders that fail to comply with the above mandatory requirement may not be considered further for evaluation.

NO.	MANDATORY CRITERIA	YES
1.	Compulsory briefing session	YES
2.	Signed and Completed Pricing Schedule as per award and or allocation strategy	YES
3.	PSIRA Registration Valid Certified company/ director(s) PSIRA registration certificate to be provided by the tenderer	YES
4.	Control Room operating on 24-hours basis daily. Tenderer to provide proof of address confirming existence of such facility (Lease agreement or proof of ownership documents to be submitted).	YES
5	A copy of valid letter of Good Standing from PSIRA	YES
6	Certified copy of company firearm licences Contractor to submit stamped list from SAPS Central Firearm Database Register	YES
7	Contractor to submit ICASA Frequency Communication Licence under the name of the company or a letter of lease agreement signed by both parties from reputable supplier with the name of the company	YES
8	Contractor to submit proof of ownership of operational patrol vehicles Proof of ownership should be in form of vehicle licences in the name of the company if applicable.	YES
9	Proof of vehicle finance from respective financial service providers if applicable	YES
10.	Bidders must submit stamped Bank Rating letter from credible Banking Institution to justify credit risk, required Grade A Grade B	YES

6. ADMINISTRATIVE EVALUATION

NO.	REFERENCE TO TENDER DOCUMENT	DESCRIPTION	REQUIREMENT
1.	Annexure	Certificate of Authority or Board Resolution Letter granting authority to sign	Complete and submit
2.	MBD 1	Invitation to Bid Form	Completed and signed MBD 1 Form.
3.	CSD	Central Supplier Database Registration	Provide proof of CSD registration. Complete MAAA number on cover page or copy of CSD report.
4	MBD 3.1	Pricing Schedule – Firm Prices (Purchases)	Completed MBD 3.1 Form.
5.	MBD 4	Declaration of Interest	Completed and signed MBD 4 Form.
6.	MBD 5	Declaration of Procurement Above R10m (All Applicable Taxes Included)	Completed and signed MBD 5 Form.

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7.	MBD 6.1	Preference Points Claim in Terms of The Preferential Procurement Regulations 2022	Completed and signed MBD 6.1 Form.
8.	MBD 8	Declaration of Bidder's Past Supply Chain Management Practices	Completed and signed MBD 8 Form.
9.	MBD 9.	Certificate of Independent Bid Determination	Completed and signed MBD 9 Form.
10.	Annexure – Proof of Specific Goals	Refer to documents listed in 4.3 verification documents to be submitted with the tender document	Submit applicable documentation with the tender submission – If not submitted with the tender document points for Specific Goals won't be allocated.
11.	Annexure	Municipal Rates and Taxes for the Tenderer - Current municipal rates for the entity not in arrears by more than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document	Submit applicable documentation with the tender submission
12.	Annexure	Municipal Rates and Taxes - Current municipal rates for the directors of the entity not in arrears by than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document.	Submit applicable documentation with the tender submission
13.	Annexure	Occupational Health and Safety Declaration form – if applicable	Occupational Health and Safety Declaration form – if applicable

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14.	Annexure	Joint Venture, Consortium, or equivalent agreement– if applicable.	Joint Venture, Consortium, or equivalent agreement signed showing percentage ownership of parties – if applicable.

Tenderers will be notified of any omitted, outstanding, missing and or incomplete administrative documents and will be offered a period of 3 days to complete or submit those pages i.e., Municipal Bidding Documents (MBD), authority to sign and other administrative documents that require completion and signatures. These exclude documentation on functionality, price and preference points for specific goals, and MBD 6.2 Local Production and Content.

Tenders that are received contrary to the above requirements will be disqualified after three (3) days period has lapsed.

7. Award and Allocation Strategy

AWARD STRATEGY	<p>Objective Criteria</p> <p>To ensure operational and financial stability, as well as the continuity of services in the event of strikes or disruptions,</p> <p>Johannesburg Water reserve the right to utilize the service providers from other regions if one fails to perform in their appointed region. The allocation strategy incorporates the following risk.</p> <p>mitigation measures:</p> <ol style="list-style-type: none"> Risk Management: <ul style="list-style-type: none"> Financial and operational sustainability of service providers. Measures to mitigate risks such as strikes and shutdowns at sites where the service provider is unable to meet its obligations. Preference Ranking: <ul style="list-style-type: none"> Johannesburg Water (JW) intends to award to the highest preference-ranking tenderers per region based on Price and Specific Goals as outlined in the tender.
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- JW reserves the right to appoint more than one service provider to minimize risks and ensure service continuity.

1. Price Negotiations:

- JW may negotiate pricing with the preferred bidder(s) to align with **PSIRA rates** and the National Bargaining Council for the Private Security Sector (Government Gazette).

Allocation Framework

1. Primary Allocation Objective:

- The intention is to award contracts to **different service providers per region** to foster competitive service delivery and minimize dependency on a single provider.

2. Preferred Region Selection:

- Tenderers are required to rank their preferred regions (1-5) in the **Pricing Data** section of their submission.
- Awards will be based on the price and specific goals rankings. (price and preference).

In the Event a Single Bidder is the highest bidder in Multiple Regions:

- JW will decide on the allocation of regions based on:
 - Proven operational capacity (**Human Resources, Vehicles and Equipment, firearms** capability).
- To mitigate risks, the following minimum requirements will apply if a tenderer is considered for more than one region:
 - **At least 50% of operational vehicles** required for the regions must be available and verified.
 - **100% of firearms** necessary for the contract must be confirmed and compliant.
- If a tenderer scores highest in **all regions**, JW will:
 - Initially award one **region** to the tenderer.
 - Conduct an capacity assessment (**Human Resources, Vehicles and Equipment, firearms** capability) to confirm the tenderer's capacity to handle multiple regions without compromising service delivery.

Fallback Allocation Strategy:

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- If it is not possible to award a different service provider for each region:
 - JW reserves the right to allocate more than one region to the same tenderer, subject to the capacity evaluation outlined Below (assessment criteria).
 - If the highest-ranking tenderer fails to meet the stated requirements, JW reserves the right to award the region(s) to the next highest-ranking tenderer who satisfies the capacity (**Human Resources, Vehicles and Equipment, firearms** capability).

Risk Mitigation Measures:

Comprehensive Capacity Assessments Before Awarding More Than One Region to a Single Service Provider

- **Purpose:**
To ensure that service providers have the resources, infrastructure, and operational capacity to manage multiple regions effectively without compromising service quality.
- **Assessment Criteria:**
 - **Human Resources:**
 - 1 Manager with at least 5 years of experience within Security Industry.
 - 2 supervisors with at least 3 years of experience within Security Industry.
 - **Vehicles and Equipment:** Confirm the availability of operational vehicles, firearms, and other critical tools required for the security services. For example:
 - At least **50% of the operational vehicles** required for the combined regions must be verified as follows:
 - 2 Regions- At least **50%**
 - 3 Regions - At least **60%**
 - 4 Regions - At least **80%**
 - 5 Regions - At least **90%**
 - **Total number of required firearms** must meet contractual and legal compliance.
 - **Management Capability and Previous Experience**

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	<ul style="list-style-type: none"> ○ Evaluate the company's ability to manage and oversee operations across multiple locations. <ul style="list-style-type: none"> ▪ Assess historical performance in managing similar and multiple contracts concurrently (current projects of two years and above will be considered.)
ALLOCATION STRATEGY	<p>Objective Criteria</p> <p>To ensure operational and financial stability, as well as the continuity of services in the event of strikes or disruptions,</p> <p>Johannesburg water reserve the right to utilize the service providers from other regions if one fails to perform in their appointed region.</p> <p>Please refer to award strategy.</p>

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Functionality Evaluation Criteria:

8. PRESENTATION BY Seemole Mashego

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
1.	Tenderer's Experience with respect to Provision of Specialised Tactical Response Service, armoured vehicle.	Supporting documents required include: <ul style="list-style-type: none"> Contactable Reference Letters or References on client letterhead. NB: Contactable reference letter must be completed by the referee/previous client of the tenderer and included in the tender submission. Alternatively, the Clients letterhead may be provided if it complies with the functional requirements. A separate form must be completed for each reference as a requirement in the evaluation criteria. The information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including. blacklisting in participating in any future government tenders	Years of Experience in respect to Provision of Specialised Tactical Response Service, armoured vehicles.	60	
			No experience or less than 2 years' experience		0
			2years experience but less than 5 years' experience		45
			5 Years' experience and more		60

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2.	Tenderer's Experience Values of the security services projects.	Supporting documents required include: <ul style="list-style-type: none">Contactable Reference Letters orReferences on client letterhead. NB: Contactable reference letter must be completed by the referee/previous client of the tenderer and included in the tender submission. Alternatively, the Clients letterhead may be provided if it complies with the functional requirements. A separate form must be completed for each reference as a requirement in the evaluation criteria. The information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including. blacklisting in participating in any future government tenders	Values of the contract	40	
			R 0 – R 14 999 999.99		15
			R 45 000 000 – R59 999 999.99		30
			R 60 000 000 and above		40
MINIMUM QUALIFYING SCORE					75
TOTAL					100
THE TENDERER MUST ACHIEVE THE MINIMUM OF 75 POINTS ON PART A IN ORDER TO BE CONSIDERED FOR FURTHER EVALUATION ON SITE VISIT (PART B)					

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Part A for region 5

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
1.	Tenderer's Experience with respect to Provision of Escort vehicles, public order crowd control management, Close Protection.	Supporting documents required include: <ul style="list-style-type: none"> Contactable Reference Letters or References on client letterhead. NB: Contactable reference letter must be completed by the referee/previous client of the tenderer and included in the tender submission. Alternatively, the Clients letterhead may be provided if it complies with the functional requirements. A separate form must be completed for each reference as a requirement in the evaluation criteria. The information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including. blacklisting in participating in any future government tenders	Years of Experience in respect to Provision of Escort vehicles, public order crowd control management, Close Protection.	50	
			No experience or less than 2 years' experience		0
			2year experience but less than 5 years' experience		37.5
			5 Years' experience and more		50
2.	KEY personnel X 2 crowd control officers	The Tenderer is required to submit a CV for their crowd control officers. CVs should be accompanied by Certified copy of the following: <ul style="list-style-type: none"> Valid PSIRA Grade B Riot and Crowd control management training certificate. SA ID Note: Tenderer may provide cv template or their own CVs, but information provided should contain all information as per the template.	crowd control officer's experience	20	
			No experience for each or less than 1 year experience		0
			At least 1 year experience each		15
			3 years' experience each and more		20

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CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	MAX SCORE	SCORE
3	Key personnel X 1 close protector	The Tenderer is required to submit a CV for their Close Protector. CVs should be accompanied by Certified copy of the following: <ul style="list-style-type: none">Valid PSIRA Grade AMatric CertificateClose Protection certificateSA ID Note: Tenderer may provide cv template or their own CVs, but information provided should contain all information as per the template.	Close protector's experience	15	
			No experience or less than 1 year experience		0
			1 year experience but less than 2 years' experience		11.25
			2 years' experience and more		15
4.	Key personnel X 1 principal/motorcade driver protector	The Tenderer is required to submit a CV for their driver protector. CVs should be accompanied by Certified copy of the following: <ul style="list-style-type: none">Valid PSIRA Grade AMatric CertificateProfessional driver permits (PDP)Advanced Driving certificateClose Protection certificateSA ID Note: Tenderer may provide cv template or their own CVs, but information provided should contain all information as per the template.	Driver protector's experience	15	
			No experience or less than 1 year experience		0
			1 year experience but less than 2 years' experience		11.25
			2 years' experience and more		15
MINIMUM QUALIFYING SCORE					75
TOTAL					100

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Criteria No.	Criteria	Site inspection	Points Allocation	Compliant with all requirements (Yes/No)
4.	Compliance to the technical specification of site visit. Tenderers will be subjected to a site visit.	<p>Bidders that meet the minimum qualifying score in part A will be evaluated further to site visit. The site visit will be evaluated, based on the check list for the technical requirement for compulsory site inspection.</p> <p>On site visit to the service provider's control room, the items listed on the attached checklist must be made available for inspection.</p>	Tenderer to comply with all. requirements for the site visit in order to proceed further in the evaluation.	Compliant with requirements: (Yes/No)



9. PRESENTATION ON PRICING SCHEDULE BY Seemole Mashego

Refer to Pricing on page 87 to 102.

10. TENDER DATES

Tender Closing: **10:30** on **03 APRIL 2025**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number : **JW CHR 002/24** and they must be deposited in the tender box.

11. QUESTIONS AND ANSWERS BY USER

DEPARTMENT QUESTIONS AND ANSWERS

1. Need clarity on pricing
Bidders must comply with Minimum Wage Rates in accordance with National Minimum Wage Act 9 of 2018 as reflects on annual Government Gazette specifically on Security related work. Prices to this contract are subject to sectoral determination annual price adjustment (applicable to wages only). Please complete pricing as per page 87 to 102 of document.
You must work the price to be in three years, also add any escalation between year one to year 3
2. What is the vehicle KM Average
It is 60 KM Radius
3. The vehicle for the armored do need SUV or Sudan?
Need normal vehicle
4. Do we have to submit the OHS Document, with the declaration form?
Declaration form is not applicable for this tender, but the OHS Document can submit after award.
5. Please advise for operational patrol vehicles, can we submit lease agreements, if vehicles are be leased from third parties, Alternatively, are we able to submit letter in intent from dealerships.
Contractor to submit proof of ownership of operational patrol vehicles, proof of ownership should be in the form of vehicle licenses in the name of the company, if applicable proof of vehicle finance from respective financially services provider if applicable.
6. **NOTE TO BIDDERS ON THE TENDER FOR AMENDEMENTS**
Page 41 on the Scope of work , need to be corrected to 16 and total of vehicles is 4.
All other changes will be accompanied on the Addendum to be issued.

Bidders must submit CVS of their mangers and supervisors if bidding for more than one region please see award strategy.

12. CLOSURE

Bidders are reminded to constantly look out for communication from Johannesburg Water Website, all communication published there, including minutes of meeting and Addendum.

Ms Nthabiseng More thanked all who attended the briefing, and the meeting was adjourned.