

**CONTRACT JW OPS 002/23**  
**HIRE AND SERVICING OF CHEMICAL TOILETS TO VARIOUS AREAS WITHIN THE COJ BOUNDARIES ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

|                                  |   |
|----------------------------------|---|
| <b><u>CONTRACT NUMBER:</u></b>   | JWOPS 002/23  |
| <b><u>CONTRACT TITLE:</u></b>    | <b>HIRE AND SERVICING OF CHEMICAL TOILETS TO VARIOUS AREAS WITHIN THE COJ BOUNDARIES ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS</b> |
| <b><u>DEPARTMENT:</u></b>        | SUPPLY CHAIN MANAGEMENT   |
| <b><u>DATE OF MEETING:</u></b>   | 10 OCTOBER 2023   |
| <b><u>TIME OF MEETING:</u></b>   | 12:00   |
| <b><u>VENUE FOR MEETING:</u></b> | AUDITORIUM, TURBINE HALL NETOWN   |

**1. WELCOME**

Ms. **Nthabiseng More** welcomed everyone who attended the meeting and introduced JW Personnel.

Ms. **Nthabiseng More** indicated that this is an open tender, and the meeting is **COMPULSORY**, therefore Tenderers who did not attend the meeting will **NOT** be considered for this tender.

**2. CONTACT PERSONS**

|  |  |
|--|--|
| <b>TECHNICAL ENQUIRIES</b>   | <b>GENERAL ENQUIRIES</b>   |
| Khomotso Modungwa  | Nthabiseng More  |
| <a href="mailto:khomotso.modungwa@jwater.co.za">khomotso.modungwa@jwater.co.za</a> | <a href="mailto:Nthabiseng.more@jwater.co.za">Nthabiseng.more@jwater.co.za</a> |

**3. JOHANNESBURG WATER REPRESENTATIVES THAT ATTENDED THE BRIEFING MEETING**

|                           |                   |
|---------------------------|-------------------|
| <b>NAME &amp; SURNAME</b> | <b>DEPARTMENT</b> |
| Ms. Nthabiseng More       | Supply Chain      |
| Ms. Khomotso Modungwa     | Operations        |
| Ms. Nontokozo Masilela    | Operations        |
| Mr. Lazola Lupondwana     | Supply Chain      |
| Ms. Amanda Mnisi          | Supply Chain      |

#### **4. SUPPLY CHAIN MANAGEMENT PRESENTATION BY Nthabiseng More**

- Bid documents are available in PDF format, at no cost to the Tenderer, on the Johannesburg Water website ([www.johannesburgwater.co.za](http://www.johannesburgwater.co.za)) and on e-Tender Portal.
- Tenderers are requested to also be aware of addendums that are uploaded on the Johannesburg Water website and to check the website for any communication, addendums, minutes related to this tender prior finalizing and submitting of their tender and an email that may be sent directly to the potential tenderers by JW. Johannesburg Water will always ensure that Tenderers have 7 days prior tender closing date to finalize their tender submissions.
- Bid documents received from non-attended Tenderers of a compulsory briefing session will be disqualified. Attendees were requested to ensure that their company names (company that will be tendering) and contact details of the company and individual are registered on the attendance register as proof of attending the tender briefing meeting and for Johannesburg Water to be able to communicate tender specific information to the attendees of the briefing meeting. Each bid must be submitted in a separate, sealed envelope on which the NAME AND ADDRESS OF THE TENDERER, THE BID NUMBER, DESCRIPTION OF BID AND THE CLOSING DATE must be clearly written.
- It is the responsibility of the Tenderer to ensure that their bid document is submitted in a sealed envelope and placed in the Bid Box in good time so as not to miss the official deadline of 10:30am on the closing date.
- The sealed bid envelope or package must be addressed to Supply Chain Management Unit, Johannesburg Water (SOC) Ltd and deposited in the BID BOX situated at the entrance: Turbine Hall, 65 Ntemi Piliso Street, Newtown, Johannesburg.
- Bid documents submitted via courier services will be accepted provided that the Tenderer instructs such courier company or its representative to deposit the documents in the bidbox as only bid documents in the Bid Box at the time of tender closing will be taken into account. The principle is that the Tenderer may request the courier services company to deposit their tender document, on their behalf, in the tender box before the tender closing date and time.
- Documents should under no circumstances be handed to an employee of Johannesburg Water, including the receptionist or security, as Johannesburg Water will not be held accountable in the event of any loss thereafter. Bid documents may not be submitted via the South African Post Office as only bid documents in the Bid Box at the time of closing will be taken into account.
- Tenderers are to allow for sufficient time to access Johannesburg Water offices in Turbine Hall and deposit their bid document in the Johannesburg Water tender box situated at reception before tender closing time. Tenderers are to note that the Johannesburg Water offices are open during 06:00am and 18:00pm seven (7) days a week.

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- Bid documents must be completed using non-erasable black ink or may be completed electronically without altering or tampering with any of the scope of work, terms & conditions, specifications, evaluation criteria, special conditions, award and allocations strategies, pricing schedule etc. in the tender documents. Tender documents received contrary to this requirement will be disqualified.
- Bids received after the closing time and date will not be accepted and will be returned to the Tenderer unopened.
- A Tenderer will not be awarded a contract if their tax matters are not in order. To this effect, the Tenderer must furnish their Tax Compliance Status Pin or CSD MAAA number for bids as requested elsewhere in the bid document.
- Pricing schedule must be completed and signed in accordance with award strategy. Bids that are received contrary to this requirement will be disqualified.
- Tender documents need to be bound and contain all pages. Tenderers therefore need to ensure that the tender document is submitted in its entirety with no pages or parts missing.
- Any mistakes must be struck off and corrected with black ink and signed by tenderer to authenticate each mistake. The use of correction fluid (i.e., Tippex) to correct mistakes is not allowed.
- The 90 / 10-point scoring system will be applicable to this tender. 90 points will be allocated to Price and 10 points will be allocated to Specific Goals as follows:
  - 1. Businesses located within the boundaries of the COJ municipality (6)
  - 2. Business owned by 51% or more – Black Youth (2)
  - 3. SMME (EME or QSE) owned by 51% or more – Black People (2)
- Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- Tender will be valid for 90 days after closing date and may be extended upon agreement between Johannesburg Water and the Tenderer.
- Tenderers who wish to tender as a Joint Venture (JV), consortium, partnership or equivalent need to include the JV, consortium, partnership, or equivalent agreement in their tender submissions. Each party must submit a separate TCS certificate/ Pin/ CSD number. The JV agreement is to state the percentage ownership, roles and responsibilities of each party to the agreement.
- Tenderers are required to submit one original hard copy and a soft copy in a USB, however, tenderers who did not submit the USB will not be disqualified.
- Tenderers are to fill in the tender submission register at security after submitting their bids.
- Tenderers are advised to be on the lookout on the Johannesburg Water website for any

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communication regarding this tender, all correspondence will be published on the website.

- Tenderers are also advised to check their emails for communication from either of the Johannesburg Water representatives as stated on the tender cover page. Tenderers are to acknowledge receipt of all emails sent to them via return of the same email sent.
- For further inquiries after the meeting, Tenderers can email through their queries, but do not send queries 10 days before closing date so that the Tenderers can have 7 days before closing date and time to finalize their submissions.

#### 4.1 MANDATORY EVALUATION

| EVALUATION CRITERIA: (GATE KEEPERS) |   |                 |
|-------------------------------------|---|-----------------|
| #                                   | CRITERIA  | COMPLY (YES/NO) |
| <b>No 1</b>                         | Mandatory Tender Briefing Meeting.<br>Tenderer's name or representative appears on the Briefing meeting   | YES             |
| <b>No 2</b>                         | <p>Documentation for the vacuum tanker that will be servicing the chemical toilets:</p> <ul style="list-style-type: none"> <li>• Proof of Certificate of Registration (RC1) in Respect of Motor Vehicle (National Road Traffic Act) and</li> <li>• Proof of Valid Licence Disc (LCO) <b>OR</b> Roadworthy Certificate (National Road Traffic Act) <b>OR</b> Operator Card</li> </ul> <p>NOTE 1: The proof of certificate of registration in respect of motor vehicle and license disc or roadworthy certificates or operator card must be in the name of the tenderer or name of the company that the tenderer will be leasing the vacuum tankers from</p> <p>NOTE 2: In the event that the tenderer's vacuum tanker offered will be hired, the tenderer must provide proof of a letter of intent to hire the tankers offered which are not owned by the tenderer, as well as the required documents as stipulated above. The letter of intent must commit that the equipment will be made available within <b>21 days</b> of date of appointment.</p> <p>NOTE 3: With Johannesburg Water allowing tenderers to hire vacuum tankers in order to meet Johannesburg Water's capacity requirements, there may be a situation where more than one tenderer is the highest scoring in terms of preference points in the other regions and have tendered using the same documentation.</p> <p>Tenderers that are leasing vacuum tankers are advised to submit alternate Letter of Intent and necessary documentation for the vacuum tankers that they are offering.</p> <p>However, tenderers that are hiring vacuum tankers and do not submit an alternate Letter of Intent to hire with the necessary documentation will not be disqualified. Please refer to the Allocation Strategy to determine which tenderer's vacuum tankers will be allocated.</p> | YES             |
| <b>No 3</b>                         | The tenderer must submit a letter on their letter head confirming that they will be able to supply the required minimum number of chemical toilets in line with their preferred region of operation from 1-6 as indicated on the pricing data.  | Yes             |
| <b>No 4</b>                         | Signed and completed Pricing Schedule for region/s tendered.  | YES             |

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Note: LCO = Motor Vehicle License, License Disc, Roadworthy Certificate and Operator Card

NB: Tenderers that fail to comply with the above mandatory requirement will not be evaluated further

## 4.2 ADMINISTRATIVE EVALUATION

Tenderers will be notified of any omitted, outstanding, missing and or incomplete administrative documents and will be offered a period of 3 days to complete or submit those pages i.e., Municipal Bidding Documents (MBD), authority to sign and other administrative documents that require completion and signatures. These exclude documentation on functionality, price and preference points for specific goals.

Tenders that are received contrary to the above requirements will be disqualified after three (3) days period has lapsed.

If locality is a specific goal in MBD6.1 – the requested documentation may not be used to allocate points for specific goals.

### Administrative Documents

| NO. | REFERENCE TO TENDER DOCUMENT       | DESCRIPTION  | REQUIREMENT  |
|-----|------------------------------------|--|--|
| 1.  | Annexure                           | Certificate of Authority or Board Resolution Letter granting authority to sign                   | Complete and submit  |
| 2.  | MBD 1                              | Invitation to Bid Form   | Complete and signed MBD 1 Form.  |
| 3.  | CSD                                | Central Supplier Database Registration   | Provide proof of CSD registration. Complete MAAA number on cover page or copy of CSD report. |
| 4.  | MBD 3.1                            | Pricing Schedule Firm Prices (Purchases)   | Complete and signed MBD 3.1 Form.  |
| 5.  | MBD 4                              | Declaration of Interest  | Complete and signed MBD 4 Form.  |
| 6.  | MBD 5                              | Declaration of Procurement Above R10m (All Applicable Taxes Included)                            | Complete and signed MBD 5 Form.  |
| 7.  | MBD 6.1                            | Preference Points Claim in Terms of The Preferential Procurement Regulations 2022                | Complete and signed MBD 6.1 Form.  |
| 8.  | MBD 8                              | Declaration of Tenderer's Past Supply Chain Management Practices                                 | Complete and signed MBD 8 Form.  |
| 9.  | MBD 9.                             | Certificate of Independent Bid Determination   | Complete and signed MBD 9 Form.  |
| 10. | Annexure – Proof of Specific Goals | Refer to documents listed in 4.3 verification documents to be submitted with the tender document | Submit applicable documentation with the tender submission                                   |

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|     |  |   |  |
|-----|--|---|--|
| 11. | Annexure                                   | Municipal Rates and Taxes for the Tenderer - Current municipal rates for the entity not in arrears by more than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR Confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR Current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document    | Submit applicable documentation with the tender submission |
| 12  | Annexure                                   | Municipal Rates and Taxes - Current municipal rates for the <b>directors</b> of the entity not in arrears by than 90 days. If leasing/renting, submitted copy of valid lease agreement where premises are rented OR confirmation that suitable arrangements are in place for arrear municipal obligations with your local municipality OR current municipal rates which is not older than 90 days or valid lease agreement with affidavit from owner of property in cases stated in Proof of Good Standing with regards to Municipal Accounts document. | Submit applicable documentation with the tendersubmission  |
|     | Annexure                                   | Joint Venture Agreement, Consortium or equivalent signed by all parties   | Submit applicable documentation with the tendersubmission  |
|     | Occupational Health & Safety Specification | Refer to OHS Documents to be submitted with Tender Document   | Submit applicable documentation with the tendersubmission  |

**CONTRACT JW OPS 003/23**  
**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY AND DELIVERY OF POTABLE WATER ONAS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

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**5. PRESENTATION BY Khomotso Modungwa**  
**EVALUATION CRITERIA**

| CRITERIA NO #            | CRITERIA  | EVIDENCE   | SUB-CRITERIA/CLAUSE   | WEIGHTING | SCORE |
|--------------------------|---|--|---|-----------|-------|
| 1.                       | Tenderer's experience with respect to supply/hire and servicing of chemical toilets | The tenderer must provide reference letter(s) as proof that the supply/hire and servicing of chemical toilets was carried out successfully.<br><br><b>NB:</b> The attached reference template must be completed by the referee and included in the tender submission. Alternatively, the client's letterhead may be used for this purpose provided it complies with the functional criteria requirements. Information provided will be verified and if found to be false or misrepresented, punitive measures will be instituted against the respective party including blacklisting and restriction from participating in any future government tender. | <b>Total Years of Experience with respect to supply /hire and servicing of chemical toilets</b> | 100       |       |
|                          |   |  | Less than 1 year  |           | 0     |
|                          |   |  | 1 year and more but less than 2 years   |           | 60    |
|                          |   |  | 2 years and more, but less than 5 years   |           | 80    |
|                          |   |  | 5 years or more   |           | 100   |
| MINIMUM QUALIFYING SCORE |   |  |   |           | 60    |
| TOTAL                    |   |  |   |           | 100   |

6. **AWARD STRATEGY AND ALLOCATION STRATEGY BY Lazola Lupondwana**

|                            |  |
|----------------------------|--|
| <b>AWARD STRATEGY</b>      | <p>The intention is to award to the highest preference ranking tenderer per region according to price and specific goals.</p> <ul style="list-style-type: none"><li>• Tenderers will only be awarded one region irrespective of being the highest preference-ranking Tenderer in other regions, unless Johannesburg Water cannot award a certain region to other Tenderers in which case, Johannesburg Water can then award more than one region to a Tenderer.</li></ul> <p>Tenderers are therefore requested to rank their preferred region of operation from 1-6. Please refer to Pricing Data.</p> <p>Tenderers will be considered for region tendered for and ranked.</p> <ul style="list-style-type: none"><li>• Allocation to region in cases where the Tenderer is the highest preference-ranking Tender will be based on the preferred region provided by the tenderer under Pricing Schedule.</li></ul> <p>Please refer to Allocation Strategy for the Objective criteria:<br/>Johannesburg Water reserves the right to award a region to a Tenderer that is not the highest preference-ranking Tenderer if the highest preference-ranking Tenderer has been awarded another region.</p> <p>Johannesburg Water reserves the right to negotiate the rates to ensure that the estimated award value is within available funds.</p>   |
| <b>ALLOCATION STRATEGY</b> | <p>Tenderers are therefore requested to rank their preferred region of operation from 1-6. Please refer to Pricing Data. Tenderers will be considered for region number tendered for and ranked.</p> <p>The allocation of the tender will be per region per tenderer that has demonstrated the capacity to supply Johannesburg Water's full estimated capacity requirement and is the highest-ranking tender in terms of price and specific goals for that region.</p> <p>If the tenderer is be allocated more than one region, Objective Criteria will be used to allocate regions.</p> <p>Objective Criteria:</p> <ul style="list-style-type: none"><li>• Johannesburg Water reserves the right to allocate a region to a tenderer that did not score the highest preference points if the highest-ranking tenderer in that region has been allocated another region.</li><li>• Allocation of regions in such a case will be based on preferred region provided and preference ranked by the tenderer under Price Schedule – Area to be tendered for in the Pricing Data section.</li><li>• Tenderers will only be allocated one region irrespective of being the highest preference-ranking tenderer in other regions <b>unless</b> Johannesburg Water is unable to allocate a region because there is no tenderer that has demonstrated the capacity to supply Johannesburg Water's full estimated capacity requirements, then Johannesburg Water may allocate more than one region to a tenderer if the tenderer is the highest-ranking tenderer in that region. This will also be applicable during the duration of contract in cases where the contractor is unable to meet requirements.</li></ul> |



- In situations where there is no acceptable tenderer that can meet Johannesburg Water's full estimated requirements in a region, the region may be partially allocated to tenderers that have not been allocated an entire region. The partial allocation will be made to the highest-ranking tenderer in terms of price and specific goals that has tendered in that region, the capacity difference or shortfall will be partially allocated to the next highest-ranking tenderer until Johannesburg Water's capacity requirements are met. If Johannesburg Water is unable partially to allocate our capacity requirements, the partial allocation will be made to a tenderer that has already be allocated a region if the tenderer is the highest-ranking tenderer in that region. This will also be applicable during the duration of contract in cases where the contractor is unable to meet requirements.
- To ensure value for money / cost effectiveness, Johannesburg Water will negotiate prices/rates with service providers, who are recommended, for market related price and reserve the right to standardize the rates of the bidders that are awarded using JW Benchmark rates and processes. The contracted rates may not be higher than the rates tendered by the tenderer.
- In cases where the vacuum trucks that have been hired by the tenderer have been allocated to another service provider, the alternate letters of intent to hire vacuum tankers will be used to allocate the vacuum tankers to meet Johannesburg Water capacity requirements.
- If there is no alternate letter of intent or documentation submitted by any of the tenderers that are the highest scoring in different regions and have the same documentation, the allocation will be done as follows (Objective Criteria):

The tenderer with highest preference ranking will be allocated those vacuum tankers. If those tenderers have scored the same preference points, the allocation will be made to the tenderer that scored the highest points for specific goals. If there is still a deadlock, the allocation will be decided by the drawing of lots.

The allocation for the then outstanding capacities will be made to the next highest preference ranking Tenderer. The cycle will continue until all vacuum capacity requirements per region are met.

**Clarity when reading and interpreting the allocation and award strategy:** When it comes to Allocation of a region, the preference ranking will first be made according to the Tenderer that has demonstrated full capacity for the vacuum tankers for that region (remember at this stage capacity for chemical toilets would have been demonstrated under mandatory). Should JW not be able to allocate a region, a supplier that has already been allocated a region and has tendered for another region, demonstrated capacity and is the highest preference ranking Tenderer, may then be allocated more than one regions. Should JW not be able to allocate an entire region to a Tenderer, then partial allocations will be made to that region for Tenderers that have not yet been allocated a region. The partial allocation will mean partial allocation of both chemical toilets and vacuum tankers until our capacity requirements are met.

## 7. PRESENTATION ON PRICING SCHEDULE BY KHOMOTSO MODUNGWA:

The tenderer (Company) must indicate the area which they will be willing to render the services of hiring and servicing chemical toilets for by indicating the preferred region in terms of ranking from 1-6 below:

| Region No. | Description - Regions       | Preferred region in terms of ranking from 1-6 |
|------------|-----------------------------|---|
| 1.         | Midrand                     |   |
| 2.         | Ennerdale-Deep South        |   |
| 3.         | Klipspruit-Avalon           |   |
| 4.         | Zandfontein North and South |   |
| 5.         | Randburg - Hamberg          |   |
| 6.         | JHB Central-Langlaagte      |   |

## 8. TENDER DATES

Tender Closing: **10:30 on 03 November 2023 (extended from 01 November 2023, please see note on Important Issues below)**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number JW OPS 003/23 and they must be deposited in the tender box.

## 9. IMPORTANT NOTES

- The tender closing date has been amended and extended from Wednesday 01 November 2023 to 03 November 2023.
- The specification of the vacuum tanker specification has been amended from a range of 90mm – 100mm to a range from 63mm – 100mm.
- Provision has been made by amending the document to cater for Pricing for year 1, year 2 and year 3 instead of one rates for the duration of the three year contract.
- Allocation strategy is amended to make provision to partially allocate a region to a Tenderers if JW is unable to allocate a region to a supplier that has demonstrated full capacity in terms of both chemical toilets and vacuum tankers.
- An addendum has been issued – the revised document, the total of the 89 (which is the total number of pages) on page 37 to 41 didn't pull through. The Tenderers can replace just those pages with the attached.

## 10. QUESTIONS AND ANSWERS

**QUESTION 1:** Clarity on the reference letters?

**ANSWER 1:**

Tender document has a Contactable Reference template for the Tenderer's referee to complete on behalf of the tenderer. The Contactable Reference template must be completed in full. The tenderer must submit the Contactable Reference template with their tender document. Johannesburg Water will use the reference template to determine whether the tenderer meets the criteria and can be allocated the points for the criteria.

Tenderers may also submit a reference letter received from their clients, which must be on the client's letterhead. However, for the tenderer to meet the requirement and be able to obtain points for the criteria, all the information on the Contactable Reference template in the tender document must be on the reference letter. If the reference letter does not contain all the required information as per the Contactable Reference template, the tenderer must request their client to complete the Contactable Reference letter in the tender document in full.

It is the Tenderer's responsibility to ensure that the Contactable Reference is contactable. A reference check with the Tenderer's reference will be done for the Tenderers that have scored the minimum qualifying score. The Contactable Reference will have 5 working days from time of request by Johannesburg Water to confirm, in writing, the information on the Contactable Reference letter. Failure to confirm the reference by the Tenderer's reference contact within the stipulated time will result in the points for contactable reference not being allocated to the Tenderer. This information must be confirmed in writing.

A request was made by the potential Tenderers to please be notified when a verification request was issued out to their clients so they can follow up with their clients and ensure they respond within the stated timeframes. The request was noted by Johannesburg Water.

**QUESTION 2:** Will Johannesburg Water accept forms of guarantee as mandatory documentation for vacuum tankers?

**ANSWER 2:** The mandatory requirements and documentation are mandatory, which means that the Tenderer will have to meet the mandatory criteria to qualify, and the Tenderer will have to meet the required requirements to avoid disqualification. The if leasing the vacuum tankers, the Tenderer must submit a valid agreement or letter of intent between themselves and the owner of the equipment. Very important is that the letter of intent or agreement must state that the equipment will be made available within 21 days of award in order for the Tenderer to meet that criterion of the mandatory requirements.

### QUESTION 3

Will JW accept two agreements to support capacity of service for Company A and B, working together? What if a Tenderer decides to hire from a supplier that is also bidding for the same tender?

**ANSWER 3:** JW has allowed Tenderers to lease vacuum tankers from owners of the equipment, and the only condition in such a case, is that a letter of intent or any agreement such as a lease agreement between the Tenderer and the owner of the vacuum tankers with a commitment that the vacuum tankers will be made available within a period of **21 days** of award must be submitted as part of the tender submission.

The lease agreement with the parties will have to be valid and signed at least by the owner – JW may verify the authenticity of the agreement. The importance of a letter of intent or any agreement for that matter, is that there must be a legal document that JW can tie the Tenderer to documentation submitted for example, when leasing equipment, the registration documents or any of the LCO such as an operator card will be in the name of the owner of the equipment that the Tenderer has submitted with their bid. That agreement will therefore satisfy JW that the criterion for the equipment is met.

JW did not state a limit on the number of lease agreements the owner of the vacuum tankers can provide. The only issue JW had to consider was proof of capacity if more than one Tenderer leased the same equipment from the same owner and or the owner of the equipment has also tendered, and those Tenderer happen to be awarded a region. The Tenderers are to refer to the allocation and award strategy to see how JW would determine which Tenderer/s would obtain the allocation.

**QUESTION 4:** JW has requested documentation for the vacuum tankers in order to prove capacity, what about proof of capacity for chemical toilets? Is there similar documentation that is required?

**ANSWER4:** Yes. The mandatory requirements also have a criterion for chemical toilets. Please refer to the mandatory criteria. The Tenderers are required to submit a confirmation letter confirming to JW that they have the capacity to supply the chemical toilets for the region/s tendering for. The confirmation letter must clarify which region the Tenderer is tendering for as you only be considered for region you are tendering for, in the letter must also commit yourself on the number of toilets you supply.

**QUESTION 5:** Must the Tenderer submit a confirmation letter for each region being tendered for or can the Tenderer submit one confirmation letter confirming capacity for each region the Tenderer is tender for?

**ANSWER 5:** The Tenderer may submit a letter per region tendering for or can submit one letter for all the regions the Tenderer is tendering for. What is important is that the letter confirms and commits the required minimum estimated capacities per region tendering for.

**QUESTION 6:** Are we allowed as a group of companies with different directors to bid for different regions?

**ANSWER 6:** Such would mean that the Tenderers are tendering as a joint venture, consortium or equivalent which is allowed by Johannesburg Water and is not in contravention of MBD9 Certificate of Independence. There is no limit to the number of regions a tenderer may be allocated. A contravention of MBD 9 would be where one director appears in more than one tender document in that tender process. If such happens, then JW would have grounds to disqualify those tenderers for co-bidding.

**QUESTION 7:** How many services of each chemical toilet are needed per week or per month.

**ANSWER 7:** Please refer Special Conditions clause 19 of the contract which forms part of the tender document. The minimum number of services required per week is two (2). The Tenderers are therefore required to service the chemical toilets at least twice per week, the number can more. What is important for JW is to be able to compare like with like so all Tenderers must make provision for a minimum of two services per week per toilet. This will avoid a situation where one supplier may seem cheaper or more expensive but incorrect assumptions were made.

**QUESTION 8:** Who supposed to look after toilets and from which budget?

**ANSWER 8:** The contract is hire and servicing of chemical toilets and not procuring of chemical toilets. The risks and rewards of ownership have therefore not been transferred from the owner. The owner and therefore Tenderer is responsible for the risks and rewards of the chemical toilets and vacuum tankers. JW is paying to hire the goods and pay for the service rendered by the Tenderer. From a security point of view, the Tenderer is therefore responsible for security and risk mitigation such as insurance.

From a servicing of the chemical toilets point of view, the Tenderers is responsible and is expected to hire the cleaners in that area, guideline for paying cleaners and cleaning material, is in the special condition. Cleaners will be paid by the Tenderer.

**QUESTION 9:**

The document states that the removable drum if required shall be a steel drum with sealed lid in accordance with the manufacturer of the unit. Can an alternative material such as plastic drum be used as an alternative to reduce the risk of the steel drum being stolen and sold as scrap?

**ANSWER 9:**

Yes, an alternative to steel will be allowed, but the maintenance, safety and associated costs remains the responsibility of the supplier.

**CLOSURE**

Tenderers are reminded to constantly look out for communication from Johannesburg Water Website and confirm receipt of emails received.

Ms. Nthabiseng More, thanked all who attended the briefing, and the meeting was adjourned.