

**CONTRACT JW 14446**  
PANEL OF CONTRACTORS FOR PROVISION OF BASIC WATER SERVICES AS AND WHEN  
REQUIRED BASIS FOR 36 MONTHS UNDER A FRAMEWORK CONTRAC  
**TENDER BRIEFING - MINUTES**

<b><u>CONTRACT NUMBER:</u></b>	JW 14446
<b><u>CONTRACT TITLE:</u></b>	PANEL OF CONTRACTORS FOR PROVISION OF BASIC WATER SERVICES AS AND WHEN REQUIRED BASIS FOR 36 MONTHS UNDER A FRAMEWORK CONTRACT.
<b><u>DEPARTMENT:</u></b>	PMU
<b><u>DATE OF MEETING:</u></b>	3 DECEMBER 2024
<b><u>TIME OF MEETING:</u></b>	13:00
<b><u>VENUE FOR MEETING:</u></b>	ZANDFONTEIN NORTH DEPOT
<b><u>CLOSING DATE:</u></b>	29 JANUARY 2025
<b><u>CLOSING TIME:</u></b>	10:30AM

**1. WELCOME**

Ms. **Gcina Ndela** welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Gcina Ndela	<a href="mailto:gcina.ndela@jwater.co.za">gcina.ndela@jwater.co.za</a>	Supply Chain
Tshilidzi Takalani	<a href="mailto:tshilidzi.takalani@jwater.co.za">tshilidzi.takalani@jwater.co.za</a>	Supply Chain
Nthabiseng Seopela	<a href="mailto:nthabiseng.seopela@jwater.co.za">nthabiseng.seopela@jwater.co.za</a>	PMU

**2. CONTACT PERSONS**

Ms Nthabiseng Seopela

Email: [nthabiseng.seopela@jwater.co.za](mailto:nthabiseng.seopela@jwater.co.za)

Telephone number: 011 688 1658

Ms. Gcina Ndela

Email: [gcina.ndela@jwater.co.za](mailto:gcina.ndela@jwater.co.za)

Telephone number :011 688 1796

**3. SUPPLY CHAIN MANAGEMENT PRESENTATION**

- Ms. **Gcina Ndela** indicated that this is an open tender briefing meeting, and attendance is **COMPULSORY**. Bidders who did not attend the briefing meeting will **NOT** be considered for this tender. Therefore, bidders must make sure that they sign the attendance register on the link provided during briefing meeting session.

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- Tender documents are available in PDF format at no cost on Johannesburg Water website ([www.johannesburgwater.co.za](http://www.johannesburgwater.co.za)) and on eTenders.gov.za.
- Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out on the Web page and all pages arranged correctly.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must refer to the checklist on **page 6** of the tender document for guidance.
- The tender document must be filled in using black ink. Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- Tenderers are required to hand submit one original hard copy and a soft copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are not allowed.
- The required CIDB grading for the tender is 3CE or higher. Tenderers must ensure that their CIDB status is Active at time of evaluation at the required class and grade to avoid elimination. It is the responsibility of the tenderer to provide JW with the information that will enable JW to use to verify the tenderers status on the CIDB website. Information such as the CRS registration number or a copy of the certificate containing the registration number is appropriate. In cases of a Joint Venture, all parties must submit their CRS numbers or copies of their registration certificates.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA\*\*\*\* number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.
- The 80/20 points scoring system will be applicable to this tender. 80 points will be allocated to price and the remaining 20 points will be for specific goals.

**4. SPECIFIC GOAL POINTS ALLOCATION**

The Specific Goal Allocation will be scored as follows:

- 6 points Businesses located within the boundaries of COJ municipality.
- 4 points Business owned by 51% or more-Women.
- 6 points Business owned by 51% or more- Black Youth.
- 2 points Business owned by 51% or more - Black People who are military Veterans.
- 2 points Business owned by 51% or more-Black People with Disabilities.
  
- Tenderers tendering as JV must submit a JV construction sector BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
  
- Form of offer must be completed and signed.
  
- Make sure that all requested information is submitted. It is the tenderers responsibility to make sure that all the requested documents are submitted and are bound together (i.e.no loose papers are allowed).
  
- Tenderers must make sure that they read and understand the requirements of the tender, contract data, special conditions, and general conditions of the tender.
  
- Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
  
- The tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
  
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
  
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is **29 January 2025 at 10:30.** All bids are to be deposited in the tender box allocated on the ground floor at **No.65 Ntemi Piliso Street Turbine Hall, Newtown.**

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- No bids will be considered from persons in the service of the state.
- Each bid must be submitted in a separate, properly sealed envelope on which the Name and Address of the bidder, The Tender Number and Description must be clearly written on the envelope.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender Box at the time of closing will be considered.
- Tenderers must continuously revisit the JW web page for any communication send to tenderers, as there might be a problem with the emails send to the tenderers.
- Tenders will be opened in public soon after the closing time but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers names and total prices, where practical will be read out and recorded.

5.     **SUPPORTING DOCUMENTS**

- SARS one-time TAX PIN
- Municipal statement of account for both Director and Company (not older than three (03) months or a valid lease agreement).
- 3 years (3 sets) financial statements.
- Joint Venture / Consortium Agreement signed by all parties.
- Valid BBBEE Certificate or copy thereof
- A completed and signed Invitation to Bid form MBD 1
- A completed and signed Declaration of Interest form MBD 4
- A completed and signed Preference Points Claim Form MBD 6.1
- A completed and signed Declaration of Bidder's Past Supply Chain Management Practices MBD 8
- A completed and signed Certificate of Independent Bid Determination (MBD 9)

**6. SCOPE OF WORKS**

Presentation by Musa Sambo

The Scope of work includes all activities aligned to pipe testing and quality control procedure.

- The Excavation and backfilling of trenches and reinstatement of surface where required.
- Supply, delivery and installation of water pipes (HDPE and uPVC High Impact).
- Supply, delivery and installation of individual and communal standpipes.
- Supply, delivery and installation of approved underground tanks for drainage
- Installation of air valves, isolation valves and ball valve where required.
- Connections to existing pipelines.
- Horizontal direction drilling for HDPE pipes from pipe diameters 100mm to 355mm for road crossings.
- Pipe cracking for HDPE pipes from pipe diameters 100mm to 400mm
- Testing
- Reinstatement of surfaces to original condition.

**7. EVALUATION CRITERIA**

Presentation by Nthabiseng Seopela

Evaluation will be based on the following four criteria/s as outlined in the Tender Data The points will be allocated according to the Sub-criteria as described.

1. Tenderers Experience
  - 1.1 The experience required is Water Pipe Laying Projects of Diameter 110mm minimum or bigger diameter.
2. Key Personnel (Qualifications and Experience)
  - 2.1 Contract Manager
  - 2.2 Construction Manager
  - 2.3 Safety officer

All bidders are urged to go through the evaluation criteria thoroughly.

**8. OHS PRESENTED**

- Presentation by Fhatuwani Mzila

Tenderers should take note of the OHS specification provided and sign the Acknowledgement SHE Specification form.

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**9. TENDER DATES**

Tender Closing: **10:30 on 29 JANUARY 2025**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JW 14446** and they must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee or security personnel.

**10. QUESTIONS AND ANSWERS**

1. If the directors are leasing someone's property and they don't have access to the rates, what is it that they need to submit?

- Bidders must submit Valid lease agreement.

**11. CLOSURE**

- Should bidders need any clarity, all queries are to be submitted 10 days before the closing date.
- Ms Gcina Ndela thanked all who attended the briefing session, and the meeting was adjourned.