

<b>CONTRACT NUMBER</b>	JW14289R
<b>CONTRACT TITLE</b>	CONSTRUCTION OF THE WOODMEAD RESERVOIR
<b>CONSULTANT</b>	MARISWE (PTY) LTD
<b>DATE OF MEETING</b>	2 DECEMBER 2024
<b>TIME OF MEETING</b>	13:00 – 15:00
<b>VENUE FOR MEETING</b>	WOODMEAD RESERVOIR SITE CAMP

ITEM	DESCRIPTION	PRESENTER
<b>1</b>	<b>ATTENDANCE AND INTRODUCTION</b>	
	G. Ndela (GN) welcomed the attendees to the compulsory tender briefing session, and introduced the Johannesburg Water (JW) project team.	<b>G. Ndela</b>
<b>2</b>	<b>CONTACT PERSONS AND CORRESPONDENCE</b>	
	GN outlined that any technical queries should be addressed to the two contact details present in the tender document, preferably via email until <b>JANUARY, 20TH @ 17:00</b> . The two contacts must be mentioned within the email.	<b>G. Ndela</b>
<b>3</b>	<b>PROCUREMENT PROCEDURES</b>	
	GN explained the following: <ul style="list-style-type: none"> <li>Tender submissions close on <b>JANUARY 30<sup>TH</sup>, 2025 @ 10:30</b>, and the tender validity period is 120 days.</li> <li>No late submissions will be accepted under any circumstances.</li> <li>Tender documents must be bound and sealed properly within their packaging, which must be clearly marked with the contract number JW14289R, contract description, and the details of the company, and deposited in the tender box.</li> <li>A hard copy <b>must</b> be submitted. Optionally, a duplicate copy saved on a USB may be handed in with the hard copy.</li> <li>A document that is too large for the slot may be placed on top of the deposit box.</li> <li>A tender submission register must be signed after submission.</li> <li>Address of Tender Box is: TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001 THE BUILDING WILL BE OPEN 7 DAYS A WEEK FROM 06:00 UNTIL 18:00</li> </ul>	<b>G.Ndela</b>
	GN outlined that the attendance register is in circulation and that attendees must ensure to sign the register since the briefing attendance is a mandatory evaluation criterion. Absent bidders will not be considered for the tender. The tender documents are uploaded on the JW website and E-tender portal.	
	GN elaborated on the following: <ul style="list-style-type: none"> <li>All parts of the document must be completed, with no blanks. Aspects of the document not applicable to the tenderer must be filled in with the phrase, 'NOT APPLICABLE'.</li> <li>The sequence of the submission is the tender document, followed by other supporting documents.</li> <li>The tender document must be completed using non-erasable, black ink or may be electronically filled in <b>WITHOUT</b> altering the original wording and format of the tender document.</li> <li>Altering the tender document results in disqualification.</li> </ul>	

	<ul style="list-style-type: none"> <li>The use of correctional fluid is not allowed. Any errors made whilst completing the tender document must be scratched out with a single line, followed by the corrected information, and authenticated with a signature or initials next to the error.</li> <li>Co-bidding is prohibited.</li> </ul>	
	<p>GN outlined tenderers are to submit supporting documents, all of which is listed in the tender document, including the following:</p> <ul style="list-style-type: none"> <li>SARS One-time tax pin</li> <li>Municipal Statement of Account, not older than 90 days</li> <li>A valid lease agreement, if renting</li> <li>Joint Venture Agreement, if submitting as a joint venture</li> <li>A copy of a valid BBBE certificate</li> <li>A completed and signed MBD1</li> <li>A completed and signed MBD4</li> <li>A completed and signed MBD5</li> <li>A completed and signed MBD6.1</li> <li>A completed and signed MBD8</li> <li>A completed and signed MBD9</li> </ul>	
	Contractors who are tendering as a Joint Venture (JV) must complete the returnable documents for each JV Partner and a signed agreement by all parties	
	GN urged bidders to provide contact information of individuals who may be easily reached and to check the JW website and the E-tender portal for any developments in the project. The responsibility of attending to emails, calls, and notifications regarding the project is on the bidder.	
	The tender opening will be public.	
<b>4</b>	<b>SPECIFIC GOALS</b>	
	<p>GN outlined that this tender would use a 90/10 points system. Ninety points are allocated to price, while the remaining 10 are for specific goals, mentioned below:</p> <ul style="list-style-type: none"> <li>Businesses located within the boundary of the COJ municipality may claim 6 of the 10 points.</li> <li>Businesses owned by 51% or more Black Youth may claim the other 4 of the 10 points.</li> </ul> <p>In order to claim these points, additional supporting documents, namely a valid BBBE certificate issued by SANAS accredited and a municipal rates account statement, are required.</p> <p>Businesses that do not satisfy the specific goals may still bid, but cannot claim these 10 points.</p>	<b>G.Ndela</b>
	GN reiterated that further details were found in the tender document.	
<b>5</b>	<b>TARGETED CONTRACTORS</b>	
	<p>GN outlined the following requirements of the contractors that should bid:</p> <ul style="list-style-type: none"> <li>CIDB grading 8 CE or higher. Active Status at the required CIDB grading or higher at the time of Evaluation</li> <li>Registered on the CSD</li> <li>Must be Tax-compliant when submitting bid documents</li> <li>Must not be in the service of the state</li> </ul>	<b>G.Ndela</b>
<b>6</b>	<b>SCOPE OF WORKS &amp; CONTRACTUAL EXPECTATIONS</b>	

	<p>(TN) explained the following regarding the scope of work:</p> <ul style="list-style-type: none"> <li>• The reservoir must be reinforced concrete with a capacity of 22 ML and about 10.5 m high, and it aims to supply areas within the Woodmead District.</li> <li>• The scope of work also includes the paving areas, boundary wall, guard house, instrument hatch, and a stormwater connection through the Woodmead Drive. All details are found in the Bill of Quantities.</li> <li>• Connection details must align with the Johannesburg Water Depo.</li> <li>• There are existing structures from the previous contractor. Inlet and outlet pipes were installed. The floor slab construction ended at the 50% cast of floor slab, and 15% of the column slab cast in concrete. All bidder</li> </ul>	<b>T.Ndlovu</b>
	<p>Questions were raised regarding the demolition and quality of the existing structures,</p> <p><b>“ANSWERS TO QUESTIONS</b></p> <p>All prospective Bidders must price for Demolition, in Item 1.3.29 in the Bill of quantities.</p> <p>Testing of the concrete durability and quality will need to be performed before any commencement of works and is accounted for in Item 1.3.31 in the bill of Quantities.</p>	
<b>7</b>	<b>EVALUATION CRITERIA</b>	
	<p>ST outlined the technical evaluation criteria and scoring:</p> <ol style="list-style-type: none"> <li><b>1. Tenderers experience with respect to the construction of Reinforced Concrete Reservoirs of 20ML capacity or more.</b> Supporting documents are reference letters as per T2.1.7 (or Client Letterhead with all required information) and Final Completion/Approval Certificates. Scored as 0, 18 and 24 for completing 0 projects, 1 – 2 projects and more than 2 projects respectively.</li> <li><b>2. Tenderers experience with respect to the construction of Steel Water Pipe Projects of diameter 450mm or more and of 500m or more of pipe length, inclusive of Cathodic Protection.</b> Same supporting documents as above (1) are required. Scored as 0, 9 and 12 for completing 0 – 1 projects, 2 – 3 projects, and more than 3 projects respectively.</li> <li><b>3. Post Qualification Experience of Contract Manager</b> with minimum qualifications of Bachelors' Degree (Civil Engineering / Construction Management) <b>AND</b> Registration (Pr. Eng. / Pr. Technologist) or PrCPM / PrCM will obtain a score for experience of a Contract Manager. Evidenced by the contract manager's CV. Scored as 0, 12 and 16 for 0 – 2, 3 – 4 and more than 4 completed projects respectively.</li> <li><b>4. Post Qualification Experience of Construction Manager</b> with minimum qualifications of National Diploma (Civil/ Structural) Engineering or more and Registered as a Candidate Professional in the Built Environment or higher will be considered. Evidenced by CV of the Construction Manager as per T2.1.9. Tenderers can provide their own CV provided it contains the required information as per T2.1.9. Scored as 0, 10, 15, and 20 for 0, 1 – 2, 3 – 4, and</li> </ol>	<b>S.Tshuma</b>

	<p>more than 4 projects completed.</p> <p><b>5. Post Qualification Experience of Safety Officer</b> with minimum qualifications of National Diploma (Safety Management)/ (Environmental Health/Science/ Management), SAMTRAC/ SHEOMTRAC/ SHEMTRAC/ MESHTRAC /NEBOSH/Safety Officers Course (NQF5). <b>AND</b> Registered with SACPCMP in the “Construction Health and Safety” Sector will be considered. However, the time of registration of Safety Officer will not affect post qualification number of projects. Evidenced by the CV of the Safety Officer as per T2.1.9. Scored as 0, 6, 9, and 12 for 0, 1 – 2, 3 – 4, and more than 4 completed projects respectively.</p> <p><b>6. Site Specific Method Statement</b> which consists of a detailed approach statement, quality control plan, and project programme. Scored 0 for non-submission, 8 for partially covering less than 2 sections, 16 for partially covering all sections, and 20 for fully covering all sections respectively. Reference should be made to PS.1 under the scope of works.</p> <p>ST urged prospective bidders to read the documents carefully.</p>	
<b>9</b>	<b>SUB-CONTRACTING</b>	
	ST outlined that sole responsibility of sub-contracting lies on the contractor.	<b>S.Tshuma</b>
<b>10</b>	<b>APPOINTMENT OF LOCAL LABOURERS</b>	<b>S.Tshuma</b>
<b>11</b>	<b>OCCUPATIONAL HEALTH AND SAFETY</b>	
	<p>The following was mentioned:</p> <ul style="list-style-type: none"> <li>Contractors are required to sign and acknowledge OHS Specs, which must be returned with the tender document.</li> <li>Tenderers must go through the OHS Specs Annexures which include the medical screening policy and baseline risk assessment to ensure all safety-related costs are catered to in the Bill of Quantities.</li> <li>The Safety Officer must be fully registered with the Construction Board, SACPCMP, and possess the necessary training as listed in the tender document.</li> <li>The project required a permit for which the client is responsible for applying.</li> <li>The OHS Specs must not be dismantled and must be returned as is.</li> </ul>	<b>M. Mmbubana</b>
<b>12</b>	<b>ENVIRONMENTAL MANAGEMENT</b>	
	The contractors are to provide monthly environmental and safety audits, and penalties are incurred if this is not adhered to according to the required stipulations.	<b>M. Mmbubana</b>
<b>13</b>	<b>ANSWERS TO QUESTIONS</b>	<b>OPEN TO ALL</b>
<b>Q1</b>	If the contractor accepts the existing structures constructed, will the consulting engineer take the onus to certify that it is up to standard?	
<b>A1</b>	Yes, the Employer’s Agent is aware of their responsibility and has taken necessary measures to ensure quality compliance is met.	
<b>Q3</b>	1.Will the quality control documents for the existing work that was signed off by the engineer be provided?	

	2. "Does the Bill of Quantities for pricing consider the works already completed, or does the contractor have to calculate the percentage completed and adjust accordingly.	
<b>A2</b>	Answer 1: Quality documents for the floor slab will be shared with the bidder as an annexure of the Minutes. Answer 2: All bidders must price as per the quantities in the Bill of quantities.	
<b>Q4</b>	With respect to the 50% completed slabs, has it been approved by the engineer? Is there a demolition item in the Bill of Quantities that needs to be priced? If the contractor does not wish to demolish, is the risk then taken?	
<b>A4</b>	The floor slabs were cast at different times, and 40% of what was cast was approved. The strength is anticipated to increase over time, but quality tests would be conducted before commencing any of works.  All prospective Bidders must price for Demolition, in Item 1.3.29 in the Bill of quantities.  Testing of the concrete durability and quality will need to be performed before any commencement of works and is accounted for in Item 1.3.31 in the bill of Quantities.	
<b>Q5</b>	Were the drainage levels completed and approved?	
<b>A5</b>	The drainage levels and the pipe installation were completed and approved.	
<b>Q6</b>	Can a revised Bill of Quantities be provided?	
<b>A6</b>	There is no need for a revised Bill, as all items were accounted for in the Bill of Quantities. Demolition, third party testing of concrete and all steel rebar.	
<b>Q7</b>	Why did the previous contractor abandon the project?	
<b>A7</b>	Poor Performance	
<b>Q8</b>	Are there any temporary water or power connections for construction works?	
<b>A8</b>	No, the appointed bidder will need to provide all temporary connections.	
<b>14</b>	<b>CLOSURE</b>	
	ST requested those with the required PPE to follow the Johannesburg Water Safety Officer to view the site, whilst those without proper PPE had to make arrangements with ST for a site visit on Tuesday, December 12 <sup>th</sup> , and their details were taken. The meeting adjourned around 13:45.	

**ACCEPTANCE OF MINUTES**