

<p align="center"><b>REQUEST FOR PRICING</b> (GOODS AND SERVICES)</p>	<p>Form No: JW SCM Dev MBD1</p> <p>Revision No: 02</p> <p>Effective Date: February 2023</p>
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<b>RFP NUMBER:</b>	JW RFP 10/02/2025	<b>CLOSING DATE:</b>	18 February 2024	<b>CLOSING TIME:</b>	14H00
<b>DESCRIPTION:</b>	CLEANING OF OUTFALL SEWER LINE				
<b>BRIEFING SESSION DATE AND TIME</b>	Thursday 13 February 2025 at 12:00	<b>BRIEFING SESSION VENUE</b>	OLIFANTSVLEI WASTEWATER TREATMENT WORKS		
<b>ISSUE DATE</b>	10 February 2025				

<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>					
<b>Bidding procedure enquiries <u>must</u> be sent to the below Official</b>			<b>Technical enquiries must be directed to</b>		
<b>CONTACT PERSON</b>	Tshilidzi Takalani	<b>CONTACT PERSON</b>	Langutani Chauke		
<b>TELEPHONE NUMBER</b>	011 688 1772	<b>TELEPHONE NUMBER</b>	011 213 2700		
<b>E-MAIL ADDRESS</b>	tshilidzi.takalani@jwater.co.za	<b>E-MAIL ADDRESS</b>	langutani.chauke@jwater.co.za		

<b>SUPPLIER INFORMATION</b>				
<b>NAME OF BIDDER</b>				
<b>POSTAL ADDRESS</b>				
<b>STREET ADDRESS</b>				
<b>TELEPHONE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>	

**Directors:**

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),  
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<b>CELLPHONE NUMBER</b>			
<b>E-MAIL ADDRESS</b>			
<b>VAT REGISTRATION NUMBER</b>		<b>CIDB GRADING</b>	3CE OR HIGHER
<b>SUPPLIER COMPLIANCE STATUS</b>	<b>TAX COMPLIANCE SYSTEM PIN:</b>	<b>CENTRAL SUPPLIER DATABASE No:</b>	MAAA
<b>B-BBEE VERIFICATION CERTIFICATE</b>	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>B-BBEE SWORN AFFIDAVIT (EMEs OR QSEs)</b>	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No

<p><b>BID SUBMISSION:</b></p> <p><b>BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT GROUND FLOOR IN JOHANNESBURG WATER</b></p> <p><b>ADDRESS: TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001</b></p> <p><b>PLEASE ALLOW SUFFICIENT TIME TO ACCESS THE JOHANNESBURG WATER OFFICE IN TURBINE HALL AND DEPOSIT YOUR TENDER DOCUMENT IN THE JOHANNESBURG WATER TENDER BOX SITUATED AT RECEPTION BEFORE THE TENDER CLOSING DATE AND TIME.</b></p> <ul style="list-style-type: none"> <li><b>TIMES: THE BUILDING WILL OPEN 7 DAYS A WEEK FROM 06:00AM UNTIL 18:00PM</b> Late bids will not be accepted for consideration.</li> <li><b>All pricing/quotation must be submitted by completing the attached or on the official company letterhead, signed and accompanied by the returnable documents stated below.</b></li> </ul> <p><input type="checkbox"/> No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with member's persons in the service of the state.</p>
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## 1. SCOPE OF WORK

### 1.1. DESCRIPTION

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The service provider will be required to temporary isolate sewer flow from a 2500mm outfall sewer Pipe:

#### **1.1.1. Overview of the Works**

- 1) The service provider will be required to cut a 3.5m by 2.1m reinforced concrete slab using an industrial concrete saw cutter for a depth of 300mm to expose the 2500mm sewer outfall pipe.
- 2) The service provider will be required to manufacture a precast slab to suit the dimensions of the 2500mm outfall sewer line that will be used to temporary block the sewer flow.
- 3) The service provider will be required to reinstate the cut off section of the reinforced concrete slab as specified by the client.
- 4) The service provider will be expected to procure a Vetter bag suitable for plugging sewer lines of sizes up to 2500mm diameter to be used to plug another section on the outfall main.
- 5) The service provider must make sure that the correct PPEE used should address all safety aspects.
- 6) GCC 2015 will be used as a preferred form of Contract Monitoring
- 7) Prospective Bidders who do not attend Compulsory Site Briefing will not be considered for evaluation for this RFQ
- 8) All additional work to allow the service provider to work including flow control and over pumping shall be at the Bidders cost.

#### **1.1.2. Location of the Works**

The work shall be executed at the outfall Line towards Olifantsvlei Treatment plant located close to The Eldorado Park Commentary and the Nancefield Industrial area.

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### 1.1.3 TEMPORARY WORKS

Temporary works shall:

- a) Provide temporary drainage works, temporary pumps and other equipment as may be necessary for the protection, draining and dewatering of the works.
- b) Provide the required pump sizes for level control and over pumping.

The Contractor shall further note that stockpiling of materials, plant, excavated material, or any other construction related infrastructure shall NOT be allowed in locations that may interfere with the operations of the Employer and the public in general.

### 1.1.4. Minimum health and safety requirements

This section of the specifications is to be read in conjunction with the RFQ Health and Safety specifications, included as attachment. The following requirements shall be deemed a Minimum compliance requirement to ensure the health and safety to the public and workers during the execution of the Contract

### 1.2. GENERAL

All items supplied must be as follows:

- They must be in accordance with the specified technical requirements and in compliance with JW particular generic specifications where applicable.
- Items offered must be SANS approved where applicable.

### 1.3. DURATION OF CONTRACT

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Three (3) months

## 2. TENDER FORM AND PRICE SCHEDULES

To: Johannesburg Water (SOC) Ltd.

Having examined the Tender documents including Addenda Nos \_\_\_\_\_ [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer **cleaning of outfall sewer line** as specified in conformity with the said RFP documents and as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

### Details of my / our offer are / are as follows:

We undertake, if our Tender is accepted, execute the contract in accordance with the requirements as specified.

We agree to abide by this Tender for a period of ninety (90) days from the date fixed for Tender opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that Johannesburg Water is not bound to accept the lowest or any tender it may receive, and that the contract may be awarded in whole or in part and to more than one tenderer.

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Should my/our tender be successful, it be understood that a contract will come into existence as a once off contract which will commence from the date indicated in the letter of acceptance.

Item number	Payment reference	Description	Unit	Qty	Rate	Amount (R.c)
1	<b>SANS 1200A</b>	<b>SCHEDULE 1: PRELIMINARY AND GENERAL</b>				
1,1	<b>PSA 8.2.1.1</b>	<b>FIXED CHARGE ITEMS</b>				
1.1.1		Compliance to Health and Safety file	Sum	1		
1.1.2		Compliance to Environmental file	Sum	1		
1.1.3	<b>PSA 8.2.2</b>	<b>TIME-RELATED ITEMS ALL TIME-RELATED ITEM COSTS ARE DEEMED TO BE INCLUDED IN THE VARIOUS RATES PER CONSTRUCTION RELATED ITEMS</b>				
1,2	<b>PSA 8.7</b>	<b>DAYWORKS</b>				
1.2.1	8.7.1	Expenditure on Dayworks (i.e. wages paid to workmen and invoiced cost of materials, delivered on site)	Prov.Sum	1		

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	Extra over item 1.2.1 for supervision, overheads and all other costs related to the Dayworks items under item 1.2.2 to 1.2.4 for the following:				
1.2.2	Skilled artisans	hrs.			
1.2.3	Unskilled labourers	hrs.			
1.2.4	Material	hrs.			
	<b>PLANT HIRE RATES</b>				
	<b>Mobile Cranes Trucks</b>				
1.2.5	4 x 4 Mobile Cranes Truck with 4 - 10 Tons Capacity	hrs.			
	<b>Front-end loaders</b>				
1.2.6	1.6m <sup>3</sup> to 2.0m <sup>3</sup> bucket	hrs.			
	<b>Excavators</b>				
1.2.7	16 to 20 Ton, 90 kW output	hrs.			
	<b>Tipper Trucks</b>				
1.2.8	4 x 4 Drop Sides- Capacity at 7 Tons weight	hrs.			
	<b>TLB's</b>				
1.2.9	4 wheel drive, 50kW, 1m <sup>3</sup> bucket	hrs.			

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1.2.10	<p><b>Vacuum and Jetting Truck</b> Combi-Jetting and Vacuum Truck Tank Volume: 3000 - 20 000 litres Volume Capacity: 300 – 10 950m<sup>3</sup>/h Capacity of High Pressure; 153 - 6000Litres/minute @ 130-500bars Main Hose Reel: 90-1800 rotating, at 80-180meters Jetting Hose Reel: 0.5” inch, with Jet gun, 20-120 meters</p> <p>Others; Septic Cover Lifting Winch Remote or manual control System</p>	hrs.				
1.2.11	<p><b>Portable compressor and breakers etc.</b> Petrol/diesel 300Mpa – Crushing Strength, Hammer Crusher Type with Hand operated breaker with minimum discharge pressure of 12bars</p>	hrs.				
1.2.12	<p><b>Portable pumps and hoses</b> Power Rated od minimum 2.6kW (4.1 horse power(hp), Type 4 –Stroke RPM 3600 fuel used petrol with 160mm pump with 15m heliflex pipe and 150m lay flat hose</p>	hrs.				

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1.2.13		<b>Bucket Machine</b> Mechanical cable culvert winch for cleaning large bore pipes Diesel or petrol- driven unit with a 2000 kg line- pulling force Hand-operated unit with a minimum force of 800kg Should be sludge type to with bucket sizes of minimum 400mm to 600mm to be uses on pipes larger than 400mm and larger	hrs.			
1.2.14		Lighting Plant	hrs.			
1.2.15		Supply, Delivery and Removal Skip Waste Bin for disposal of material	No			
<b>TOTAL FOR SCHEDULE 1 TO BE CARRIED TO SUMMARY</b>						
<b>2</b>	<b>SANS 1200A</b>	<b>SCHEDULE 2: PROVISIONAL SUMS AND PRIME COST ITEMS</b>				
<b>2.2</b>		<b>SEWERS</b>				
<b>2.2.1</b>		<b>SITE CLEARANCE</b>				
2.2.1.1		Clear Site	m <sup>2</sup>			

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<b>2.2.2</b>		<b>EXCAVATION</b>				
2.2.2.1	8.3.2(a)	Excavate in all materials, select materials, backfill, and dispose of surplus and unsuitable material	m <sup>3</sup>			
2.2.2.2	8.3.2(b)	Extra over Item 2.2.2.1 above				
		a) Intermediate excavation.	m <sup>3</sup>			
		b) Hard excavation.	m <sup>3</sup>			
		c) Rock excavation	m <sup>3</sup>			
2.2.2.3	8.3.3	Excavation Ancillaries				
2.2.2.4	8.3.3.1	Make up deficiency in backfill material (Provisional)				
		a) from other necessary excavations on site	m <sup>3</sup>			
		b) by importation from designated borrow pits	m <sup>3</sup>			
		c) by importation from commercial or off site sources selected by the Contractor	m <sup>3</sup>			
2.2.2.5	8.3.3.3	a) Additional compaction to 95% mod AASHTO density in road crossings	m <sup>3</sup>			
<b>2.4</b>	1200 LB	<b>BEDDING MATERIALS</b>				
2.4.1		Supply and deliver Selected granular material	m <sup>3</sup>			

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2.4.2		Selected fill material	m <sup>3</sup>			
<b>2.6</b>		<b>SUNDRIES</b>				
2.6.1	8.2.7	Casing to pipes, concrete mix 15MPa	m <sup>3</sup>			
2.6.2	8.2.8	Anchor blocks, concrete mix 25 Mpa	m <sup>3</sup>			
<b>TOTAL FOR SCHEDULE 2 TO BE CARRIED TO SUMMARY</b>						
<b>3</b>		<b>SCHEDULE 3: DIVERSION OF SEWER FLOW</b>				
	<b>PSA 6.1.3</b>	<b>Sewage Section Isolation</b>				
3.1.8		(a) Outfall Sewer over 2000mm	No.			
	<b>PSA 6.1.4</b>	<b>Sewage By-Pass Pumping</b>				
3.1.9		(a) over 2500mm diameter pipes (Flows up to 95L/S)	Hrs			

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3.1.12	<b>PSA 6.1.5</b>	<b>Disposal of Debris</b>  (a) Disposal of silt, debris and all other material removed from outfall sewer as specified	m <sup>3</sup>			
<b>TOTAL FOR SCHEDULE 3 TO BE CARRIED TO SUMMARY</b>						-
<b>4</b>		<b>SCHEDULE 4: MINOR WORKS</b>				
4,1	<b>SANS 1200C</b>	<b>Site Clearance</b>				
4.1.1		Remove existing manhole rings and stockpile on site for later use (sizes up 2500mm diameter and 4m depth)	No.			
4.1.2		Demolish existing concrete (all grades)	m <sup>3</sup>			
4.2.4	<b>PSG 5.5</b>	<b>Concrete</b>				
		Strength Concrete (35/20)	m <sup>3</sup>			
	(a)	Wood Float Finish				
	(b)	Replace Pre-Cast Concrete Slabs	m <sup>2</sup>			

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	(c)	Cast In-situ Concrete works (Walls. Slabs)	m <sup>2</sup>			
	(d)	Repair Concrete Cracks/Walls	m <sup>2</sup>			
	(e)	Saw-Cut open concrete slabs and walls	m <sup>2</sup>			
	(f)	Re-cast, concrete walls at 25Mpa	m <sup>3</sup>			
<b>TOTAL FOR SCHEDULE 4 TO BE CARRIED TO SUMMARY</b>						

Diversion of sewer flow		
SUMMARY OF BILL OF QUANTITIES		TENDER AMOUNT
DESCRIPTION		
Schedule 1	Preliminary and General	R
Schedule 2	Provisional Sums and Prime Cost Items	R
Schedule 3	Cleaning of Outfall Sewer	R
Schedule 4	Minor Works	R
Sub-total 1	The above prices are Firm.	R
<b>TOTAL AMOUNT</b>		<b>R</b>

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**AMOUNT CARRIED TO FORM OF OFFER ( VAT Exclusive)**

**R**

**Signature of person authorized to sign this tender (Pricing Schedule Sign-off): BOQ**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## 2.1 SCHEDULE OF PRICES:

### GENERAL PREAMBLE TO THE BILL OF QUANTITIES

- a) The Contract is to be constructed using labour intensive methods. In exceptional cases where the use of plant is required, the Contractor must motivate and obtain written permission before the work is undertaken with plant. Payment will not be made for unauthorized use of plant to carry out work.
- b) All items in the Bill of Quantities, except where otherwise specified in Clause 8 of a Standardised Specification or in the Project Specification, shall be measured and shall cover operations as recommended in the standard system of measurement of civil engineering quantities, published under the title "Civil Engineering Quantities", by the South African Institution of Civil Engineering.
- c) The basis and principles of measurement and payment are described in this section (Pricing Instructions) and Clause 8 of each of the Standardised Specifications for Civil Engineering Construction. The applicable SANS 1200 Standardised Specifications are listed in the Scope of Work, Portion 1: Project Specification. Portion 2: comprises the Technical specifications for the works of each discipline in this contract.
- d) Descriptions in the Bill of Quantities are abbreviated and comply generally with those in the Standardised Specifications. Clause 8 of each Standardised Specification, read together with the relevant clauses of the Scope of Work, set out what ancillary or

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associated activities are included in the rates for the operations specified. Should any requirements of the measurement and payment clause of the applicable Standardised Specification or the Scope of Work, conflict with the terms of the Bill of Quantities, the requirements of the Standardised Specification or Scope of Work, as applicable, shall prevail.

- e) The clauses in a specification in which further information regarding the Schedule item may be found are listed in the "Payment Refers" column in the Schedule. The reference clauses indicated are not necessarily the only sources of information in respect of listed items. Further information and specifications may be found elsewhere in the Contract Documents. Standardised Specifications are identified by the letter or letters which follow SANS in the SANS 1200 series of specifications, e.g. G for SANS 1200G.
- f) Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance is made for waste.
- g) The quantities set out in the Bill of Quantities are the estimated quantities of the Contract Works, but the Contractor shall be required to undertake whatever quantities may be directed by the Engineer from time to time. The Contract Price for the completed Works shall be computed from the actual quantities of work done, valued at the relevant unit rates and/or prices.
- h) The rates and/or prices to be inserted in the Bill of Quantities are to be the full inclusive prices for the work described under the several items. Such rates and/or prices shall cover all costs and expenses that may be required in and for the execution of the work described, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the documents, as well as overhead charges and profit. Reasonable charges shall be inserted as these shall be used as a basis for assessment of payment for additional work that may have to be carried out.
- i) The units of measurement described in the Bill of Quantities are metric units. Alternatives used are as follows :

mm = millimetre

h = hour

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m	=	metre	kg	=	kilogram
km	=	kilometre	t	=	ton (1000kg)
m <sup>2</sup>	=	square metre	No.	=	number
m <sup>2</sup> pass	=	square metre pass	sum	=	lump sum
ha	=	hectare	MN	=	meganewton
m <sup>3</sup>	=	cubic metre	MN.m	=	meganewton-metre
m <sup>3</sup> km	=	cubic metre-kilometre	P Csum	=	Prime Cost sum
l	=	litre	Prov sum	=	Provisional sum
kl	=	kilolitre	%	=	percent
MPa	=	megapascal	kW	=	kilowatt

- j) For the purpose of this Bill of Quantities, where applicable, the following words shall have the meanings hereby assigned to them:

Unit : The unit of measurement for each item of work as defined in the SANS Standard

Specification for South African National Standards.

Quantity : The number of units of work for each item.

Rate : The agreed payment per unit of measurement.

Amount : The product of the quantity and the agreed rate for an item.

Lump sum: An agreed amount for an item, the extent of which is described in the Bills of Quantities, but the quantity of work of which is not measured in any units.

- k) Arithmetical errors in the Bill of Quantities shall be corrected in accordance with Clause C3.9 of the Conditions of Tender. Should there be any discrepancy between rates and/or prices written in the Assessment Schedule and the Bill of Quantities, the latter shall govern.

- l) The Bill of Quantities shall be completed by hand in **INK or TYPED**.

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### Special payment conditions

This clause shall be read in conjunction with the 'Penalties' clause(s). Where the penalty clause shall always receive precedence over this clause, should it be found that duplicative financial corrective measures exist.

### Provided previously

The Contractor shall not re-execute works under this Contract where he has successfully executed works for the Employer under a previous contract(s) that comply with the requirements of this Contract. However, where applicable the Contractor shall:

- a) clearly state this in his qualifications; and
- b) still provide the associated rates and prices in the schedule in the associated line item, but not calculate an associated amount.

The Employer shall at his sole discretion decide to re-execute such works.

### Security

The Contractor shall have been deemed to have included all security related costs in the Provisional and General item rates, including allowing for minimum 60% (high risk areas) of the sites requiring security provision for the Employer and Engineer representative(s).

### Materials and equipment

The Employer shall not provide any works material and equipment, as this shall be provided by the Contractor and deemed to have been included in his provided activity rates or prices.

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### Permits and way-leaves

All associated costs to obtain permits and way-leaves as required for the execution of the works, where such affect other services, shall be deemed to have been included in the scheduled rates for SANS 1200A or SANS 1200AA or SANS 1200AB where pricing provision for such items have been allowed for in the pricing schedules, alternatively it shall be deemed to be included in the various scheduled activity rates or prices provided by the Contractor

### Confined space

The Contractor shall note that work activities shall be executed within confined spaces and it shall be deemed that allowance has been made in all activity pricing.

### Payment ONLY for works completed

The Contractor shall note that payment shall only be made for Works activities successfully (delivering the end result) executed, complying with the quality requirements and provided to the Engineer or his duly authorised representative.

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### 3. EVALUATION CRITERIA

#### 3.1 Stage 1: Mandatory Evaluation

NO.	MANDATORY CRITERIA	YES
1.	Signed Pricing Schedule and completed in terms of award and or allocation strategy(boq)	Yes
2.	CIBD grading 3CE or higher	Yes
	<b>Active Status at the required CIDB grading or higher at the time of Evaluation</b>	
2.	Compulsory Briefing session	Yes

#### 3.2 Stage 2: Administrative Requirements

- 3.2.1. MBD 3.1 Firm Price(s) Purchase
- 3.2.2. MBD 4 form (Declaration of Interest).
- 3.2.3. MBD 6.1 Form (Preference points claim form).
- 3.2.4. MBD 8 (Declaration of Bidder's Past Supply Chain Management Practices)
- 3.2.5. MBD 9 (Certificate of Independent Bid Determination).

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## 4. RETURNABLE DOCUMENTS

The following documents **must** be returned together with this Request for Pricing:

- 4.1. This request for pricing document must be completed and submitted with pricing or quotation.
- 4.2. Proof of points claimed for specific goal must be submitted in order to qualify for Specific Goals points.
- 4.3. Complete and sign the following Municipal Bidding Documents (MBD).
  - 4.3.1. MBD 3.1 Firm Price(s) Purchase
  - 4.3.2. MBD 4 form (Declaration of Interest).
  - 4.3.3. MBD 6.1 Form (Preference points claim form).
  - 4.3.4. MBD 8 (Declaration of Bidder's Past Supply Chain Management Practices)
  - 4.3.5. MBD 9 (Certificate of Independent Bid Determination).
- 4.4. Latest municipal account/statement not older than three months or valid lease agreement for both the company and all active Directors.
- 4.5. The required documentary evidence for functionality or technical evaluation (where Applicable).

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### Functionality

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	WEIGHTING	SCORE
1.	Tenderer's experience with respect to construction <b>or</b> maintenance of sewer reticulation system	The tenderer must provide reference letter(s) as proof that the construction or maintenance of sewer reticulation system was carried out successfully.  <b>NB:</b> The attached reference template must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party	Less than 1 Completed Project	40	0
			1 to 2 Completed Projects		26
			More than 2 Completed Projects		40

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		including blacklisting and restriction from participating in any future government tender.			
2.	<p>The tenderer (Company) must have available the following Key Staff for the execution of this contract.</p> <p>Contract Manager <b>OR</b> Site Agent <b>OR</b> Project Manager</p>	<p>Tenderer (Company) is required to submit the stipulated certified qualifications for the key personnel who will be assigned to this contract for the execution of the work.</p> <p>The following personnel will be required for this contract:</p> <p><b>Contracts Manager OR Site Agent OR Project Manager:</b></p> <p>The Tenderer is required to provide Civil <b>or</b> Mechanical Engineering <b>or</b> project</p>	<p>The Tenderer did not provide Civil <b>or</b> Mechanical Engineering <b>or</b> Project management (NQF Level 6) certificate</p> <p>The Tenderer provided Civil <b>or</b> Mechanical Engineering <b>or</b> project management (NQF Level 6) Certificate</p> <p>The Tenderer provided Civil <b>or</b> Mechanical Engineering <b>or</b> project</p>	30	<p>0</p> <p>19.5</p> <p>30</p>

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	Safety Officer	management (NQF Level 6 or above) qualification	management (NQF Level 7 or higher) Certificate		
<b>3</b>	The tenderer's key staff to be allocated to this contract must have the minimum required experience in order to execute the works.  <b>Contract manager or Site Agent or Project</b>	The tenderer must submit CVs of their Key personnel who will be assigned to this contract.  <b>Contract Manager</b>  The tenderer's Contract Manager or Site Agent or Project manager must confirm minimum of	The Contract Manager or Site Agent or Project Manager does not have the required minimum of 3 years' experience in managing or monitoring projects of construction Civil Services.	<b>30</b>	19.5

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	<b>Manager- minimum of 3 Years' experience</b>	<b>3 years' experience</b> in managing or monitoring projects of construction Civil Services.	The Contract Manager or Site Agent or Project Manager have the required minimum of 3 years' experience in managing or monitoring projects of construction Civil Services.		
			The Contract Manager or Site Agent or Project Manager have more than 3 years' experience in managing or monitoring projects of construction Civil Services.		30

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OVERALL MINIMUM QUALIFYING SCORE					65
TOTAL					100

**NOTE 1: Where applicable, foreign qualifications MUST be accompanied by a SAQA verification certificate. Failure to submit SAQA verification certificate will lead to that qualification not being considered for allocation of points for that criterion.**

**SACPCMP:** South African Council for the Project and Construction Management Professions

**SAMTRAC:** Safety Management Training Course

**NEBOSH:** National Examination Board in Occupational Safety and Health

**SHEOMTRAC:** Safety Health Environmental Occupational Management Training Course

**SHEMTRAC:** Safety Health Environmental Management Training Course

**MESHTRAC:** Management Environmental Safety Health Training Course

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The procedure for the evaluation of responsive tenders is Method 2 (Financial Offer and Specific Goals):

### **Award and Allocation Strategy:**

<b>AWARD STRATEGY</b>	The RFP will be awarded to the highest scoring bidder in terms of price and Specific Goals
<b>ALLOCATION STRATEGY</b>	The RFP will be allocated to the highest scoring bidder in terms of price and specific goals

## **1. APPLICATION OF THE PREFERENCE POINTS SCORING SYSTEM**

The following preference point systems are applicable to all bids:

- The 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The Specific Goals for the tender will be stated in MBD 6.1. In MBD 6.1, the tenderer must indicate how many points they are claiming for each Specific Goal and must submit all the required supporting documentation for the points to be verified and awarded by JW. The BEC will evaluate the submitted supporting documentation and confirm Specific Goal points claimed by the tenderer. Specific goals to be allocated by the BEC will depend on verification documentation submitted.
- Only tenderers that have completed and signed MBD 6.1 and submitted applicable verification documents will be allocated Specific Goal points for preferencing.

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(a) The value of this bid is estimated to exceed / below R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

(b) Preference points for this bid shall be awarded for:

Price; and

Specific Goals.

(c) The maximum points for this bid are allocated as follows:

DESCRIPTION	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and Specific Goals must not exceed</b>	<b>100</b>

(d) Failure on the part of a bidder to submit proof of specific goals points claimed in MBD 6.1 will not result in disqualification but will result in points not being awarded for Specific Goals.

## Specific Goals

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations 2022, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as must be supported by proof/ documentation stated in the conditions of this tender.

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Specific goals may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability.

**Race:**

I. Ownership by black people

II. Black Designated Group:

Ownership by black people that are unemployed

Ownership by black people who are youth

Ownership by black people living in rural or underdeveloped areas or townships

Ownership by black people with disabilities

Ownership by black people who are military veterans

Cooperative owned by black people

**Gender:**

III. Persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of gender are women. Ownership by persons that are classified as female or women according to the Department of Home Affairs of South African.

**Disability:**

IV. Persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of disability are disabled persons.

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Reconstruction and Development Programme (RDP) objectives as published in Government Gazette No. 16085 dated 23 November 1994 i.e.,

### Local Manufacture:

- V. Promotion of procurement of locally manufactured goods in South Africa to promote job creation in light of the high unemployment rate in South Africa which has a greater impact previously disadvantaged individuals and black youth.

### Locality:

- VI. Promotion of procurement from local business in the geographical areas that JW operate in. This is also directed at creating employment in the areas JW operate in. The BSC may allocate points as follows:

- Promotion of enterprises located in the Gauteng Province
- Promotion of enterprises located in a specific region within COJ (the 7 regions. A to G)
- Promotion of enterprises located in the City of Johannesburg municipality
- Promotion of enterprises located rural or underdeveloped areas or townships.

### Qualifying Small Enterprises (QSE)

- VII. Promotion of procurement from QSE's that are black owned.

### Exempted Micro Enterprises (EME):

- VIII. Promotion of procurement from EME's that are black own.

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Mr Kgaugelo Mahlaba (Chief financial Officer and Executive Director) Mr Sipho Mthembu, Ms Zandile Meeleso, Mr Pholoso Matjele,  
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Mr Kefiloe Mokoena

Ms Kethabile Mabe (Company Secretary),  
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## SUB-CONTRACTING:

Promotion of sub-contracting a Historically Disadvantaged Individuals (HDI) company.

Consider sub-contract only in cases where there are no company which can meet any of the specific goals. Check if the portion of the work cannot be subcontracted in terms of specific goals.

One goal may be chosen, or a combination of goals may be decided upon including a sub-goal i.e., owned by black people that are disabled etc.,

**Table 1:**

<b>The specific goals allocated points in terms of this tender</b>	<b>Number of points allocated (80/20 system) (To be completed by the organ of state)</b>
Businesses located within the boundaries of the COJ municipality	10
SMME (EME or QSE) owned by 51% or more - Black People	10

**The following verification documents must be submitted with the tender document:**

**Directors:**

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SPECIFIC GOALS – ANY ONE OR A COMBINATION OF ANY	MEANS OF VERIFICATION THAT MAY BE SELECTED OR A COMBINATION THEREOF
Business with a business registration address within <b>COJ region or COJ municipality or Gauteng province</b> and owned by 51% or more.	<ul style="list-style-type: none"><li>• Certified copy of a valid BBEE Certificate issued by SANAS accredited verification agency or DTI/CIPC BBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath, and</li><li>• Proof of municipal account / valid lease agreement, letter from the Ward Council confirming the business address.</li></ul>
SMME (An EME or QSE) owned by <b>51% or more Black People</b>	<ul style="list-style-type: none"><li>• Certified copy of a valid BBEE certificate issued by SANAS accredited verification agency or DTI / CIPC BBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath.</li></ul>

**The following are the requirements for a valid Sworn Affidavit in terms of the BBEE Sector Codes of Good Practise:**

**Directors:**

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Affidavit Prescribed Formats	Category	Financial Threshold
<b>Generic Enterprises</b>		
	BO QSE	Between R10m and R50m
	BO EME	Less than R10m
<b>Sector Specific Enterprises</b>		
	BO QSE	Between R10m and R50m
	BO EME	Less than R10m
<b>Construction Sector Code</b>		
	EME Contractor	Less than R3m
	BO EME BEP	Less than R1.8m
<b>Financial Sector Code</b>		
	BO QSE	Between R10m and R50m
	BO EME	Less than R10m
<b>Information Communication Technology Sector Code (ICT)</b>		
	BO QSE	Between R10m and R50m
	BO EME	Less than R10m
<b>Marketing, Advertising &amp; Communication Sector Code (MAC)</b>		
> Public Relations	BO QSE	Between R5m and R10m
> Marketing, Advertising & Communications	BO EME	Less than R5m

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Property Sector Code		
> Service-based	BO QSE	Between R5m and R10m
	EME	Less than R5m
> Agency-based	BO QSE	Between R2.5m and R35m
> Asset-based	EME	Less than R2.5m
	BO QSE	Between R80m and R400m
Tourism Sector Code		
	BO QSE	Between R5m and R45m
	BO EME	Less than R5m
Specialised Enterprises		
	BO QSE	Between R10m and R50m
	BO EME	Less than R10m

**Note: Sworn affidavit received from tenderer that do not meet the above requirement will not be consider for the allocation of points for specific goals.**

**Requirements for a valid BBBEE Certificate are as follows:**

**Directors:**

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- a) Copy of a certified valid BBBEE certificate (Only Valid BBBEE accredited by SANAS), or a valid Sworn Affidavit issued by the DTIC or the CIPC or in a similar format complying with commissioner of oath Act.
- b) Bidders who do NOT qualify as EME's and QSE's as outlined above must submit B-BBEE verification certificates that are issued by an Agency accredited by SANAS.
- c) Bidders who fail to submit a certified copy of their valid B-BBEE certificate or valid sworn affidavit or valid DTI / CIPC B-BBEE certificate will score zero points for specific goals.

Valid Sworn Affidavits or certified copies of B-BBEE Certificate must comply with the requirements outlined in the Justices of the Peace and Commissioners of Oaths Act, no 16 of 1963 and its Regulations promulgated in Government Notice GNR 1258 of 21 July 1972 Justices of the Peace and Commissioners of Oaths Act, No. 16 of 1963. **i.e.**

- (i) The deponent shall sign the declaration in the presence of the commissioner of oaths (COA).
- (ii) Below the deponent's signature the COA shall certify that the deponent has acknowledged that he knows and understands the contents of the declaration and the COA shall state the manner, place, and date of taking the declaration.
- (iii) The COA shall sign the declaration and print his full name and business address below his signature; and state his designation and the area for which he holds his appointment, or the office held by him if he holds his appointment *ex officio*.
- (iv) Copy of certified copies will not be accepted.

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## 2. ADJUDICATION USING A POINT SYSTEM

- (a) The bidder obtaining the highest number of total points will be awarded the contract.
- (b) Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;
- (c) Points scored must be rounded off to the nearest 2 decimal places.
- (d) In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of points for specific goals.
- (e) However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for specific goals, the successful bid must be the one scoring the highest score for functionality.
- (f) Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

## 3. POINTS AWARDED FOR PRICE

### THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

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P<sub>s</sub> = Points scored for comparative price of bid under consideration

P<sub>t</sub> = Comparative price of bid under consideration

P<sub>min</sub> = Comparative price of lowest acceptable bid

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Add to the existing clause:

Tender offers will only be accepted if:

- a) the tenderer submits a valid SARS tax Compliance status Pin for tenders issued by the South African Revenue Services or has made arrangements to meet outstanding tax obligations;
- b) Proof of CSD registration ie MA xxxxx number;
- c) the tenderer submits a letter of intent from an approved insurer undertaking to provide the Performance Guarantee to the format included in Part T2.2.22 of this procurement document
- d) the tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation;
- e) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- f) the tenderer has not:
  - i) abused the Employer's Supply Chain Management System; or
  - ii) failed to perform on any previous contract and has been given a written notice to this effect;
- g) the tenderer has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the Employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract;

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- h) the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer;
- i) the Employer is reasonably satisfied that the tenderer has in terms of the Construction Regulations, 2014, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely; and
- j) the tenderer:
  - i) has sufficiently substantiated his experience in this type work;
  - ii) has the required and experienced key personnel; and
  - iii) Owns the primary equipment to effectively and efficiently execute the work.

The number of paper copies of the signed contract to be provided by the Employer is one.

There are no additional conditions of tender.

## 5. GENERAL TERMS AND CONDITIONS

Price(s) quoted must be valid for at least **ninety (90) days** from date of your offer.

Price(s) quoted **must** be **firm for the duration of the contract** and must be inclusive of VAT.

Bidders will be afforded a period of two (2) days to complete the following returnable documents (MBD 4, MBD 8 and MBD 9) in instances where such forms are incomplete.

Bidders who did not submit municipal statement of account or valid lease agreement for both the company and all active directors will be afforded a period of two (2) days to submit. In a case where the company or active Directors have municipal commitments overdue for more

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than 90 days they will be offered three (3) days to settle their overdue amounts or submit proof of an arrangement agreed to between that municipality and that company or Director.

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## CONTACTABLE REFERENCE

To Johannesburg Water (SOC) Ltd

I, the undersigned being duly authorized to do so, hereby furnish a reference to Johannesburg Water relative to the **RFP 10/02/2025 Olifantsvlei-Cleaning of outfall sewer line**

**Name of Tenderer:** .....

**Description of Goods / Services provided**

.....  
.....  
.....  
.....  
.....

**Name of authorised person:** .....

**Signature:** ..... **Date** .....

**Telephone/Mobile:** .....

**Email:** .....

**Completed on behalf (Name of Client)** .....

*NB: This document must be completed in by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with **functional requirements**. A separate form must be completed for each reference as required in the evaluation criteria. Failure to adhere to this requirement will result in such tender being prejudiced.*

*Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender.*

**IF BIDDER WAS A SUBCONTRACTOR ON THE PROJECT – PROOF OF SUBCONTRACTING AGREEMENT BETWEEN BIDDER AND MAIN CONTRACTOR PLUS REFERENCE LETTER FROM CLIENT OF MAIN CONTRACTOR TO BE SUBMITTED AS STATED ABOVE**

### Directors:

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## CONTACTABLE REFERENCE

To Johannesburg Water (SOC) Ltd

I, the undersigned being duly authorized to do so, hereby furnish a reference to Johannesburg Water relative to the **RFP 10/02/2025 Olifantsvlei-Cleaning of outfall sewer line**

**Name of Tenderer:** .....

**Description of Goods / Services provided**

.....  
.....  
.....  
.....  
.....

**Name of authorised person:** .....

**Signature:** ..... **Date** .....

**Telephone/Mobile:** .....

**Email:** .....

**Completed on behalf (Name of Client)** .....

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### Directors:

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**Name of Tenderer:** .....

**Description of Goods / Services provided**

.....  
.....  
.....  
.....  
.....

**Name of authorised person:** .....

**Signature:** ..... **Date** .....

**Telephone/Mobile:** .....

**Email:** .....

**Completed on behalf (Name of Client)** .....

*NB: This document must be completed in by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with **functional requirements**. A separate form must be completed for each reference as required in the evaluation criteria. Failure to adhere to this requirement will result in such tender being prejudiced.*

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## Curriculum Vitae of Key Personnel

**CVs CAN BE COMPLETED IN THE TEMPLATE LISTED BELOW OR TENDERER CAN SUBMIT A COPY OF A CV OF THE KEY PERSONNEL.**

Provide separate forms for each position listed in Key Personnel Forms:

<b>Proposed role in the project</b>	
-------------------------------------	--

<b>1. Surname</b>	
<b>2. First Name</b>	
<b>3. Date and place of birth</b>	
<b>4. Nationality</b>	

### 5. Education

Institution (Date from – Date to)	Degree(s) or Diploma(s) obtained

### 6. Experience

Company / Organization	(Date from – Date to)	Years of Employment	Position

### 7. Key Experience Relevant to Project


#### Directors:

Mr Dineo Majavu (Chairperson), Mr Ntshavheni Mukwevho (Managing Director and Executive Director),  
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*I,....., hereby declare that I am aware of the inclusion of my Curriculum Vita in the proposed project team and confirm that I will be available for this project.*

*Signature* : .....

*Date* : .....

### Directors:

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Provide separate forms for each position listed in Key Personnel Forms:

<b>Proposed role in the project</b>	
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Institution (Date from – Date to)	Degree(s) or Diploma(s) obtained

### 6. Experience

Company / Organization	(Date from – Date to)	Years of Employment	Position

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*I,....., hereby declare that I am aware of the inclusion of my Curriculum Vita in the proposed project team and confirm that I will be available for this project.*

*Signature* : .....

*Date* : .....

### Directors:

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Mr Kefiloe Mokoena

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### **SPECIAL CONDITIONS**

- 1. DEFINITIONS:**
- 1.1 That "Johannesburg Water (SOC) Ltd" shall herein after be referred to as "JW".
- 1.2 The "Managing Director" shall mean the Managing Director: Johannesburg Water (Soc) Ltd or his authorised representative.
- 1.3 "Vat" shall mean Value Added Tax in terms of the Value Added Tax Act 89 of 1991 as amended.
- 2. PRICE:**
- 2.1 All prices shall exclude Value Added Tax (VAT) at the standard rate as gazetted from time to time by the Minister of Finance in terms of the Value Added Tax Act 89 of 1991 as amended.
- 2.2 All price(s) tendered shall include the cost of all insurances, services, labour, equipment, materials, etc. and be the net price after all discounts and settlement discount have been deducted. The net price/s shall be without any extra or additional charges to JW whatsoever.
- 2.3 A firm price will be acceptable.
- 2.4 Prices must include cost of supply, delivery, installation and commissioning as per technical specification.
- 3. SURETY BOND:**
- 3.1 No surety bond shall be required in terms of this contract.
- 4. COMPLIANCE WITH LEGISLATION AND SPECIFICATION:**
- 4.1 The Service Provider shall comply with all Municipal By-laws, and any other Laws, Regulations or Ordinances and shall give all notices and pay all fees required by the provisions of such By-laws and Regulations specified therein.
- 4.2 The Service Provider shall comply with all the requirements prescribed in the specification.

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**5. SAFETY:**

- 5.1 Without derogation from the generality of Clause 4.1, or from any other provision of this contract, the Service Provider shall at all times during the contract, comply in all respects with the safety and other requirements of the Occupational Health and Safety Act 85 of 1993 and the regulations applicable hereunder.

**6. EMPLOYMENT OF LABOUR:**

- 6.1 The Service Provider must ensure that all relevant legislation is complied with in the employment of labour.

**7. INSURANCE AND INDEMNIFICATION:**

- 7.1 In addition to any insurance required to be held by the Service Provider in terms of the Contract in terms of the Occupational Injuries and Diseases Act no. 130 of 1993, the Service Provider must be fully insured against all accidents, loss or damage arising out of the conditions or operation of the vehicles or execution of any work including all third-party risks. The Service Provider hereby indemnifies and agrees to keep indemnified throughout the period of the contract JW against all claims by third parties or the Service Provider's own employees resulting from the operations carried out by the Service Provider under this contract.
- 7.2 A current certificate of good standing in terms of the Compensation for Occupational Injuries and Diseases Act, 1993 must be furnished by the Service Provider within 21 days of notification of acceptance of the tender.
- 7.3 The Service Provider shall be liable for any damages or injury of whatever nature caused directly or indirectly as a result of his operations, to any of JW's or Municipal Government or Private Property or to his own vehicles and personnel.
- 7.4 Copies of such insurances and indemnifications must be supplied to JW within 21 days of notification of acceptance of the tender.

**8. REMEDIES, BREACH, WHOLE AGREEMENT, WAIVER, VARIATION AND INDULGENCES**

- 8.1 If the Service Provider or any person employed or associated with him or in the case of a Company, a Director or shareholder or person also associated with such Company, either directly or indirectly gives or offers to give any gratuity, reward or commission or other bribe to any person in the employ of JW this contract shall be avoidable at the instance of JW.
- 8.2 If the Service Provider has not complied with the Managing Director's requirements or if he is in breach of any of the Conditions of this contract and:

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- 8.2.1 Fails to remedy such breach within 14 (fourteen) days of receipt of written notice requiring it to do so (or if not reasonably possible to remedy the breach within 14 (fourteen) days), within such further period as may be reasonable in the circumstances, provided that the Service Provider furnishes evidence within the period of 14 (fourteen) days reasonably satisfactory to JW, that it has taken whatever steps are available to it to commence remedying the breach), then the JW shall be entitled, without notice and in addition to any other remedy available to it at law or under this agreement, including obtaining an interdict, to cancel this agreement or to claim specific performance of any obligation whether or not the due date for performance has arrived, in either event without prejudice to JW's right to claim damages.
- 8.2.2 Should JW elect to cancel the contract then and in such instance a certificate presented by the Managing Director of JW shall constitute proof of the Service Provider's indebtedness to JW.
- 8.3 This agreement constitutes the entire agreement between the parties relating to the matter hereof.
- 8.4 No amendment or consensual cancellation of this agreement or any provision or term hereof or of any agreement, bill of exchange or other document issued or executed pursuant to or in terms of this agreement and no settlement of any dispute arising under this agreement and no extension of the time, waiver or relaxation or suspension of any of the provisions or terms of this agreement or of any agreement, bill of exchange or other document issued pursuant to or in terms of this agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or relaxation or suspension, which is so given or made, shall be strictly construed as relating to the matter in respect whereof it was made or given.

## **9. DISPUTES:**

- 9.1 In the event of any dispute arising between JW and the Service Provider in connection with or arising out of the contract, it shall be referred to the Managing Director of JW who shall state his decision in writing and give notice of the same to the Service Provider within 28 days of the dispute having been submitted to the Managing Director of JW. Such decision shall be binding upon the Service Provider subject to clause 9.2
- 9.2

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Should the Service Provider be dissatisfied with the decision of the Managing Director he/she may, within 28 days after receiving notice of such decision, require that the issue or issues be referred to a single arbitrator to be agreed upon between the parties or, failing agreement, to be nominated by the Chairman of the Association of Arbitrators and any such reference shall be deemed to be submission to the arbitration of a single arbitrator in terms of the Arbitration Act, 1965. The award of the arbitrator shall be final and binding on both parties.

9.3

Not later than one week after receipt of notice calling for arbitration, JW may give notice to the Service Provider that the dispute or disputes be settled by Court of Law having jurisdiction.

**10. SCOPE OF CONTRACT:**

10.1

The main objective of the project is to Divert or reduce flow from the 2500mm outfall sewer main to allow for the repair and installation of the sluice gates at the splitter chamber.

10.2

The Service Provider shall be required to offer 12-month warranty for all new items, 6-month warranty for all repaired items and on workmanship.

**11. DURATION:**

11.1

The tenure of the contract shall be with effect from the date of signing the contract as a once off purchase and completion within one (1) month.

**12. QUANTITIES**

12.1

Quantities shall be as per Bill of Quantities. Items which are practical to re-measure shall be remeasured for the purposes of payment .

**13. PLACE AND TIME OF DELIVERIES:**

13.1

The diversion project is going to take place at the South western sewer outfall main line discharging to the Olifantsvlei Treatment plant

**14.SAMPLES:**

14.1

Not required

**15. TENDER VALIDITY:**

15.1

The Tender shall be valid for a period of ninety (90) days from the date of closing of RFP.

**16. ADJUDICATION OF TENDERS:**

16.1

The highest, lowest or any tender will not necessarily be accepted by JW.

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JW reserves the right to adjudicate the Tender to JW's best interest and it is not necessarily intended to award the Contract to only one Service Provider.

**17. ACCEPTANCE OF TENDER:** 17.1

A valid and binding contract shall be concluded at the time when the Service Provider receives an official appointment letter and sign letter of acceptance at the offices of JW after the Service Provider where he/she will enter into a contract with JW with the term and conditions packaged in this document.

**18. COMPLETENESS:** 18.1

Failure by the tenderer to complete in full the required information regarding their proposal will render the tender liable to rejection on the grounds of being incomplete.

**19 QUALITY AND GUARANTEE** 19.1

The Service Provider shall not be relieved of his obligations with respect to the sufficiency of the materials, workmanship and quality of the goods by reason of no obligation having been taken thereto by JW's representative at the time the goods were delivered.

19.2 If at any time, as stipulated in the contract, but not exceeding twelve (12) months after delivery, JW is dissatisfied with the goods or with any part thereof on account of materials being faulty or of inferior quality of workmanship or bad design or on account of the goods not being in strict accordance with the contract specifications; the Service Provider shall immediately remedy the said defects free of cost to JW. Should the Service Provider delay remedial work in excess of the time stipulated by JW's representative, JW may have such remedial work executed at the Service Provider's expense.

19.3 The risk of all goods purchased by JW from the Service Provider under this contract shall remain with the Service Provider until such time the goods have been delivered to JW.

19.4 If any dispute arises between JW and the Service Provider in relation with the quality and guarantee of the goods, either party may give the other a notice in writing of the existence of such dispute as stipulated in Clause 9.1.

**20. PENALTIES FOR FAILURE TO DELIVER** 20.1

If the Service Provider fails to deliver the required quantity of product by the due date agreed upon: a penalty of 5% (five) shall be applied for the total value of that specific order where delivery conditions were not met. Alternatively Johannesburg Water reserves the right to purchase the product elsewhere and to

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deduct any extra expense in excess of the tender rates so incurred from any sum due under this tender, or recover the amount from the Service Provider as debt.

- 20.2 No liability in terms of Clause 20.1 shall attach to the Service Provider if he shall prove to the satisfaction of the Engineer that the delivery has been delayed or become impossible due to fire, war, riot, strikes, Natural Disasters, lockout, accident or other unforeseen occurrences or circumstances beyond the Service Providers control, provided, however, that in all cases the Service Provider has notified Johannesburg Water in writing within 24 (Twenty-four) hours of it first coming to the Service Provider's notices, that delivery will be delayed or become impossible for the abovementioned reasons.

## **PART B TERMS AND CONDITIONS FOR BIDDING**

### **1. BID SUBMISSION:**

- 1.1. BIDS MUST BE SUBMITTED BY THE STIPULATED TIME TO . LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

### **2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE [WWW.SARS.GOV.ZA](http://WWW.SARS.GOV.ZA).
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH

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THE BID.

- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

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### 3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?

☐ YES ☐ NO

3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?

☐ YES ☐ NO

3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?

☐ YES ☐ NO

3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?

☐ YES ☐ NO

3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?

☐ YES ☐ NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

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**GENERAL CONDITIONS OF CONTRACT (GCC) WILL BE APPLICABLE TO THIS RFP.**

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

DATE: .....

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## PRICING SCHEDULE – FIRM PRICES (PURCHASES)

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT**

Name of Bidder.....	Bid Number.....
Closing Time .....	Closing Date .....

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
----------	----------	-------------	--

- |   |  |                          |
|---|--|--------------------------|
| - | Required by:                                     | .....                    |
| - | At:  | .....                    |
|   |  | .....                    |
| - | Brand and Model                                  | .....                    |
| - | Country of Origin                                | .....                    |
| - | Does the offer comply with the specification(s)? | *YES/NO                  |
| - | If not to specification, indicate deviation(s)   | .....                    |
| - | Period required for delivery                     | .....                    |
|   |  | *Delivery: Firm/Not firm |
| - | Delivery basis                                   | .....                    |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable



**SIGNATURE(S) OF AUTHORIZED PERSON .....**

**DATE: .....**

**Name of  
bidder.....  
.....**

**Name of authorized person (in block letters) .....**

## MBD 4

### DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

**3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number: .....

3.3 Position occupied in the Company (director, trustee, hareholder<sup>2</sup>):.....

3.4 Company Registration Number: .....

3.5 Tax Reference Number:.....

3.6 VAT Registration Number: .....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ....

.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? .....**YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....  
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....  
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....  
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....  
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- a) Price; and
- b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1 POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in Table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Businesses located within the boundaries of the COJ municipality	10	
SMME (EME or QSE) owned by 51% or more - Black People	10	
<b>Total</b>	<b>20</b>	

**5. DECLARATION WITH REGARD TO COMPANY/FIRM**

5.1 Name of company/firm.....

5.2 Company registration number: .....

5.3 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

5.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;

- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....



## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p><b>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
<b>Item</b>	<b>Question</b>	<b>Yes</b>	<b>No</b>
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

### CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS  
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,  
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION  
PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

**<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.**

**<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

---

(Bid Number and Description)

in response to the invitation for the bid made by:

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:\_\_\_\_\_that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and

- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder



## HEALTH, SAFETY & ENVIRONMENTAL (SHE) SPECIFICATION: BASELINE RISK ASSESSMENT

PROJECT NUMBER:	JW RFP 19/03/2024/ Olifantsvlei
PROJECT LOCATION:	Olifantsvlei WWTW
PROJECT DESCR:	Isolation of sewer flow from a 2500mm outfall sewer Pipe

### ISSUE-BASED RISK ASSESSMENT

Task	Hazard	Risk	Consequence	Rating	• Controls
Submission of safety file	<ul style="list-style-type: none"> <li>Unapproved safety file/ working without safety file.</li> </ul>	<ul style="list-style-type: none"> <li>Unsafe working conditions in the client's premises.</li> <li>Nonadherence to the client's safety requirements.</li> </ul>	<ul style="list-style-type: none"> <li>Fatalities, injuries, damage to property.</li> </ul>	High	<ul style="list-style-type: none"> <li>Compile safety file and submit it to the OHS department for approval.</li> <li>Employees need to be inducted.</li> </ul>
Cutting concrete slabs	<ul style="list-style-type: none"> <li>Excessive concrete dust.</li> <li>Toxic fumes.</li> <li>Noise.</li> <li>Saw kickback.</li> <li>Vibrations.</li> <li>Electricity.</li> <li>Raw sewer.</li> </ul>	<ul style="list-style-type: none"> <li>Dust inhalation.</li> <li>Fumes inhalation.</li> <li>Eye irritation.</li> <li>Exposure to noise</li> <li>Cuts, lacerations and amputation.</li> <li>Loss of grip strength in the hands and fingers.</li> </ul>	<ul style="list-style-type: none"> <li>Occupational illnesses and diseases.</li> <li>Noise induced hearing loss</li> <li>Physical injuries.</li> <li>Nerve, joint and circulatory damage.</li> </ul>	High	<ul style="list-style-type: none"> <li>Employees must be issued with correct PPE such as gloves, dust masks and goggles.</li> <li>Work in a well-ventilated area.</li> <li>Employee to make use of SABS approved hearing protection.</li> </ul>

		<ul style="list-style-type: none"> <li>• Electrocution/ electrical burns.</li> <li>• Skin contacts with raw sewer</li> </ul>			<ul style="list-style-type: none"> <li>• Ensure that safety guards are in place and functioning properly.</li> <li>• Prioritize tools and equipment with low vibration level.</li> <li>• Rotating job tasks to limit exposure time.</li> <li>• Provide anti-vibration gloves as part of PPE.</li> <li>• Ensure employees are well trained on working with electricity.</li> <li>• Employees working with raw sewer must be vaccinated.</li> </ul>
Manufacturing of precast slabs	<ul style="list-style-type: none"> <li>• Excessive dust.</li> <li>• Wet concrete.</li> </ul>	<ul style="list-style-type: none"> <li>• Dust inhalation</li> <li>• Trip and fall.</li> <li>• Chemical burns from wet concrete.</li> </ul>	<ul style="list-style-type: none"> <li>• Occupational illnesses and diseases.</li> <li>• Physical injuries.</li> </ul>	High	<ul style="list-style-type: none"> <li>• Employees must be issued with correct PPE such as alkali-resistant gloves, dust</li> </ul>




			<ul style="list-style-type: none"> <li>• Skin problems and eye irritation.</li> </ul>		masks, non-slippery footwear. and goggles. <ul style="list-style-type: none"> <li>• Work in a well-ventilated area.</li> </ul>
Installation of temporary drainage pipes	<ul style="list-style-type: none"> <li>• Exposure to contaminated water.</li> <li>• Tool slipping.</li> </ul>	<ul style="list-style-type: none"> <li>• Skin contact with contaminated water.</li> <li>• Struck by falling object.</li> </ul>	<ul style="list-style-type: none"> <li>• Occupational illnesses and diseases.</li> <li>• Physical injuries.</li> </ul>	High	<ul style="list-style-type: none"> <li>• Waterproofing clothing.</li> <li>• Ensuring employees put hard hats as PPE.</li> </ul>
Draining and dewatering of works.	<ul style="list-style-type: none"> <li>• Use of defective equipment.</li> <li>• Chemical exposure.</li> <li>• Biological exposure.</li> </ul>	<ul style="list-style-type: none"> <li>• Equipment malfunctions.</li> <li>• Skin contact with chemicals</li> </ul>	<ul style="list-style-type: none"> <li>• Physical Injuries</li> <li>• Skin problems and eye irritation.</li> </ul>	High	<ul style="list-style-type: none"> <li>• Regular tools inspections.</li> <li>• Equipment must be in good conditions.</li> <li>• Regular maintenance of equipment.</li> <li>• Waterproofing clothing.</li> </ul>
Construction mobile plants and vehicles.	<ul style="list-style-type: none"> <li>• Use of construction mobile plants and vehicles.</li> </ul>	<ul style="list-style-type: none"> <li>• Unsafe construction plant and equipment.</li> <li>• Incompetent drivers/operators.</li> <li>• Running out of control.</li> </ul>	<ul style="list-style-type: none"> <li>• Accidents.</li> <li>• Property damage.</li> <li>• Physical injuries.</li> </ul>	High	<ul style="list-style-type: none"> <li>• Daily inspections of mobile plants and vehicles</li> <li>• Only trained and competent employees must operate construction mobile plant and vehicles.</li> </ul>

					<ul style="list-style-type: none"> <li>• Equipment must be in good conditions.</li> <li>• Regular maintenance of mobile plants and vehicles.</li> </ul>
Working with electrical power supply system, portable electrical equipment.	<ul style="list-style-type: none"> <li>• Exposure to faulty electrical equipment/tools.</li> <li>• Use of incorrect equipment for wrong job.</li> <li>• Improper electrical flow to the equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Shock.</li> <li>• Fire</li> </ul>	<ul style="list-style-type: none"> <li>• Fatalities</li> <li>• Injuries</li> </ul>	High	<ul style="list-style-type: none"> <li>• Regular tools inspections.</li> <li>• Equipment must be in good conditions.</li> <li>• Correct use of correct tools for correct task.</li> <li>• Regular maintenance of equipment.</li> </ul>
Loading and off-loading of site material.	<ul style="list-style-type: none"> <li>• Manual handling</li> <li>• Ergonomics.</li> <li>• Carry heavy loads.</li> </ul>	<ul style="list-style-type: none"> <li>• Incorrect posture.</li> </ul>	<ul style="list-style-type: none"> <li>• Back strain</li> <li>• Skeletal Damage</li> </ul>	Moderate	<ul style="list-style-type: none"> <li>• Practice corrects lifting techniques when lifting loads.</li> <li>• Do not lift heavy loads without assistance</li> <li>• Correct handling techniques, proper posture techniques when</li> </ul>

					handling heavy or big loads of equipment. <ul style="list-style-type: none"> <li>• Training on safe working procedures.</li> <li>• Correct use of PPE</li> </ul>
<ul style="list-style-type: none"> <li>• Personal Protective Equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Use of incorrect PPE.</li> <li>• Prolonged use of PPE.</li> </ul>	<ul style="list-style-type: none"> <li>• Trips and falls</li> <li>• Slips</li> <li>• Heat stress.</li> </ul>	<ul style="list-style-type: none"> <li>• Physical injuries.</li> <li>• Poor health condition.</li> </ul>	Low	<ul style="list-style-type: none"> <li>• Wear proper PPE as identified in the Risk Assessment. E.g hard hat, safety boots with steel-toe, hand and eye protection</li> <li>• Ensure that PPE is inspected and in good conditions before use.</li> </ul>
<ul style="list-style-type: none"> <li>• Housekeeping.</li> </ul>	<ul style="list-style-type: none"> <li>• Poor housekeeping.</li> </ul>	<ul style="list-style-type: none"> <li>• Trip and fall.</li> </ul>	<ul style="list-style-type: none"> <li>• Physical injuries.</li> </ul>	Low	<ul style="list-style-type: none"> <li>• Remove all equipment that will not be needed for the task.</li> <li>• Clean the area after each task.</li> </ul>

## RISK ASSESSMENT MATRIX

Likelihood	Consequences				
	Insignificant (minor problem easily handled by normal day to day processes)	Minor (Some disruption possible e.g., damage equal to R150k)	Moderate (significant time / resources required. E.g., damage equal to R500k)	Major (Operations severely damaged. E.g., damages equal to R1m)	Catastrophic (business survival is at risk. Damage equal to R5m – 10m)
Almost certain (90% chance)	High	High	Extreme	Extreme	Extreme
Likely (between 50-90%)	Moderate	High	High	Extreme	Extreme
Moderate (between 10-50%)	Low	Moderate	High	Extreme	Extreme
Unlikely (between 3-10%)	Low	Low	Moderate	High	Extreme
Rare (<3%)	Low	Low	Moderate	High	High

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## 1. SCOPE OF WORK

### ***Isolation of sewer flow from a 2500mm outfall sewer Pipe***

## 2. PURPOSE

The aim of the SHE specification is to ensure that any contractor which is appointed by Johannesburg Water to conduct any work complies with the SHE requirements of the SHE specification and any other legislative requirement applicable to the contract scope.

## 3. APPLICABILITY

This document is applicable to all contractors and suppliers conducting contractual activities for and on behalf of Johannesburg Water.

## 4. APPOINTMENTS

The contractor and its appointed sub-contractor must make the relevant legislative and non-statutory appointments, which must be maintained valid for the entire contract duration.

All appointees shall be suitably trained and found to be competent for the responsibilities there are assigned for.

Copies of all relevant appointments and the relevant competence certificates must be kept in the relevant SHE file.

## 5.INSURANCE

The contractor and all its appointed sub-contractor(s) shall be registered with an appropriate compensation commissioner and have a valid letter of good standing from commissioner. The contractor is responsible for ensuring the Letter of Good Standing is valid for the entire duration of the project/contract. A copy of the letter of Good Standing must be kept in the SHE file.

## 6.COSTING FOR SHE REQUIREMENTS

The contractor is responsible for ensuring that SHE costing is taken into consideration for the entire project/contract as this will ensure they comply with the SHE legislative requirements

## 7. INDUCTION

An initial induction shall be done with key personnel to familiarize them with the requirements on site and for compiling the SHE file.

Once labourers are appointed JW will conduct an induction on SHE requirements, and the contractor is also required to conduct their company specific induction

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## 8. SUBMISSION OF SAFETY FILE

- Once appointed the contractor can submit their safety file for approval.
- Approval will be granted when the critical items have been sufficiently addressed.

## 9. RISK ASSESSMENT

- Every Contractor who has been appointed contractually to conduct work for Johannesburg water shall do compile a baseline risk assessment prior to starting with work, subject to the approval of the Client.
- Thereafter the task based risk assessments will be done daily with every task being done.

## 10. SAFE WORKING PROCEDURES / METHOD STATEMENTS

The following method statements / safe working procedures must be compiled:

- Incident investigation, emergency plan, waste management plan, PPE procedure, hand tool procedure, hazardous chemical substance procedure.
- Method statement for the entire works


## 11. EXCAVATIONS

Where excavations will exceed 1.5 m in depth the contractor will be required to submit a method statement to Johannesburg Water SOC Ltd for approval before commencing with the excavation and Johannesburg Water SOC Ltd will issue a permit to proceed once the risk assessment and method statement is approved.

Excavations must be limited to 100m per day, or equated to the amount of work to be done for the day and all open excavations shall be closed within 3 days of excavation. No excavation will remain open beyond 3 days or during holidays.

Excavation work must be carried out under the supervision of a competent person, who has been appointed in writing, with at least two years' experience in excavation work. Before excavation work begins the stability of the ground must be evaluated.

Whilst excavation work is being performed, the contractor must take suitable and sufficient steps to prevent any person from being buried or trapped by a fall or dislodgement of material. No person may be required or permitted to work in an excavation that has not been adequately shored or braced.

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No load or material may be placed near the edge of an excavation unless suitable shoring has been installed to be able to carry the additional load.

Neighboring/adjoining buildings, structures or roads that may be affected or endangered by the excavation must be suitably protected.

Every excavation must be provided with means of access that must be within 6 meters of any worker within the excavation.

The location and nature of any existing services such as water, electricity, gas etc. must be established before any excavation is commenced with and any service that may be affected by the excavation must be protected and made safe for workers in the excavation.

The appointed competent person must inspect every excavation, including the shoring and bracing or any other method to prevent collapse, as follows:

- o Daily before work commences
- o After every blasting operation
- o After an unexpected collapse of the excavation
- o After substantial damage to any supports
- o After rain


The results of any inspections must be recorded in a register kept on site and in the safety file.

Every excavation accessible to the public or that is adjacent to a public road or thoroughfare or that threatens the safety of persons, must be adequately barricaded or fenced to at least one meter high and as close to the excavation as practicable, regardless of the depth of the excavation.

Every excavation must be provided with warning lights or visible boundary indicators after dark or when visibility is poor.

Excavations and other openings must be provided with sufficient barriers to prevent construction vehicles and mobile plant from falling into them.

Excavations left open for extended periods of time (exceeding 48 hours) must be approved the relevant Engineer / Construction Supervisor

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## 12. MEDICAL SCREENING REQUIREMENTS

- The contractor shall ensure that a medical surveillance programme is implemented for all employees.
- The medical examination shall be conducted in line with the employee job profile/job description.
- A valid medical fitness certificate must be submitted together with the SHE File for approval for all employees who will be doing work for Johannesburg Water.
- Any employee(s) who are declared conditionally fit must be provided with employment which does not aggravate their medical condition as to endanger themselves or other employees.
- The following tests shall be done:
  - Audiograms.
  - A cardio-respiratory examination
  - Lung function tests.
  - Eye/ sight tests.
  - A general physical examination.
  - A review of previous medical history.
  - Blood pressure tests
  - Glucose tests
  - Vaccinations (Hepatitis A & Typhoid)

## 13. TOOLBOX TALKS

- The contractor shall ensure they conduct toolbox talks with their employees on a weekly basis and records of these must be kept in the SHE file.
- The objective of toolbox talks should be to communicate relevant site information to assist in improvement of occupational health and safety performance.
- Employees must acknowledge the receipt of toolbox talks and this record must also be kept in the SHE file.

## 14. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Contractor must issue their employees SABS approved PPE. A copy of the PPE issue register signed by the employee issued with the PPE must be kept in the SHE file.
- Contractor supervisor are required to conduct continuous inspections of the PPE issued to their employees to ensure that they are still in good condition to be used by the employee or they still comply with manufacture requirements.
- The contractor is responsible for ensuring that employees are trained on the safe use of the PPE issued to them, how to maintain it and the limitations of the PPE.



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- NO SHORTS OR DRESSES WILL BE ALLOWED ON SITE

#### **15. WORKPLACE SIGNAGE**

- Appropriate symbolic signage must be displayed where it is required by legislation.
- Appropriate warning, mandatory and information signs must be placed where required.
- All signs must comply to SANS/SABS requirements.
- Contractors shall use mandatory and prescribed symbolic safety signs at their lay down and site areas.

#### **16. INCIDENT REPORTING AND INVESTIGATION**

- All incidents shall be reported to the Client before the end of the shift or within 24hrs of occurrence.
- Section 24 incidents shall be reported to DOL using the prescribed format.
- The contractor shall develop an incident management procedure and communicate with all employees.

#### **17. NOTIFICATION OF CONSTRUCTION WORK**

- The contractor shall notify the DOL in the prescribed format of the intended work prior to work.

#### **18. COMPLIANCE MONITORING**

- Weekly inspections and monthly audits will be conducted on site.

#### **19. PROJECT COMPLETION**

- Upon completion of the project the SHE file shall be returned to the Client for retention and close out.



Document title :	<b>Minimum SHE Requirements for Construction Related RFQ projects</b>		
Revision	00	Author:	OHS: Projects
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Project details				
<b>Project Scope: Isolation of sewer flow from a 2500mm outfall sewer Pipe</b> <b>Depot / Site / Department: Ennerdale depot</b>				
<b>Estimated duration:</b>		<b>TBC</b>		
Documents required				
Letter of Good Standing	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
SHE plan	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Risk Assessment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Safe working Procedures	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Notification of Construction work	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Inspection registers	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Items required before starting				
Medicals	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Vaccinations	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
PPE (boots, hard hats, overall)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Induction	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
Approval from OHS	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
APPOINTMENTS AND COMPETENCIES				
<u><b>Construction Supervisor</b></u>				
Appointment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
CV (and/ certificates)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
<u><b>Safety Officer</b></u>				
Appointment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
CV (and/ certificates)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> N/A <input type="checkbox"/>
<b>NB* Other appointments will be based on the number of employees on site as required by law.</b>				

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## RETURNABLE ANNEXURE A: ACKNOWLEDGEMENT OF SHE SPECIFICATION & ANNEXURES

CONTRACTOR:

I, the undersigned, hereby acknowledge that I have obtained copies of the following listed documentation and confirm that I fully understand the contents thereof and the consequences of non-compliance. The Contractor furthermore reiterates its commitment to compliance of the requirements contained within the following provided documentation:

- Johannesburg Water SOC Ltd, Safety, Health & Environmental (SHE) Specification, Annexure 1: Baseline risk assessment conducted for or on behalf of Johannesburg Water SOC Ltd;

Signed at ..... on this ..... Day of ..... 20.....

CONTRACT MANAGER			
NAME	DESIGNATION	DATE	SIGNATURE
CONTRACT SUPERVISOR			
NAME	DESIGNATION	DATE	SIGNATURE
WITNESS (1)			
NAME	DESIGNATION	DATE	SIGNATURE
WITNESS (2)			
NAME	DESIGNATION	DATE	SIGNATURE