

CONTRACT JW 14432
PANEL OF CONTRACTORS FOR PROVISION OF BASIC SANITATION SERVICES AS AND WHEN
REQUIRED BASIS FOR 36 MONTHS UNDER A FRAMEWORK CONTRACT
TENDER BRIEFING - MINUTES

<u>CONTRACT NUMBER:</u>	JW 14432
<u>CONTRACT TITLE:</u>	PANEL OF CONTRACTORS FOR PROVISION OF BASIC SANITATION SERVICES AS AND WHEN REQUIRED BASIS FOR 36 MONTHS UNDER A FRAMEWORK CONTRACT
<u>DEPARTMENT:</u>	PMU
<u>DATE OF MEETING:</u>	30 OCTOBER 2024
<u>TIME OF MEETING:</u>	11:00 AM
<u>VENUE FOR MEETING:</u>	ZANDFONTEIN DEPOT
<u>CLOSING DATE:</u>	27 NOVEMBER 2024
<u>CLOSING TIME:</u>	10:30AM

1. WELCOME

Ms. **Gcina Ndela** welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Gcina Ndela	gcina.ndela@jwater.co.za	Supply Chain
Tshilidzi Takalani	tshilidzi.takalani@jwater.co.za	Supply Chain
Tshilidzi Tshikovhi	tshilidzi.tshikovhi@jwater.co.za	PMU
Tebogo Moela	tebogo.moela@jwater.co.za	ESU
Musa Sambo	musa.sambo@jwater.co.za	ESU

2. CONTACT PERSONS

Mr Tshilidzi Tshikovhi

Email: tshilidzi.tshikovhi@jwater.co.za

Telephone number: 011 688 1686

Ms. Gcina Ndela

Email: gcina.ndela@jwater.co.za

Telephone number: 011 688 1796

3. SUPPLY CHAIN MANAGEMENT PRESENTATION

- Ms. **Gcina Ndela** indicated that this is an open tender briefing meeting, and attendance is **COMPULSORY**. Bidders who did not attend the briefing meeting will **NOT** be considered for this tender. Therefore, bidders must make sure that they sign the attendance register on the link provided during briefing meeting session.

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- Tender documents are available in PDF format at no cost on Johannesburg Water website (www.johannesburgwater.co.za) and on eTenders.gov.za.
- Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out on the Web page and all pages arranged correctly.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must refer to the checklist on **page 6** of the tender document for guidance.
- The tender document must be filled in using black ink. Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified.
- Tenderers are required to hand submit one original hard copy and a soft copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are not allowed.
- The required CIDB grading for the tender is 3CE. Tenderers must ensure that their CIDB status is Active at time of evaluation at the required class and grade to avoid elimination. It is the responsibility of the tenderer to provide JW with the information that will enable JW to use to verify the tenderers status on the CIDB website. Information such as the CRS registration number or a copy of the certificate containing the registration number is appropriate. In cases of a Joint Venture, all parties must submit their CRS numbers or copies of their registration certificates.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.

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- The 80/20 points scoring system will be applicable to this tender. 80 points will be allocated to price and the remaining 20 points will be for specific goals.

4. SPECIFIC GOAL POINTS ALLOCATION

The Specific Goal Allocation will be scored as follows:

- 6 points for businesses located within the boundaries of Gauteng province.
- 6 points for businesses owned by 51% or more Black Youth
- 4 points for businesses owned by 51 % or more women.
- 2 points for Business owned by 51% or more - Black People who are military Veterans.
- 2 points for Business owned by 51% or more Black People with Disabilities.

- Tenderers tendering as JV must submit a JV construction sector BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.

- Form of offer must be completed and signed.

- Make sure that all requested information is submitted. It is the tenderers responsibility to make sure that all the requested documents are submitted and are bound together (i.e.no loose papers are allowed).

- Tenderers must make sure that they read and understand the requirements of the tender, contract data, special conditions, and general conditions of the tender.

- Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.

- The tenders will be valid for 240 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.

- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.

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- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is **27 November 2024 at 10:30.** All bids are to be deposited in the tender box allocated on the ground floor at **No.65 Ntemi Piliso Street Turbine Hall, Newtown.**
- No bids will be considered from persons in the service of the state.
- Each bid must be submitted in a separate, properly sealed envelope on which the Name and Address of the bidder, The Tender Number and Description must be clearly written on the envelope.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender Box at the time of closing will be considered.
- Tenderers must continuously revisit the JW web page for any communication send to tenderers, as there might be a problem with the emails send to the tenderers.
- Tenders will be opened in public soon after the closing time but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers names and total prices, where practical will be read out and recorded.

5. **SUPPORTING DOCUMENTS**

- SARS one-time TAX PIN
- Municipal statement of account for both Director and Company (not older than three (03) months or a valid lease agreement).
- 3 years (3 sets) financial statements.
- Joint Venture / Consortium Agreement signed by all parties.
- Valid BBBEE Certificate or copy thereof
- A completed and signed Invitation to Bid form MBD 1
- A completed and signed Declaration of Interest form MBD 4
- A completed and signed Preference Points Claim Form MBD 6.1

- A completed and signed Declaration of Bidder's Past Supply Chain Management Practices MBD 8
- A completed and signed Certificate of Independent Bid Determination (MBD 9)

6. SCOPE OF WORKS

Ms. Tebogo Moela presented the Scope as follows:

The works will consist of the following activities:

- Site clearance
- Excavation and backfilling of trenches and reinstatement of surface where required.
- Construction of new sewers where waterborne toilets are to be installed.
- Supply, delivery and installation of VIP top and bottom structures.
- Supply, delivery, and installation of mobile ablution facilities.
- Connections to existing pipelines.
- Isolation and de-commissioning of old pipes.
- Reinstatement of surfaces to original condition.
- Maintaining good public relations with Johannesburg Water's customers and the public.

SPECIFICATIONS

All work will be designed, specified, and installed according to Johannesburg Water's guidelines and SANS 1200 and will be constructed in line with the design specifications.

The following applicable standardized specifications will also be used:

- SANS 1200 A : Preliminary and General
- SANS 1200 C : Site Clearance
- SANS 1200 DB : Earthworks (Pipe Trenches)
- SANS 1200 D : Bulk Earthworks
- SANS 1200 LB : Bedding (Pipes)
- SANS 1200 LD : Sewers
- SANS 1200 GA : Concrete (Small Works)
- SANS 1200 LC : Erf Connections

Tshilidzi Tshikovhi also added that the projects or work packages under this panel will be implemented in the various informal settlements within the City of Johannesburg.

7. EVALUATION CRITERIA

Tshilidzi Tshikovhi presented the technical evaluation criteria explaining the requirements and scoring from criteria 1 up to 4 and indicated that the criteria is on page TP.13-TP.19 of the tender document (or page 22-28 of the pdf).

- Tshilidzi also indicated that Completion Certificates and Contactable references will be verified during evaluation.

8. TENDER DATES

Tender Closing: **10:30 on 27 November 2024**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JW 14432** and they must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee or security personnel.

9. QUESTIONS AND ANSWERS

The following questions were attended to:

- **Is the hard copy tender document available for purchase at JW offices? – No, Bidders are required to download tender document from the website.**
- **Does the tender have a Bill of Quantities? – No, there is no BOQ in this tender, however once the appointments are done BOQs will be issued only to those who are appointed into the panel for them to price and submit other required information per work package advert.**
- **How many settlements are there for implementation during the whole 3 years period of panel? – JW receive lists of settlements (which require basic sanitation services) from CoJ Human Settlement department as and when settlements are identified, therefore the number of settlements or projects to be implemented during the 3 year period is unknown at this stage.**
- **How many contractors will be appointed into this panel or will the appointments be based on passing the technical evaluation stage? – The tender document indicates that more than 1 contractor will be appointed and usually on the framework tender all bidders who pass technical evaluation stage are appointed into the panel subject to them being CSD/Tax compliance as per requirements.**

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PANEL OF CONTRACTORS FOR PROVISION OF BASIC SANITATION SERVICES AS AND WHEN
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- Is it a must for a personnel CV to show that he/she is working for the Bidder at a time of this tender submission as it is often difficult for small contractors to keep Contract Manager, Construction Manager or Safety Officer when they have no work? – ***The evaluation criteria requires the BEC to evaluate projects completed by the personnel, irrespective of whether those projects were done by the bidder or a different employer.***

10. CLOSURE

Should bidders need any clarity, all queries are to be submitted 10 days before the closing date.

Ms Gcina Ndela thanked all who attended the briefing session, and the meeting was adjourned.