

**APPOINTMENT OF SERVICE PROVIDER(S) FOR THE SUPPLY AND DELIVERY OF FERRIC CHLORIDE ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

<b>CONTRACT NUMBER:</b>	JW OPS 016/23
<b>CONTRACT TITLE:</b>	APPOINTMENT OF SERVICE PROVIDER(S) FOR THE SUPPLY AND DELIVERY OF FERRIC CHLORIDE ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS
<b>DEPARTMENT:</b>	SUPPLY CHAIN MANAGEMENT
<b>DATE OF MEETING:</b>	11 OCTOBER 2023
<b>TIME OF MEETING:</b>	13:00
<b>VENUE FOR MEETING:</b>	JOHANNESBURG WATER AUDITORIUM TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN

### 1. WELCOME

Mr. **L Lupondwana** welcomed everyone who attended the meeting and introduced Personnel.

Mr. **L Lupondwana** indicated that this is an open tender, and the meeting is **COMPULSORY**, therefore bidders who did not attend the meeting will **NOT** be considered for this tender.

### 2. CONTACT PERSONS

<b>TECHNICAL ENQUIRIES</b>	<b>GENERAL ENQUIRIES</b>
Jacqueline Ngwenya	Nthabiseng More
011 688 1861	011 688 1512
<a href="mailto:jacueline.ngwenya@jwater.co.za">jacueline.ngwenya@jwater.co.za</a>	<a href="mailto:nthabiseng.more@jwater.co.za">nthabiseng.more@jwater.co.za</a>

### 3. JOHANNESBURG WATER REPRESENTATIVES THAT ATTENDED THE BRIEFING MEETING

<b>NAME &amp; SURNAME</b>	<b>DEPARTMENT</b>
Mr. Lazola Lupondwana	Supply Chain Management
Ms. Mapule Setaka	Supply Chain Management
Ms. Amanda Mnisi	Supply Chain Management
Ms. Nontokozo Masilela	Operations
Ms. Jacqueline Ngwenya	Operations
Ms. Nosipho Mokoena	Operations

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#### 4. SUPPLY CHAIN MANAGEMENT PRESENTATION BY MR LAZOLA LUPONDWANA

- Bid documents are available in PDF format, at no cost to the bidder, on the Johannesburg Water website ([www.johannesburgwater.co.za](http://www.johannesburgwater.co.za)) and on e-Tender Portal.
- Tenderers are requested to also be aware of addendums that are uploaded on the Johannesburg Water website and to check the website for any communication, addendums, minutes related to this tender prior finalizing and submitting of their tender and an e-mail that may be sent directly to the potential tenderers by JW. Johannesburg Water will always ensure that Tenderers have 7 days prior tender closing date to finalize their tender submissions.
- Bid documents received from non-attended Tenderers of a compulsory briefing session will be disqualified. Attendees were requested to ensure that their company names (company that will be tendering) and contact details of the company and individual are registered on the attendance register as proof of attending the tender briefing meeting and for Johannesburg Water to be able to communicate tender specific information to the attendees of the briefing meeting. Each bid must be submitted in a separate, sealed envelope on which the NAME AND ADDRESS OF THE TENDERER, THE BID NUMBER, DESCRIPTION OF BID AND THE CLOSING DATE must be clearly written.
- It is the responsibility of the bidder to ensure that their bid document is submitted in a sealed envelope and placed in the Bid Box in good time so as not to miss the official deadline of 10:30am on the closing date.
- The sealed bid envelope or package must be addressed to Supply Chain Management Unit, Johannesburg Water (SOC) Ltd and deposited in the BID BOX situated at the entrance: Turbine Hall, 65 Ntemi Piliso Street, Newtown, Johannesburg.
- Bid documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the documents in the bid box as only bid documents in the Bid Box at the time of tender closing will be taken into account.
- Documents should under no circumstances be handed to an employee of Johannesburg Water, including the receptionist or security, as Johannesburg Water will not be held accountable in the event of any loss thereafter. Bid documents may not be submitted via the South African Post Office as only bid documents in the Bid Box at the time of closing will be taken into account.
- Bidders are to allow for sufficient time to access Johannesburg Water offices in Turbine Hall and deposit their bid document in the Johannesburg Water tender box situated at reception before tender closing time. Bidders are to note that the Johannesburg Water

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offices are open during 06:00am and 18:00pm seven (7) days a week.

- Bid documents must be completed using non-erasable black ink or may be completed electronically without altering or tampering with any of the scope of work, terms & conditions, specifications, evaluation criteria, special conditions, award and allocations. strategies, pricing schedule etc. in the tender documents. Tender documents received contrary to this requirement will be disqualified.
- Bids received after the closing time and date will not be accepted and will be returned to the bidder unopened.
- It is a requirement that the bidders tax matters are in order. To this effect, the bidder must furnish their Tax Compliance Status Pin or CSD MAAA number for bids as requested elsewhere in the bid document.
- Pricing schedule must be completed and signed in accordance with award strategy. Bids that are received contrary to this requirement will be disqualified.
- Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing.
- Any mistakes must be struck- off and corrected with black ink and signed by tenderer to authenticate each mistake. The use of correction fluid (e.g., Tipp-ex) to correct mistakes is not allowed
- The cover page of the tender document must be completed by the tenderers and must be legible.
- Tenderers are encouraged to use the Checklist of Documents and Information that will Form Part of Contract, to ensure that all the required information for the tender is submitted.
- The 80/20point scoring system will be applicable to this tender. 80 points will be allocated to Price and 20 points will be allocated to Specific Goals as follows:
  1. Businesses located within the COJ municipality – 5 points.
  2. Business owned by 51% or more-Women – 5 points.
  3. Youth owned by 51% or more Black people – 5 points.
  4. Business owned by 51% or more - Black People who are military Veterans – 5 points.
- Tender will be valid for 90 days after closing date and may be extended upon agreement between Johannesburg Water and the bidder.
- Bidders who wish to tender as a Joint Venture (JV), consortium, partnership or equivalent need to include the JV, consortium, partnership, or equivalent agreement in their tender

submissions. Each party must submit a separate TCS certificate/ Pin/ CSD number. The JV agreement is to state the percentage ownership, roles and responsibilities of each party to the agreement.

- Tenderers are required to submit one original hard copy and a soft copy in a USB, however, tenderers who did not submit the USB will not be disqualified.
- Bidders are to fill in the tender submission register at security after submitting their bids.
- Bidders are advised to be on the lookout on the Johannesburg Water website for any communication regarding this tender, all correspondence will be published on the website.
- Bidders are also advised to check their emails for communication from either of the Johannesburg Water representatives as stated on the tender cover page.
- For further inquiries after the meeting, bidders can email through their queries, but do not send queries 10 days before closing date so that the bidders can have 7 days before closing date and time to finalize their submissions.
- Bidders are requested to confirm receipt of any communication sent to them by Johannesburg Water Official.

#### 4.1. Stage 1: Mandatory Evaluation Criteria

EVALUATION CRITERIA: (GATE KEEPERS)			
NO.	CRITERIA	DOCUMENTARY EVIDENCE	COMPLY (YES/NO)
No 1	Attendance of Mandatory Tender Briefing Meeting		Yes
No 2	Signed and completed Pricing Schedule.		Yes
No 3	Signed MBD 3.2 - Pricing Schedule – Non – Firm Prices (Purchases)		Yes

Complete in to avoid disqualification.

4.1.1. Signed MBD 3.2 - Pricing Schedule – Non – Firm Prices (Purchases)

**Price Schedule – Nor-Firm Prices MBD 3.2 – Northern Region**

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder.....	Bid number: <b>JW OPS 016/23</b>
Closing Time: <b>10:30 am</b>	Closing Date: <b>06 November 2023</b>

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

<u>Site</u>	YEAR 1		
	Unit Rate Per tonne (Excl. VAT)	QTY	Rate
1. DRIEFONTEIN WORKS	COMPLETE ELSE DISQUALIFIED	1	COMPLETE ELSE DISQUALIFIED
2. NORTHERN WORKS	COMPLETE ELSE DISQUALIFIED	1	COMPLETE ELSE DISQUALIFIED
<b>Total Rate Excluding VAT</b>	COMPLETE ELSE DISQUALIFIED		COMPLETE ELSE DISQUALIFIED
<b>VAT @15%</b>			COMPLETE ELSE DISQUALIFIED
<b>Total Rate Including VAT</b>			COMPLETE ELSE DISQUALIFIED

- |                |                    |
|----------------|--------------------|
| - Required by: | Johannesburg Water |
| - At:          | Northern Region    |

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

## PRICE ADJUSTMENTS

### NON-FIRM PRICES SUBJECT TO ESCALATION

IN CASES OF PERIOD CONTRACTS, NON-FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON-FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left( D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.  
 (1-V) Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**  
 D1, D2.. = Each factor of the bid price e.g. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2...etc. must add up to 100%.  
 R1t, R2t = Index figure obtained from new index (depends on the number of factors used).  
 R1o, R2o = Index figure at time of bidding.  
 VPt = 15% of the original bid price. This portion of the bid price remains firm e.g., it is not subject to any price escalations.

The following index/indices must be used to calculate your bid price:

FACTOR	INDEX	BASE DATE	ANNIVERSARY
Transport Rates	Seifisa Table L2 (A) of the price of fuel.	September 2023	Every 3 months
COMPLETE ELSE DISQUALIFIED (the other direct factors.e.g., Ferric Chloride)	COMPLETE ELSE DISQUALIFIED e.g., September 2023	COMPLETE ELSE DISQUALIFIED e.g., September 2023	COMPLETE ELSE DISQUALIFIED e.g., Every 3 months
Other	Other	September 2023	Every 3 months
COMPLETE ELSE DISQUALIFIED	COMPLETE ELSE DISQUALIFIED e.g., September 2023	COMPLETE ELSE DISQUALIFIED e.g., September 2023	Every 12 months

FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	P PERCENTAGE OF BID PRICE
COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 40%
COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 15%
COMPLETE ELSE DISQUALIFIED -same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 10%
COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 5%
COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 5%
COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 10%
Fixed	15 %
Total	100%

## PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad. **COMPLETE IF FOREIGN EXCHANGE IS APPLICABLE ELSE WRITE NON-APPLICABLE TO AVOID DISQUALIFICATION**

PARTICULARS OF FINANCIAL INSTITUTION OR OTHER SOURCE	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		

Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

SIGNATURE(S) OF AUTHORIZED PERSON ..... **COMPLETE ELSE DISQUALIFIED** .....

DATE: .. **COMPLETE ELSE DISQUALIFIED**

Name of bidder..... **COMPLETE ELSE DISQUALIFIED** .....

Name of authorized person (in block letters) ..... **COMPLETE ELSE DISQUALIFIED** .....

## Price Schedule – Nor-Firm Prices MBD 3.2 – Southern Region

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	Unit Rate Per tonne (Excl. VAT)	QTY	Rate
1. GOUDKOPPIES WORKS	COMPLETE ELSE DISQUALIFIED	1	COMPLETE ELSE DISQUALIFIED
2. ENNERDALE WORKS	COMPLETE ELSE DISQUALIFIED	1	COMPLETE ELSE DISQUALIFIED
3. BUSHKOPPIE WORKS	COMPLETE ELSE DISQUALIFIED	1	COMPLETE ELSE DISQUALIFIED
4. OLIFANTSVLEI WORKS	COMPLETE ELSE DISQUALIFIED	1	COMPLETE ELSE DISQUALIFIED
<b>Total Rate Excluding VAT</b>			COMPLETE ELSE DISQUALIFIED
<b>VAT at 15%</b>			COMPLETE ELSE DISQUALIFIED
<b>Total Rate Including VAT</b>			COMPLETE ELSE DISQUALIFIED

Required by:

Johannesburg Water

- At:

Southern Region

\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

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Where:



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COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 5%
COMPLETE ELSE DISQUALIFIED- same factors as above	COMPLETE ELSE DISQUALIFIED e.g., 5%
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Fixed	15 %
Total	100%

#### PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad. **COMPLETE IF FOREIGN EXCHANGE IS APPLICABLE ELSE WRITE NON-APPLICABLE TO AVOID DISQUALIFICATION**

PARTICULARS OF FINANCIAL INSTITUTION OR OTHER SOURCE	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE

SIGNATURE(S) OF AUTHORIZED PERSON ..... **COMPLETE ELSE DISQUALIFIED** .....

DATE: .. **COMPLETE ELSE DISQUALIFIED**

Name of bidder..... **COMPLETE ELSE DISQUALIFIED** .....

Name of authorized person (in block letters) ..... **COMPLETE ELSE DISQUALIFIED** .....

#### 4.2. Administrative Evaluation

NO.	REFERENCE TO TENDER DOCUMENT	DESCRIPTION	REQUIREMENT
1.	Annexure	Certificate of Authority or Board Resolution Letter granting authority to sign	Complete and submit
2.	MBD 1	Invitation to Bid Form	Complete and signed MBD 1 Form.
3.	CSD	Central Supplier Database Registration	Provide proof of CSD registration. Complete MAAA number on cover page or copy of CSD report.
4.	MBD 3.1	Pricing schedule – firm prices	Complete and signed MBD 3.1 Form
5.	MBD 4	Declaration of Interest	Complete and signed MBD 4 Form.
6.	MBD 6.1	Preference Points Claim in Terms of The Preferential Procurement Regulations 2022	Complete and signed MBD 6.1 Form.
7.	MBD 8	Declaration of Bidder's Past Supply Chain Management Practices	Complete and signed MBD 8 Form.
8.	MBD 9.	Certificate of Independent Bid Determination	Complete and signed MBD 9 Form.
9.	Annexure – Proof of Specific Goals	Refer to documents listed in 4.3 verification documents to be submitted with the tender document	Submit applicable documentation with the tender submission
10.	Annexure	Municipal Rates and Taxes for the Tenderer - Current municipal rates for the entity not in arrears by more than 90 days. If leasing/renting, submitted	Submit applicable documentation with the tender submission

		copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document	
11.	Annexure	Municipal Rates and Taxes - Current municipal rates for the directors of the entity not in arrears by than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document.	Submit applicable documentation with the tender submission
12.	Annexure	Joint Venture Agreement, Consortium or equivalent signed by all parties	Submit applicable documentation with the tender submission

#### 4.3. Award and Allocation Strategy

<b>AWARD STRATEGY</b>	<p>The intention is to award to the highest preference ranking tenderer per region to one or more tenderers based on Johannesburg Water's capacity requirements.</p> <ul style="list-style-type: none"> <li>Irrespective of being the highest preference-ranking Tenderer in both regions, unless Johannesburg Water cannot award a certain region to other Tenderers in which case, Johannesburg Water can then award more than one region to a Tenderer.</li> <li>Tenderers are therefore requested to rank their preferred region of operation from 1-2. Please refer to Pricing Data. <i>Tenderers will be considered for region number tendered for and ranked.</i></li> <li>Allocation to region in cases where the Tenderer is the highest preference-ranking Tender will be based on the preferred region provided by the tenderer under-pricing schedule.</li> <li>Johannesburg Water reserves the right to award a region to a Tenderer that is not the highest preference-ranking Tenderer if the highest preference-ranking Tenderer has been awarded another region.</li> </ul>
<b>ALLOCATION STRATEGY</b>	Allocate to the highest preference ranking Tenderer per region. If the tenderer is the highest preferred ranking tenderer for both regions, their preferred choice of region will be used to determine which region they will be awarded.

To ensure value for money / cost effectiveness, Johannesburg Water will negotiate prices with service providers who are recommended for market related price and reserve the right to standardize the rates of the Tenderers that are awarded per region using Johannesburg Benchmarked rates as a guide to determine cost effectiveness.

Johannesburg Water reserves the right to purchase the product from another appointed service provider if the appointed service provider from that region fails to deliver the required quantity of product by the due date specified.

## **5. PRESENTATION BY MS. JACQUELINE NGWENYA**

### **Technical Evaluation Criteria**

The total Weighting is 100 and the Minimum Qualifying Score is 70.

The following aspects will be considered during the functional evaluation:

CRITERIA NO #	CRITERIA	EVIDENCE	SUB-CRITERIA/CLAUSE	WEIGHTING	SCORE
1.	Tenderer's experience with respect to supply and delivery of ferric chloride or water/wastewater chemicals	<p>The tenderer must provide reference letter(s) as proof that supply, and delivery of ferric chloride or water/wastewater chemicals was carried out successfully.</p> <p><b>NB:</b> The attached reference template must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements.</p>	<p><b>Years of Experience in respects to supply and delivery of ferric chloride or water/wastewater chemicals</b></p> <p>Less than 1 year</p> <p>1 year and more but less than 2 years</p> <p>2 years and more, but less than 5 years</p> <p>5 years or more</p>	100	<p></p> <p>0</p> <p>70</p> <p>85</p> <p>100</p>
MINIMUM QUALIFYING SCORE					70
TOTAL					100
THE TENDERER MUST ACHIEVE THE MINIMUM OF 70 POINTS ON PART A IN ORDER TO BE CONSIDERED FOR FURTHER EVALUATION ON PART B					

#### PART B

Criteria No.	Criteria	Documentary Evidence	Points Allocation	Submission compliant (Yes/No)
2	Compliance to the technical specification of ferric chloride as stated under scope of work and specification item 3.1.2	<p>Shortlisted tenderers will be required to submit Certificate of Analysis (COA) from their product manufacturer/supplier for item offered within 5 working days from the date when the request is made.</p> <p>The COA must reflect the analysis of ferric chloride as stated under the scope of work and specification item 3.1.2 of the tender document</p>	The submission from the tenderer must meet the requirements analysis required on the COA as per the technical specification item 3.1.2 in order to be considered further evaluation.	Submission Compliant: (Yes/No)

**6. PRESENTATION ON PRICING SCHEDULE BY MS. NGWENYA AND MR. LUPONDWANA:**

1. Mr. Lupondwana took the attendees through the MBD 3.2 document as shown above and explained in detail how the document should be completed.
2. Ms. Ngwenya took the attendees through the price schedule as shown below:

**AREA TO BE TENDERED FOR**

The Tenderer (Company) must indicate the area which they will be willing to render the services of supply and deliver of Ferric Chloride by indicating the preferred region in terms of ranking from 1-2 below:

Item	Description	Preferred region in terms of ranking 1 or 2
a.	Northern Region	
b.	Southern Region	

**Note:** If the bidder does not indicate their preferred region with a ranking of 1 or 2, JW reserves the right to place the bidder wherever it deems appropriate.

**NORTHERN REGION**

<u>Site</u>	YEAR 1		
	Unit Rate Per tonne (Excl. VAT)	QTY	Rate
1. DRIEFONTEIN WORKS		1	
2. NORTHERN WORKS		1	
<b>Total Rate Excluding VAT</b>			
<b>VAT @15%</b>			
<b>Total Rate Including VAT</b>			

**SOUTHERN REGION:**

<u>Site</u>	YEAR 1		
	Unit Rate Per tonne (Excl. VAT)	QTY	Rate
1. GOUDKOPPIES WORKS		1	
2. ENNERDALE WORKS		1	
3. BUSHKOPPIE WORKS		1	
4. OLIFANTSVLEI WORKS		1	
<b>Total Rate Excluding VAT</b>			
<b>VAT at 15%</b>			
<b>Total Rate Including VAT</b>			

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SIGNATURE(S) OF AUTHORIZED PERSON .....
NAME OF BIDDER .....
NAME OF AUTHORIZED PERSON IN BLOCK LETTERS .....
BID NUMBER: .....

**7. TENDER DATES**

Tender Closing: **10:30** on **06 November 2023**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JW OPS 016/23** and they must be deposited in the tender box.

**8. QUESTIONS AND ANSWERS BY MR. LUPONDWANA AND MS. NGWENYA**

**QUESTION 1:**

The specific goal for Business owned by 51% or more-Women, is it possible for a tenderer to score half the points if a business has the ownership for women that is less than 51%?

**ANSWER 1:**

The requirement needs a business have an ownership of 51% or more by women. If the Tenderer is not able to submit the supporting verification documents that can support the points claimed, the points will not be allocated for that particular specific goal.

**QUESTION 2:**

How will the years be calculated for the years of experience required for the tender? Is the experience based on the year or the number of times deliveries were made?

**ANSWER 2:**

The tender will be evaluated based on the number of years the tenderer can prove that the supply, and delivery of ferric chloride or water/wastewater chemicals was carried out successfully. The Contactable Reference template has a space for the start and end date when the Tenderer provided the service to their client. This is part of the information on the Contactable Reference template that JW requires it the Tenderer's client to complete. If the duration is not completed in full, JW will not be able to calculate the years of experience. In the past we have had Tenderers that would only complete the years e.g., start date 2018 and end date 2019 and JW would have no way of determining whether the criteria has been met or not. For example the service could have started on 01 December 2018 and ended on 31 January 2019.

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### QUESTION 3

Can purchase orders be submitted along with the reference letters?

#### ANSWER 3:

No. The requirement is for tenderer to tenderer must provide reference letter(s) as proof that supply, and delivery of ferric chloride **or** water/wastewater chemicals was carried out successfully. The purchase order is issued to the bidder as a commitment from the client to the supplier that the goods are required, the purchase order does not tell us whether the order was indeed fulfilled by the Tenderer and will therefore not meet the criteria of successfully completed.

### QUESTION 4:

Should a supplier who has been awarded the tender in one region fail to deliver, will the contract be awarded to the supplier who was awarded the other region?

#### ANSWER 4:

Yes, Johannesburg Water reserves the right to purchase the product from another appointed service provider if the appointed service provider from that region fails to deliver the required quantity of product by the due date specified. Please refer to allocation strategy.

To ensure value for money / cost effectiveness, Johannesburg Water will negotiate prices with service providers who are for market related price and reserve the right to standardize the rates.

### QUESTION 5:

Can CPI be used to escalate on MBD 3.2?

#### ANSWER 5.

Yes, it can be used as an index that will determine the price movements for a Factor of pricing. The Tenderer understands their costs, the drivers and influences of the price movements. Ours is to understand the rules that the tenderer would require us to use in managing price adjustments including the intervals. Hence it is mandatory to complete MBD3.2 for the regions tendering for.

### QUESTION 6

How would a shutdown of the market be handled, if it impacts the ability of the awarded service provider to deliver?

#### ANSWER 6

There are a number of reasons that would force a shutdown, shut down of the market due to holiday period or a planned shutdown. In such a case the supplier would be required to engage JW and inform them of the planned shutdown and arrange sufficient deliveries to cater for the stock during this period.

The other situation would be that of an unplanned event in which Force Majeure would be applicable as the shutdown would have been beyond the supplier's control.

Bidders are to fully complete the price schedule to enable Johannesburg Water to be able to conduct a "like for like" comparison hence this requirement is a mandatory requirement.



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## **QUESTION 7**

Will the suppliers be able to submit an alternative product instead of Ferric Chloride?

### **ANSWER 7**

No, Tenderers that submit for an alternative product will be disqualified. Bidders are therefore required to submit pricing under Price Schedule and MBD3.2 for the specified product in the document. Failure will lead to disqualification.

The Tenderer may provide an alternative product for JW's consideration should the Tenderer be the successful tenderer on the product on tender. JW's would obviously do testing and conduct a cost benefit analysis to determine the viability of the alternate product.

### **CLOSURE**

Bidders are reminded to constantly look out for communication from Johannesburg Water Website and confirm receipt of emails received.

Mr. Lazola Lupondwana thanked all who attended the briefing, and the meeting was adjourned.