

CONTRACT JW14301R
LINBRO WATER UPGRADE
MINUTES OF TENDER BRIEFING SESSION

CONTRACT NUMBER:	JW14301R
CONTRACT TITLE:	LINBRO WATER UPGRADE
CONSULTANT:	MARISWE (PTY) LTD
DATE OF MEETING:	14 AUGUST 2024
TIME OF MEETING:	11H00 – 12H30
MEETING VENUE:	ZANDFONTEIN NORTH DEPOT WORKSHOP. 5 COMMERCE CRESCENT WEST, SANDOWN, SANDTON, 2031

ITEM	DESCRIPTION	PRESENTER
1.	WELCOME AND INTRODUCTION	
	N.More (NM) welcomed the attendees and introduced the Johannesburg Water (JW) project team.	N. More
2.	CONTACT PERSONS AND CORRESPONDENCES	
	NM outlined that technical enquiries are to be addressed to Ms. Nsuku Shibambu 011 688 6674 nsuku.shibambu@jwater.co.za and General enquiries to be addressed to Ms. Nthabiseng More 011 688 1512 nthabiseng.more@jwater.co.za	N. More
3.	PROCUREMENT PROCEDURES	
	NM explained the following: <ul style="list-style-type: none"> Tender submissions close on SEPTEMBER 6th, 2024 @ 10:30 and tender validity period is 150 days. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number JW14301R and they must be deposited in the tender box. Address of Tender Box is: TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001 THE BUILDING WILL OPEN 7 DAYS A WEEK FROM 06:00 UNTIL 18:00. 	N. More
	NM outlined that the attendance register is in circulation and that attendees are to ensure they sign as the briefing attendance is a mandatory evaluation criterion.	N. More
	NM outlined the Mandatory Tender Evaluation requirements and forms: <ol style="list-style-type: none"> CIBD grading 8 CE or higher. Active Status at the required CIDB grading or higher at the time of Evaluation Mandatory Tender Briefing Meeting Form of Offer Completed and Signed <p>NM reiterated that tenderers are to ensure that all required forms are signed; failure to do so may disqualify the tender.</p>	N. More
	NM outlined tenderers are to complete and submit documents required for Administrative Evaluation stage:	N. More

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	<ul style="list-style-type: none"> Signed Certificate of Authority to Sign or signed board resolution, MBD 1 - Invitation to Bid Central Supplier Database (CSD) Registration Number. MBD 4 - Declaration of interest MBD 5 - Declaration for procurement above 10 million (all applicable taxes included) MDB 6.1 - Preference Points Claim in Terms of The Preferential Procurement Regulations 2022 MBD 8 - Declaration of bidder's past supply chain management practices MBD 9 - Certificate of Independent Bid Determination Valid BBBEE Certificate issued by SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath, OR CIPC registration document showing percentage of ownership and share certificate where applicable Valid BBBEE Certificate issued by a SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath Proof of municipal account / valid lease agreement, letter from the Ward Council confirming the business address 3-year financial statements (audited where applicable) Joint Venture Consortium or equivalent Agreement signed by all parties, where applicable 	
	<p>NM outlined requirements for the returnable documents: All the returnable documents and forms must be fully completed and signed, failure to do so may disqualify the tender. Contractors who are tendering as a Joint Venture (JV) must complete the returnable documents for each JV Partner. All the documents must be enclosed in a sealed envelope during the submission, and they must be put in the tender box.</p>	N. More
	An attendee asked whether consolidated BBBEE documents of JV partners are required or if individual documents will suffice.	Attendee
	Tshilidzi Takalani (TT) referred the bidders to page TP.24 of the tender document and advised that JVs can submit consolidated BBBEE or if Consolidated BBBEE is not submitted Bidders can submit individual BBBEE certificates issued by a SANAS together with JV agreement which indicates percentage of each JV member then JW will determine proportional points for specific goals.	T.Takalani
4.	SPECIFIC GOALS	
	<p>NM outlined that this tender would use a 90/10 points system and explains the following goals and verifications methods: Business owned by 51% or more -Black People and Business owned by 51% or more-Women. The verification for the two goals are Valid Construction Sector BBBEE Certificate issued by SANAS accredited verification agency. The scores of which are 3. Businesses located within the boundaries of COJ municipality. The verification of which is proof of municipal account / valid lease agreement, letter from the Ward Council confirming the business address. Businesses that operate from personal properties are required to submit an affidavit. The score of which is 4, which brings the total to 10.</p>	N. More
5.	SCOPE OF WORKS	
	<p>Thabile Ndlovu (TN) explained the site locality (Region E of the CoJ) and detailed the pipeline as it runs from the Peace Street chamber to the Linbro Park reservoir complex. The scope of works includes installation of a steel pipeline of :</p>	T. Ndlovu

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	<ul style="list-style-type: none"> • 688m of 1,100mm ND • 100m of 1,000mm ND • 220m of 400mm ND • 3 air valve chambers • 1 scour valve chamber • 1 isolation valve chamber • 1 pressure reducing valve building • 1 metering chamber • 1 reservoir control valve building • 70m pipe jacking 	
6.	TECHNICAL EVALUATION CRITERIA	
	<p>Tlhokomelo Mogotsi (TM) outlined the technical evaluation criteria and scoring:</p> <ol style="list-style-type: none"> 1. Tenderers Experience with Respect to Steel Pipe Projects of Diameter 800mm or More. Evidenced by Reference Letters as per T2.1.6 (Or on Client Letter Head with all required Information) and Completion / Final Approval Certificates. Scored as 0, 8, 16 and 20 for 0, 1, 2 and more than 2 completed steel projects of 800mm minimum diameter; or of construction cost exceeding R 15 million, respectively. 2. Post Qualification Experience of Contract Manager with minimum qualifications of BTech/ BSc/ BEng: Engineering (Civil/ Mechanical) AND ECSA Professional Registration. Evidenced by Contract Manager CV. Scored as 0, 8, 16 and 20 for less than 2, less than 4, less than 6 and more than 6 completed projects of 800mm minimum diameter, respectively. 3. Post Qualification Experience of Site Manager with minimum qualifications of National Diploma (Civil/ Mechanical) AND ECSA Candidate Registration. Evidenced by Site Manager CV. Scored as 0, 8, 16 and 20 for less than 2, less than 4, less than 6 and more than 6 completed welded steel projects of 800mm minimum diameter, respectively 4. Post Qualification Experience of Safety Officer with NQF5 minimum AND SACPCMP Registration. Evidenced by Safety Officer CV. Scored as 0, 8, 16 and 20 for 0, less than 2, less than 4 and more than 4 completed civil/mechanical projects. 5. Site Specific Method Statement which consists of detailed approach statement, quality control plan and project programme. Scored 0 for non-submission, 8 for partially covering less than 2 sections, 16 for partially covering all sections and 20 for fully covering all sections. <p>Nsuku Shibambu (NS) emphasised the importance of adherence to the evaluation criteria and explained the punitive measures for false representation of any documentation by the tenderers.</p> <p>TT reiterated that the bidders must provide all information required and templates are provided for their benefit.</p>	T. Mogotsi
7.	SUBCONTRACTING AND LOCAL LABOUR	
	<p>TM outlined that the contractor will, with the aid of the CLO, obtain SMMEs and 15 local labourers from the area. TM explained that the assessments conducted place a value of 17% of the contract price as works to be subcontracted to local SMMEs. TM reiterated that, should the identified items</p>	T. Mogotsi

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	not form the minimum; contractors are expected to identify works to ensure compliance with the minimum.	
8.	ENVIRONMENTAL MANAGEMENT	
	<p>Madumetja Chueu (MC) explains that the project was screened and found to trigger listed activities in the National Environmental Management Act and outlined that the project holds Environmental and General Authorisations; therefore the contractor must appoint an environmental officer.</p> <p>MC explained that an 80% minimum is required for environmental file approval and that the file requirements will be unpacked during the induction of the successful contractor.</p> <p>MC outlined that the successful contractor must source privately owned land for site camp establishment which must be inspected by JW environmental department before any works begins.</p> <p>MC reiterated that the Environmental Management Plan must be adhered to and that monthly audits would be conducted for which a minimum score of 93% is required. If there are three consecutive months of failures to meet this minimum, further penalties will be imposed.</p>	M. Chueu
9.	OCCUPATIONAL HEALTH AND SAFETY	
	MM outlined that a Safety File must be compiled for which an 80% minimum score is required however some critical documents such as construction works notification are required for approval beyond the minimum score. MM also stated that three consecutive months of failures will result in an intervention meeting with the contractor ownership. MM outlined that the induction would unpack the requirements further and reiterates the minimum qualifications required for the safety personnel.	M. Mmbubana
	QUESTIONS	OPEN TO ALL
Q1	What penalties will be incurred should the late payments be caused by JW?	
A1	The cause of the late payment will be the deciding factor for imposing penalties. There is no penalty if the delay was caused by JW.	
Q2	Will the contractor be responsible for the environmental authorization, or will JW undertake this?	
A2	JW with the aid of the environmental consultant is responsible.	
Q3	What is the project duration expected to be?	
A3	The duration as indicated in the tender document is 9 months	
10.	CLOSURE	
	TM thanked everyone for attending and reminded attendees to ensure they signed the attendance register. The meeting adjourned at 12:04	