

## REQUEST FOR INFORMATION

<b>RFI NUMBER:</b>	JW RFI 04/06/2024	<b>CLOSING DATE:</b>	11 June 2024 @ 16:00
<b>DESCRIPTION:</b>	Provision Of Basic Skills Programme in Plumbing for Unemployed Youth on Behalf Of Johannesburg Water		
<b>ISSUE DATE</b>	04 JUNE 2024		
<b>Submit via Email to:</b>	<a href="mailto:ithuteng.tabe@jwater.co.za">ithuteng.tabe@jwater.co.za</a>		

ENQUIRIES MAY BE DIRECTED TO:			
Bidding procedure enquiries <u>must</u> be sent to		Technical enquiries must be directed to	
<b>CONTACT PERSON</b>	Ithuteng Tabe	<b>CONTACT PERSON</b>	
<b>TELEPHONE NUMBER</b>	011 688 1675/ 079 490 5103	<b>TELEPHONE NUMBER</b>	
<b>E-MAIL ADDRESS</b> (Submissions must be made to this address)	<a href="mailto:ithuteng.tabe@jwater.co.za">ithuteng.tabe@jwater.co.za</a>	<b>E-MAIL ADDRESS</b>	

SUPPLIER INFORMATION			
<b>NAME OF BIDDER</b>			
<b>STREET ADDRESS</b>			
<b>TELEPHONE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>
<b>CELLPHONE NUMBER</b>			
<b>E-MAIL ADDRESS</b>			
<b>VAT REGISTRATION NUMBER</b>			
<b>CENTRAL SUPPLIER DATABASE No:</b>	MAAA		
<b>MANUFACUTER OR THIRD PARTY</b>			

## 1. PURPOSE OF THE REQUEST FOR INFORMATION

To assist the organisation with business decision making purposes for an upcoming 6-months Request for Tender with regards to budget, cost effectiveness, risk assessment, specific goals to include in the tender, award and allocation strategy to incorporate, firm prices, pricing schedule and special conditions of tender. This RFI does not constitute; an offer; or any impression none so ever to do business with Johannesburg Water.

## 2. BACKGROUND

The purpose of the programme is to provide comprehensive skills development training programme for the targeted learners to gain basic technical skills in plumbing. The skills will enable them to earn a living in a sustainable manner and possibly enter the mainstream, through establishment of enterprises. The learner will be able to operate as a Plumbing Hand.

## 3. SCOPE OF WORK AND SPECIFICATIONS

As part of its contribution to socio economic development, Johannesburg Water seeks to support previously disadvantaged groups (i.e. youth, females and people with disabilities) in marginalised areas, within the City of Johannesburg. The company intends to invest time and capital in helping designated groups as this will assist in the unemployment alleviation and assist capable individuals to empower themselves in a sustainable manner. The aim programme is to address unemployment, gender equality and other poverty related issues in economically depressed communities within the City of Johannesburg.

The intended incumbents of the programme will be based within the identified areas in the City of Johannesburg (i.e. Alexandra, Diepsloot, Eldorado Park, Johannesburg CBD, Ivory Park, Orange Farm and Soweto).

## 4. CONTRACT DESCRIPTION:

**The training service provider is expected to implement the following:**

- Provide accredited basic skills programme in plumbing aligned to QCTO unit standards and certification requirements to 80 learners.
- Orientate the learners on the programme overview, the NQF level, course overview and expectations.
- The training offered should cover the knowledge component, practical component, and workplace experience.
- Register the programme and learners with the relevant SETA and QCTO.
- Presentation of certification to learners as issued by SETA and QCTO.
- Identify possible suitable venues within the areas or in the vicinity to areas targeted for selection by JW. (PS: venues should be accessible by public transport)
- Facilitate the payment of stipends to learners (i.e. weekly basis) including stipend administration.
- Maintain and submit learner attendance record for the reimbursement of stipend as administered above.
- Management of the learner database, including time management

- Submission of monthly reports and ad-hoc reports as needed on the progress of implementation of programme,
- Mentor learners throughout the implementation of the programme.
- Identify practical training sites for learners and facilitate the practical training for learners as part of the basic skills programme in plumbing.

**Johannesburg Water is expected to implement the following:**

- Appoint a suitably qualified training service provider duly accredited with the relevant SETA to offer the plumbing skills programme.
- Recruit learners to participate in the programme.
- Induction and introduction including handover of learners to appointed service providers.
- Facilitate the provision of approved Johannesburg Water personal protection equipment (PPE) to learners for use during the practical implementation stages of the programme.
- Provide a basic plumbing toolbox to learners as part of the implementation of the programme.
- Administer and facilitate timeous payment for service rendered by training provider, which includes:
  - Skill programme per month based on number of learners at inception stage.
  - Venue costs for up to three (3) for the service provider to administer theoretical (classroom) training.
  - Reimbursement of stipend(s) per learner including administrative costs, thereof, for the duration of the programme.
  - Basic plumbing toolbox for learners enrolled into the programme.
- Monitor the performance of the training service provider during the implementation of the programme.

## **5. GENERAL REQUIREMENTS**

The venue (s) to be identified by the training service providers should be located in a vicinity where there is easy access to public transport, considering the departure point (s) of the various learners.

The stipend to be payable to learners will be based on gazette EPWP rates.

## **6. SPECIFICATIONS OF PRODUCT OR EQUIPMENT**

The basic toolbox for plumbing should contain a minimum of the the following items, considering that these will be used by an entry level plumber with minimal experience in plumbing:

1. Wrenches – adjustable, pipe and faucet
2. Pliers
3. Plungers
4. Hacksaw
5. Copper tube cutter
6. Plastic pipe cutters
7. Spirit Level

8. Tape Measure
9. Thread Seal Tape
10. Stanley Knife
11. Hammer
12. Blow torch.
13. Head torch.
14. Soldiering wire

## 7. DURATION OF THE CONTRACT

*The programme will be implemented over a period not exceeding six (6) months, broken down into classroom and technical training.*

## 8. WORKING HOURS

The working hours will be as follows:

Normal Time: Mondays to Fridays from 08h00 to 17h00

Overtime: No overtime and no attendance during weekends and public holidays

## 9. PRICING SCHEDULE

Description	Unit of measure	Rate	Total
Provision of Basic Skills Programme – including both theoretical and practical training	Per learner		
Monthly reporting (including ad-hoc reporting)	Per month		
Administration fee of stipend payment -weekly basis (will be reimbursed monthly upon submission of learner attendance records)	Per learner		
Venue costs - for theoretical training (month to month up to 3 months)  NB: Service providers should consider arranging venues that are centrally located in line to the targeted areas. <b>Three (3) venues maximum.</b>	Per venue		
Plumbing toolbox (description and listing of basic plumbing hand tools)	Per learner		

**Suppliers to complete the below according to their company details.**

### INFORMATION FOR SPECIFIC GOALS ANALYSIS

<b>BUSINESS OWNED BY 51% OR MORE -BLACK PEOPLE</b>	
1. Percentage (%) of Black Ownership)	
2. Is Black Ownership 51% or more? <b>(Yes or No)</b>	
<b>BUSINESS OWNED BY 51% OR MORE – BLACK YOUTH</b>	
1. Percentage (%) of Ownership by Black Youth	
2. Is the percentage of Black Youth Ownership 51 % or more? <b>(Yes or No)</b>	
<b>BUSINESS OWNED BY 51% OR MORE-WOMEN</b>	
1. Percentage (%) of Ownership by People who are Women	
2. Is the percentage of People who are Women 51 % or more? <b>(Yes or No)</b>	
<b>BUSINESSES LOCATED WITHIN THE BOUNDARIES OF A REGION IN COJ, COJ MUNICIPALITY OR IN GAUTENG PROVINCE</b>	
1. Is your business located in the Gauteng Province? <b>(Yes or No)</b>	
2. Is your business located in the COJ Municipality? <b>(Yes or No)</b>	
3. Is your business located within the region of the COJ? <b>(Yes or No)</b>	
<b>BUSINESS OWNED BY 51% OR MORE - BLACK PEOPLE WHO ARE MILITARY VETERANS</b>	
1. Percentage (%) of Ownership by Black People Who Are Military Veterans	
2. Is the percentage of Ownership by Black People Who Are Military Veterans 51% or more? <b>(Yes or No)</b>	
<b>BUSINESS OWNED BY 51% OR MORE-BLACK PEOPLE WITH DISABILITIES</b>	
1. Percentage (%) of Ownership by Black People With Disabilities	
2. Is the percentage of Ownership by Black People with Disabilities 51% or more? <b>(Yes or No)</b>	
<b>SMME (AN EME OR QSE) OWNED BY 51% OR MORE - BLACK PEOPLE</b>	
What is the Enterprise Type? • EME – turnover is less than R10m • QSE – Turnover between R10m and R50m • Generic – Turnover is R50M or more	
<b>JOINT VENTURE (JV), CONSORTIUM OR EQUIVALENT</b>	
1. What is the percentage (%) of ownership for each party?	
<b>SUBCONTRACTING WITH COMPANIES AT LEAST 51% OWNED BY HISTORICALLY DISADVANTAGED INDIVIDUAL (HDI) GROUPS MENTIONED ABOVE</b>	
1. What is the percentage (%) that will be sub-contracted to companies that are at least 51% owned by Historically Disadvantaged Individual (HDI) groups mentioned above?	2.