

CONTRACT JW 14452
BUILDING UPGRADE FOR THE MEGA WAREHOUSE IN LANGLAAGTE DEPOT
TENDER BRIEFING - MINUTES

<u>CONTRACT NUMBER:</u>	JW 14452
<u>CONTRACT TITLE:</u>	BUILDING UPGRADE FOR THE MEGA WAREHOUSE IN LANGLAAGTE DEPOT
<u>DEPARTMENT:</u>	CAPEX
<u>DATE OF MEETING:</u>	22 JANUARY 2025
<u>TIME OF MEETING:</u>	13:00
<u>VENUE FOR MEETING:</u>	LANGLAAGTE DEPOT
<u>CLOSING DATE:</u>	17 FEBRUARY 2025
<u>CLOSING TIME:</u>	10:30AM

1. WELCOME

Ms. **Gcina Ndela** welcomed everyone who attended the meeting and introduced JW and Consulting Engineer personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Gcina Ndela	gcina.ndela@jwater.co.za	JW Supply Chain
Tshilidzi Takalani	tshilidzi.takalani@jwater.co.za	JW Supply Chain
Tshilidzi Tshikovhi	tshilidzi.tshikovhi@jwater.co.za	JW CAPEX
Fhatuwani Muzila	fhatuwani.muzila@jwater.co.za	JW Operations Support
Madumetja Chueu	madumetja.chueu@jwater.co.za	JW Operations Support
Mabongi Kunene	mabongi.kunene@jwater.co.za	JW Operations Support
Nosiphiwo Dirwayi	nosiphiwod@leseditechnical.com	LTE Consulting
Kizito Mudzamiri	kizitom@leseditechnical.com	LTE Consulting
Wade Chanakira	wadec@leseditechnical.com	LTE Consulting

2. CONTACT PERSONS

Mr Tshilidzi Tshikovhi

Email: tshilidzi.tshikovhi@jwater.co.za

Telephone number: 011 688 1686

Ms. Gcina Ndela

Email: gcina.ndela@jwater.co.za

Telephone number: 011 688 1796

3. SUPPLY CHAIN MANAGEMENT PRESENTATION

- Ms. **Gcina Ndela** indicated that this is an open tender briefing meeting, and attendance is **COMPULSORY**. Bidders who did not attend the briefing meeting will **NOT** be considered for this tender. Therefore, bidders must make sure that they sign the attendance register provided during briefing meeting session.
- Tender documents are available in PDF format at no cost on Johannesburg Water website (www.johannesburgwater.co.za) and on eTenders.gov.za.
- Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out on the Web page and all pages arranged correctly.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must refer to the checklist on **page 6** of the tender document for guidance.
- The tender document must be filled in using black ink. Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- Tenderers are required to hand submit one original hard copy and a soft copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are not allowed.
- The required CIDB grading for the tender is 7GB or higher. Tenderers must ensure that their CIDB status is Active at time of evaluation at the required class and grade to avoid elimination. It is the responsibility of the tenderer to provide JW with the information that will enable JW to use to verify the tenderers status on the CIDB website. Information

such as the CRS registration number or a copy of the certificate containing the registration number is appropriate. In cases of a Joint Venture, all parties must submit their CRS numbers or copies of their registration certificates.

- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80/20 points scoring system will be applicable to this tender. 80 points will be allocated to price and the remaining 20 points will be for specific goals.

4. SPECIFIC GOAL POINTS ALLOCATION

The Specific Goal Allocation will be scored as follows:

- 4 points for businesses owned by 51 % or more black youth.
- 4 points for businesses owned by 51 % or more women.
- 6 points Businesses located within the boundaries of Gauteng Province.
- 2 points Business owned by 51% or more - Black People who are military Veterans.
- 4 points Business owned by 51% or more-Black People with Disabilities
- Tenderers tendering as JV must submit a JV BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Make sure that your pricing schedule is fully complete and signed. Tenders must not leave blank spaces on the pricing schedule. Form of offer must be completed and signed.
- Make sure that all requested information is submitted. It is the tenderers responsibility to make sure that all the requested documents are submitted and are bound together (i.e.no loose papers are allowed).
- Tenderers must make sure that they read and understand the requirements of the tender, contract data, special conditions, and general conditions of the tender.
- Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.

- The tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is **17 February 2025 at 10:30**. All bids are to be deposited in the tender box allocated on the ground floor at **No.65 Ntemi Piliso Street Turbine Hall, Newtown.**
- No bids will be considered from persons in the service of the state.
- Each bid must be submitted in a separate, properly sealed envelope on which the Name and Address of the bidder, The Tender Number and Description must be clearly written on the envelope.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender Box at the time of closing will be considered.
- Tenderers must continuously revisit the JW web page for any communication send to tenderers, as there might be a problem with the emails send to the tenderers.
- Tenders will be opened in public soon after the closing time but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers names and total prices, where practical will be read out and recorded.

5. **SUPPORTING DOCUMENTS**

- SARS one-time TAX PIN
- Municipal statement of account for both Director and Company (not older than three (03) months or a valid lease agreement).
- 3 years (3 sets) financial statements.

- Joint Venture / Consortium Agreement signed by all parties.
- Valid BBBEE Certificate or copy thereof or a valid sworn affidavit.
- A completed and signed Invitation to Bid form MBD 1
- A completed and signed Declaration of Interest form MBD 4
- Complete and sign MBD 5 (Declaration for Procurement above R10m)
- A completed and signed Preference Points Claim Form MBD 6.1
- A completed and signed Declaration of Bidder's Past Supply Chain Management Practices MBD 8
- A completed and signed Certificate of Independent Bid Determination (MBD 9)

6. **SCOPE OF WORKS**

Ms. Nosiphiwo Dirwayi presented the scope of work and indicated that the objective of the project is to refurbish existing three buildings, namely: Proposed Mega Store Warehouse building; Storage Overflow Warehouse building and the Existing Workshop building.

The scope of work entails various disciplines listed below:

- Structural engineering- concrete work and structural steel
- Electrical engineering- security cameras, access control, ICT, etc.
- Civil engineering: The civil work entails the stormwater drainage, upgrade of roadway.
- Architectural- brickwork, painting, sanitary fittings, etc.
- Mechanical engineering- Airconditioning

There will be four additional offices constructed to accommodate the technical services team. Ablution facilities and kitchen areas will also be refurbished ensuring a comprehensive upgrade.

- **Contractors must ensure that all provisional sums indicated in the Bill of Quantities are allowed.**
- *Nosiphiwo also requested Bidders to remain behind after meeting closure to take them around the project area in order for the Bidders to familiarize themselves with the Condition of the buildings mentioned under the Scope of Works. Only few of the Bidders remained behind for the inspection.*

7. EVALUATION CRITERIA

Mr. Tshilidzi Tshikovi presented the technical evaluation criteria explaining the requirements and scoring from criteria 1 up to 4 and indicated that the Criterion are on page TP.14-TP.19 of the tender document (or page 24-29 of the pdf).

- Tshilidzi also indicated that Completion Certificates and Contactable references will be verified during evaluation as *per italic note under Evidence column on criteria 1*.

8. OHS AND ENVIRONMENTAL SPECIFICATIONS PRESENTATION

- **Mr. Madumetja Chueu** presented the OHS specification and emphasized on the tender requirements relating to Health and Safety Officer. He also indicated that once a Contractor is appointed, a Safety File is required as part of contractual documentation and Contractor must score a minimum of 80% to be granted permission to proceed with site establishment.
- **Ms. Mabongi Kunene** presented the Environmental Specification and also indicated that an Environmental File is required as part contractual documentation and Contractor must score a minimum of 80% to be granted permission to proceed with site establishment and that monthly audits and unplanned audits will be conducted on the project during construction.

9. TENDER DATES

Tender Closing: **10:30 on 17 February 2025**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JW 14552** and they must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee or security personnel.

10. QUESTIONS AND ANSWERS

The following questions were attended to:

- **Is the hard copy tender document available for purchase at JW offices? – No, Bidders are required to download tender document from the website.**
- **During construction is the OHS and Environmental files required as one consolidated file? – No, appointed contractor will be required to submit an OHS and Environmental files separately.**

- Will the Bill of Quantities be made available in excel format? *Yes, the excel BOQ has been published with the tender document.*

CLOSURE

- Should bidders need any clarity, all queries are to be submitted 10 days before the closing date.
- Ms Gcina Ndela thanked all who attended the briefing session, and the meeting was adjourned.