

PANEL A AND B OF CONTRACTORS - UPGRADES AND REFURBISHMENTS WITHIN EXISTING RESERVOIR AND PUMP STATION COMPLEXES AS AND WHEN BASIS FOR 36 MONTHS UNDER A FRAMEWORK CONTRACT

MINUTES OF TENDER BRIEFING SESSION

<u>NOTE/CONTRACT NUMBER:</u>	JW14404
<u>CONTRACT TITLE:</u>	PANEL A AND B OF CONTRACTORS - UPGRADES AND REFURBISHMENTS WITHIN EXISTING RESERVOIR AND PUMP STATION COMPLEXES AS AND WHEN BASIS FOR 36 MONTHS UNDER A FRAMEWORK CONTRACT
<u>CONSULTANT:</u>	NOT APPLICABLE
<u>DATE OF MEETING:</u>	22 ND APRIL 2024
<u>TIME OF MEETING:</u>	13H00
<u>VENUE FOR MEETING:</u>	MICROSOFT TEAMS

1.	WELCOME AND INTRODUCTION	
1.1	Introduction	G. Ndela
	Ms. Gcina Ndela introduced herself and the Johannesburg Water team.	
1.2	Attendance Register. Attendance register was distributed to meeting attendees on the following links. https://forms.gle/FPVxg4qS2tDkq3fCA (19 Entries) https://forms.office.com/r/QivmFVhwMG (16 Entries) Additional Entries on Chat Box (11)	
1.3	Contact Persons and Correspondences	
	Technical enquiries to be addressed to Ms. Nsuku Shibambu 011 688 6674 nsuku.shibambu@jwater.co.za General enquiries to be addressed to Ms. Nthabiseng More 011 688 1512 Nthabiseng.more@jwater.co.za	
2.	DESCRIPTION OF WORKS	N. Shibambu
2.1	Site Location and Conditions	
	Project will be located on Existing Reservoir Sites (Panel A) and Existing Pumpstation sites (Panel B) located throughout the City of Johannesburg. Specific Site Location will be as per individual Work Package.	

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MINUTES OF TENDER BRIEFING SESSION

2.2	Scope of Works	
	<p>Scope of work will be specified for each work package on an as and when basis. All Contractors appointed to the panel will be given an opportunity to price for the Work Packages. The generic scope of works is as follows:</p> <p><u>Panel A (Reservoir Complexes)</u></p> <ul style="list-style-type: none"> • Internal Lining of existing Reservoirs; • Reservoir internal and Structural repairs; Valve Chambers; • Pipework within the reservoir complex, Slip lining, pipe replacement pipe upgrade, new pipes (bypasses); • Minor pump Station (Within Reservoir Complex) rehabilitation; • Telemetry; • Cathodic Protection; • CCTV; • Metering Within the Reservoir Complex; and • Any other Ad hoc work within the reservoir site. <p><u>Panel B (Pump Station Complexes)</u></p> <ul style="list-style-type: none"> • Pump replacement, upgrade and refurbishment; • Motor Replacement and Refurbishment; • Generators and alternative power installation, refurbishment and upgrade; • Valve Chambers; • CCTV; • Telemetry; • Cathodic Protection; • Metering within the pump station complex; • Control units (VSD PLC etc); • Pump house and other structural and building works; • Paving; and • Any other Ad hoc work within the Pump Station Complex. 	

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MINUTES OF TENDER BRIEFING SESSION

2.3	Materials and Specifications	
	Specifications and material will be specified for each work package and will be accompanied by a Bill of Quantities.	
2.4	Special Conditions (Subcontracting)	
	<p>Clause Z10 – Special Conditions Page Number – C.21 30% of the Value of work to be subcontracted under the following conditions.</p> <p>Central Supplier Database (CSD) and must be from the LOCAL (Ward or Region) community and one of the following designated groups:</p> <ul style="list-style-type: none"> • An EME or QSE which is at least 51% owned by black people; • An EME or QSE which is at least 51% owned by black people who are youth; • An EME or QSE which is at least 51% owned by black women; • An EME or QSE which is at least 51% owned by black people with disabilities; • An EME or QSE which is 51% owned by black people living in rural or underdeveloped areas or townships; • A cooperative which is at least 51% owned by black people; • An EME or QSE which is at least 51% owned by black people who are military veterans; • an EME or QSE . 	
3.	PROCUREMENT PROCEDURES	G. Ndela
3.1	Closing Date of Tender and Tender Validity	
	Tender Closing: 02 May 2024 @ 10:30 . No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number JW 14404 and they must be deposited in the tender box.	

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MINUTES OF TENDER BRIEFING SESSION

	<p>Address of Tender Box is:</p> <p>TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001</p> <p>THE BUILDING WILL OPEN 7 DAYS A WEEK FROM 06:00 UNTIL 18:00</p> <hr/> <p>Tender Validity Period is 240 days (For Stage 1 – Appointment to Panels)</p> <p>Tender Validity Period is 120 days (For Stage 2 – Allocation of Work Packages).</p> <p>All Queries to be submitted Seven (7) working days before closing (Page TP.4 Clause C.2.8).</p>	
3.2	Submission of Tender	G. Ndela
	<p>Ms. Gcina Ndela stressed that:</p> <p>Tenderers should ensure that they sign the attendance register, failure to do so will disqualify the tender.</p> <p>Tender document should not be dismantled, it must be returned in original form.</p> <p>Correction fluid (tippex) or pencil will not be allowed on the completed document and if used tenderers will be disqualified.</p>	
3.3	Tender Mandatory Requirements and Forms	G. Ndela
	<p>Tenderers are to ensure that all required forms are signed; failure to do so may disqualify the tender. A separate file to be used for attachments (e.g. CIDB, Valid Tax Clearance, Latest Municipal Accounts not more than 3 months old or lease agreement) and be indexed.</p>	
3.4	Returnable Documents	G. Ndela
	<p>All the returnable documents and forms must be fully completed and signed, failure to do so may disqualify the tender.</p> <p>Contractors who are tendering as a Joint Venture must complete</p>	

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MINUTES OF TENDER BRIEFING SESSION

	<p>the returnable documents for each JV Partner.</p> <p>All the documents must be enclosed in a sealed envelope during the submission, and they must be put in the tender box.</p>	
3.5	Evaluation Criteria	<p>G. Ndela N. Shibambu</p>
	<p><u>PART 1 – APPOINTMENT TO THE PANEL</u></p> <p>MANDATORY REQUIREMENTS</p> <p>Bidders will be eliminated if they fail to complete (or submit) the following documentation:</p> <ul style="list-style-type: none"> • CIBD grading 5 CE (Panel A) and 5ME (Panel B) or higher. Active Status at the required CIBD grading or higher at the time of Evaluation • Mandatory Tender Briefing Meeting • Completed and signed the Form of Offer <p>ADMINISTRATIVE REQUIREMENTS</p> <ul style="list-style-type: none"> • Signed Certificate of Authority to Sign or signed board resolution, • MBD 1 - Invitation to Bid • Central Supplier Database (CSD) Registration Number. • MBD 4 - Declaration of interest • MDB 6.1 - Preference Points Claim in Terms of The Preferential Procurement Regulations 2022 • MBD 8 - Declaration of bidder's past supply chain management practices • MBD 9 - Certificate of Independent Bid Determination • Valid BBBEE Certificate issued by a SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath (To Claim Specific Goals) • Proof of municipal account / valid lease agreement, letter from the Ward Council confirming the business address (To Claim Specific Goals and for Administrative Compliance), 	

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MINUTES OF TENDER BRIEFING SESSION

	<ul style="list-style-type: none"> Joint Venture Consortium or equivalent Agreement signed by all parties if applicable. <p>Bidders who fail to submit (or complete) the following documents will be given three (3) working days to do so failure of which they will be eliminated.</p> <p>Bidders who fail to submit or fill in the above documents during Stage 1 will NOT be eligible to claim specific goals during Stage 2 evaluation.</p> <p>TECHNICAL REQUIREMENTS (Panel A – Page TP.16 & Panel B Page TP.23)</p> <p>The following Aspects will be evaluation for responsiveness.</p> <ul style="list-style-type: none"> Experience with Respect Refurbishment or internal lining of Concrete Reservoirs (Panel A). Experience with Respect to the Refurbishment of Pumpstation (Panel B) Experience with Respect to Steel Pipe Projects (Panel A & B). Contracts Manager's Experience (Panel A & B) Site Manager's Experience (Panel A & B) Safety Officer's Experience (Panel A & B) Minimum Qualifying Score is 80 <p>Note: - The information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting in participating in any future government tenders</p>	
3.6	<p>PART 2 – ALLOCATION PROCEDURE (PAGE TP.29)</p> <p>Post Award, Work Packages will be allocated as follows:</p> <ul style="list-style-type: none"> Only Contractors who are appointed to either Panel A or Panel B Contractors will be issued with Bills of Quantities, Drawings 	

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MINUTES OF TENDER BRIEFING SESSION

	<p>and Specifications for them to submit pricing proposals.</p> <ul style="list-style-type: none"> Contractors are given 14 days from date of Briefing session to respond and Available Resources. Responses are evaluated with respect to Price and Specific Goals Work Package is awarded to the Highest scoring bidder subject to Resource availability (See Page RD.33) Validity Period is 120 Days 																
3.7	<p><u>SPECIFIC GOALS</u></p> <table border="1"> <thead> <tr> <th>The specific goals allocated points in terms of this tender</th><th>Number of points allocated (80/20 system)</th><th>Number of points allocated (90/10 system)</th></tr> </thead> <tbody> <tr> <td>Businesses located within the boundaries of COJ municipality</td><td>8</td><td>4</td></tr> <tr> <td>Business owned by 51% or more-Women</td><td>6</td><td>3</td></tr> <tr> <td>Business owned by 51% or more- by Black people</td><td>6</td><td>3</td></tr> <tr> <td>Total</td><td>20</td><td>10</td></tr> </tbody> </table>	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points allocated (90/10 system)	Businesses located within the boundaries of COJ municipality	8	4	Business owned by 51% or more-Women	6	3	Business owned by 51% or more- by Black people	6	3	Total	20	10	
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4.	OCCUPATIONAL HEALTH & SAFETY / ENVIRONMENTAL MANAGEMENT	T. Mashababe															
4.1	<p>Completion and Submission of Documents</p> <p>The specifications will be issued out for specific work packages. Each work packages will have a project specific OH&S and Environmental Specifications.</p> <p>Minimum required qualifications and experience of personnel (Site Manager and OH&S Manager) have been specified in the tender document.</p>																

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MINUTES OF TENDER BRIEFING SESSION

5.	STAKEHOLDER RELATIONS	T. Mashababe
5.1	Labour Intensive Construction Methods	
	The project will be implemented using labour intensive method where possible for jobs creation within the area. The contractor will communicate with the CLO regarding the employment of local labours. Unskilled Labour should be procured from the word the project is being implemented.	
5.2	Appointment of CLO	
	Community Liaison Officer (CLO) will be appointed through the assistance of CoJ and the Ward Councillor.	
6.	QUESTIONS AND ANSWERS	All
	<p>Q: Do we have to provide two tender documents when bidding for Panel A and Panel B?</p> <ul style="list-style-type: none"> No, do not provide two tenders. Provide one tender document but ensure that you tick both panels on the form of offer and provide supporting documents for both Panel A and Panel B. <p>Q: There are other tenders currently advertised by Johannesburg Water. Will we be disqualified if we use the key personnel used on other bids to bid on the JW14404 bid?</p> <ul style="list-style-type: none"> No, you will not be disqualified. Johannesburg Water will only assess the panellist's resource availability during allocation of work packages. Panellists will be requested to provide resource availability as indicated in the work allocation strategy. <p>Q: Will we be allocated points on Panel A and Panel B if one project's scope of works included pumpstations and reservoirs?</p> <ul style="list-style-type: none"> To be allocated points using one project, ensure that the supporting documents for each panel indicate the relevant scope of works to be allocated points. You can use one project but ensure that the relevant scope is indicated for each panel. 	

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MINUTES OF TENDER BRIEFING SESSION

7.	CLOSURE	G. Ndela
	Ms. Gcina Ndela thanked everyone for attending and the meeting adjourned at 14:15.	

Note: Please note that there is an addendum on the JW website.