

A		B		C		D		E		F		G		H		I		J	
1	Turbine Hall	65 Ntomi Pilliso Newtown P O Box 61542 Marshalltown 2107 Tel : (011) 688-1400 Fax : (011) 688-1556				 Johannesburg Water						PAGE NO. CLOSING DATE AND TIME 25-Oct-24 16:00:00 PM Date of Issue 18-Oct-24							
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8																			
9		INITIATING DEPARTMENT		INITIATOR															
10		Training Department		Matthews Sekgobela				QUOTATION DATE		VALIDITY									
11	QUOTATION REFERENCE			COLLECTIVE NO.					60 DAYS		7 DAYS								
12	RFQJW0007TR24 - Stores and Inventory Management Training Course																		
13	QUOTATION REQUESTED FROM																		
14																			
15																			
16																			
17																			
18																			
19																			
20							DESCRIPTION OF ITEM OFFERED		UOM	QTY REQUIRED	PRICE QUOTED EXCL. OF V.A.T.	DISCOUNT	PRICE QUOTED INCL. OF V.A.T.						
21																			
22																			
23				Stores and Inventory Management Training Course(Two days)															
24				Course outline(Duration of the course must be 2 days) Introduction: Review of the Fundamentals • Defining is Inventory Management, Importance of Inventory Management, keeping of Inventory, financial implications of holding inventory – inventory carrying cost, the cost of not holding enough Inventory, the role of the inventory manager Effective Inventory Management •Introduction to effective inventory management and supply chain strategy, demand forecasting, lead time management Inventory Planning •Introduction to inventory planning, inventory categorization techniques– Fast and Slow Moving, excess, obsolete and defective stocks,traceability and variety reduction, inventory coding systems, the Inventory Management Plan Operations •Introduction to inventory operations, monitoring movements – inventory accuracy, measuring and valuation of inventory, receipt and issuance of inventory, systems to replenish inventory, how much and when to place an order .															
25				Training to be conducted at Ffennell Road Training Centre based in JHB :															
26				Group 1						15									
27				Group 2						15									
28				Group 3						15									
29				Group 4						15									
30				Submit assessment report and certificates after completion of training															
31				Please note that the course is not an accredited program hence the Course outline need to be attched as part of the submission															
32				Please note that stationery items such as pens and noteboks must be provided and costs should be incorporated in your pricing.															
33																			
34				SPECIFIC GOALS			POINTS												
35				QSEs- Businesses owned by people who are black- 51% or more			10												
36				Youth - Businesses owned by Black People - 51% or more			10												
37																			
38				For more technical information contact Matthews Sekgobela on :082 929 5083															
39																			
40				NB: A copy of valid lease agreement or municipal account(not older than 3 months) should be submitted with a quote															
41				NB: MBD forms attached should be completed and submitted with the quote															
42				NB: All Quotes should be on PDF (MS WORD, MS EXCEL, PICTURES ARE NOT ALLOWED)															
43				NB: Copy of valid BBBEE CERTIFICATE or SWORN AFFIDAVIT to be submitted with the quote															
44				PLEASE NOTE THAT SUBMISSIONS MUST BE MADE ON :E-TENDER PORTAL (https://www.etenders.co.za/).NO EMAIL SUBMISSIONS WILL BE ACCEPTED.															
45				SUPPLIER DETAILS															
46	OFFICIAL STAMP																		
47				AUTHORISED BY:															
48				SIGNATURE:.....															
49				DATE:.....															