

**CONTRACT JW 14302
CONSTRUCTION OF 20ML CARLSWALD RESERVOIR
TENDER BRIEFING - MINUTES**

<u>CONTRACT NUMBER:</u>	JW 14302
<u>CONTRACT TITLE:</u>	<u>CONSTRUCTION OF A 20ML CARLSWALD RESERVOIR</u>
<u>DEPARTMENT:</u>	CAPEX
<u>DATE OF MEETING:</u>	29 AUGUST 2023
<u>TIME OF MEETING:</u>	12:00 PM
<u>VENUE FOR MEETING:</u>	10 WALTON RESERVOIR AVENUE CARLSWALD, MIDRAND
<u>CLOSING DATE:</u>	22 SEPTEMBER 2023
<u>CLOSING TIME:</u>	10:30AM

1. WELCOME

Ms. **Gcina Ndela** welcomed everyone who attended the meeting and introduced JW personnel.

NAME & SURNAME	EMAIL ADDRESS	DEPARTMENT
Gcina Ndela	Gcina.ndela@jwater.co.za	Supply Chain
Tshilidzi Takalani	Tshilidzi.takalani@jwater.co.za	Supply Chain
Sijabuliso Tshuma	Sijabuliso.tshuma@jwater.co.za	Capex
Tawanda Mashababe	Tawanda.mashababe@jwater.co.za	Capex

2. CONTACT PERSONS

Mr Sijabuliso Tshuma

Email: sijabuliso.tshuma@jwater.co.za

Telephone number: 011 688 1570

Ms. Gcina Ndela

Email: gcina.ndela@jwater.co.za

Telephonenumber:011-688 1796

3. SUPPLY CHAIN MANAGEMENT PRESENTATION

- Ms. **Gcina Ndela** indicated that this is an open tender and the meeting is **COMPULSORY**, bidders who did not attend the meeting will **NOT** be considered for this tender. Therefore, bidders must make sure that they sign the attendance register.
- Tender documents are available in PDF format at no cost on Johannesburg Water website (www.johannesburgwater.co.za) and on eTenders.gov.za. Tender documents

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are also available in hard copies at the cost of R350.00 per document at our Johannesburg Water offices. However, payment can only be done by EFT.

- Tender documents need to be bound and contain all pages. Tenderers therefor need to ensure that the tender document is submitted in its entirety with no pages or parts missing. The order of the documents must be as set out on the Web page and all pages arranged correctly.
- The tender document must be completed in full, and all the forms must be fully completed and signed accordingly. Tenderers must refer to the check-list on page 6 to 8 of the tender document for guidance.
- The tender document must be filled in using black ink. Any mistakes must be struck-off and corrected with a single black ink line and signed (authenticated) by the tenderer.
- Tender documents may be completed electronically without altering or tampering of any of the text (terms, conditions, specifications etc.) in the tender documents.
- The use of correction fluid (Tippex) to correct mistakes is not allowed and if used the tender will be disqualified (especially on the pricing schedule).
- Tenderers are required to submit one original hard copy and a soft copy on a USB flash drive, however tenderers who did not submit the USB will not be disqualified. Electronic submissions of tenders are not allowed.
- The required CIDB grading for the tender is 8CE or higher. Tenderers must ensure that their CIDB status is Active at time of evaluation at the required class and grade to avoid elimination. It is the responsibility of the tenderer to provide JW with the information that JW can use to verify the tenderers status on the CIDB website. Information such as the CRS registration number or a copy of the certificate containing the registration number is appropriate. In cases of a Joint Venture, all parties must submit their CRS numbers or copies of their registration certificates.
- Tenderers must be registered on Central Supplier Database (CSD) and provide their registration MAAA**** number on the cover page of the tender document. Tenderers must ensure that they are always tax compliant on CSD.

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- The 90 / 10 points scoring system will be applicable to this tender. 90 points will be allocated to Price and the remaining 10 points will be for specific goals. 6 points for Business owned by 51% or more-Women, and 4 points for Business located within the boundaries of CoJ Municipality. Attention must be brought to the documentation the tenderers must submit in order JW to verify points claimed. If the tenderer has claimed more points than the verification document supports, JW will adjust the points claimed when calculating the preference points in line with verification documents submitted.
- Tenderers tendering as JV must submit a JV construction sector BBBEE certificate.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate TCS certificate / pin / CSD number.
- Make sure that your pricing schedule is fully complete and signed. Tenders must not leave blank spaces on the pricing schedule. Form of offer must be completed and signed.
- Make sure that all requested information is submitted. It is the tenderers responsibility to make sure that all the requested documents are submitted and are bound together (i.e.no loose papers are allowed).
- Tenderers must make sure that they read and understand the requirements of the tender, contract data, special conditions and general conditions of tender.
- Tenderers were also advised to sign (authenticate) each alteration where there are any to avoid being disqualified.
- Tenders will be valid for 90 days after the closing date or any other duration agreed to by the tenderer and JW prior to tender validity expiring.
- Co-bidding is prohibited. (Tenderer being a member / owner / shareholder in more than one consortium / entity for the same project). Please read MBD 9 Certificate of Independence prior to signing the declaration.
- Tenderers are encouraged to note the closing date and time of the tender; late tenders will not be accepted. The closing date for this tender is 22 September 2023 at 10:30. All bids are to be deposited in the tender box allocated on the ground floor at No.65 Ntemi Piliso street Turbine Hall, Newtown.
- No bids will be considered from persons in the service of the state.

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- Each bid must be submitted in a separate, properly sealed envelope on which the Name and Address of the bidder, The Tender number and Description must be clearly written on the envelope.
- Tender documents submitted via courier services will be accepted provided that the bidder instructs such courier company or its representative to deposit the tender document in the tender box provided. Under no circumstances should tender documents be handed to an employee of JW.
- Tender documents may not be submitted via the South African Post Office as only tender documents received in the Tender box at the time of closing will be considered.
- Tenderers must recheck on the JW web page for any communication send to tenderers as there might be a problem with the emails send to the tenderers.
- Tenders will be opened in public soon after the closing time and recording of received documents but not later than 11:00 at the tender office located at Turbine Hall, 65 Ntemi Piliso Street, Newtown, 2001, ground floor. Tenderers names and total prices, where practical will be read out.

SUPPORTING DOCUMENTS

1. SARS one-time TAX PIN
2. municipal statement of account for both Director and Company (not older than three (03) months or a valid lease agreement).
3. 3 years (3 sets) financial statements.
4. Joint Venture / Consortium Agreement signed by all parties.
5. Valid BBBEE Certificate or copy thereof or a valid sworn affidavit
6. A completed and signed Invitation to Bid form MBD 1
7. A completed and signed Declaration of Interest form MBD 4
8. Complete and sign MBD 5 (Declaration for Procurement above R10m)
9. A completed and signed Preference Points Claim Form MBD 6.1
10. A completed and signed Declaration of Bidder's Past Supply Chain Management Practices MBD 8
11. A completed and signed Certificate of Independent Bid Determination (MBD 9)

4. SCOPE OF WORKS (presented by Sehloidi Mamogobo, Zitholele Consulting)

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The scope of this project is to construct the new Carlswald 20Mℓ Reservoir (including associated buildings), which will serve the Carlswald Agricultural Holdings and surrounding areas.

20Mℓ Reservoir:

- The structure is a circular, conventionally reinforced reservoir to provide the required 20Mℓ capacity. This will be constructed using 35MPa concrete and as per the dimensions provided in the drawing pack to Tenderers.
- The reservoir roof will be a 150mm thick self-supporting concrete dome-shaped roof, constructed using 35MPa concrete. The roof will be supported by a 1100mm x 800mm thick reinforced concrete ring beam, and there will be 2 access hatches for maintenance purposes on both sides of the reservoir. A stainless-steel cowl ventilation structure will be bolted at the roof's top.
- The reservoir consists of a leak detection system consisting of an interconnecting pipe network designed in a dendritic pattern. This network drains into 12 localised leakage collection boxes around the reservoir and is drained by a 110mm diameter uPVC pipe connecting to the 12 boxes. The water is conveyed to the scour chamber and eventually to the municipal stormwater system.

Guard House:

- The guard house is a 3m x 3.6m building with a reinforced concrete roof, located towards the entrance of the site.
- This structure will house security control room and a bathroom. A new sewer line installation will be required to connect from this bathroom to the municipal line located along Whisken Avenue.

Telemetry Building:

- The telemetry building is a 3m x 3m building with a reinforced concrete roof housing the telemetry equipment.

Valve Building:

- The valve building to be constructed will house the large inlet and outlet valves which connect to the reservoir.
 - A gantry crane is to be installed in this building to assist the removal and maintenance of the valves.

Tenderers are to note the following:

- Tenderers are to price according to the designed specifications.
- The appointed Contractor will be responsible for the provision of their own power, water and sewage systems during construction.
- The appointed Contractor will be responsible for the provision of their own security during the construction of the works.
- The area indicated as “Future 10Mℓ Reservoir” in the attached Tender Drawings is the area designated to be the laydown area for the appointed Contractor during the construction of the works.

5. EVALUATION CRITERIA (presented by Sijabuliso Tshuma, JW)

Points are scored for the following:

1. Tenderer Experience

- Number of Reinforced Concrete Dome shaped Roof Reservoirs of 10 Mℓ or more completed.
- Number of other type of Reinforced Concrete Reservoirs of 10 Mℓ or more completed.
- Number of completed steel pipe projects of dia. 450mm or more, of R15 million or more and inclusive of cathodic protection.

2. Experience of Contract Manager

- Number of projects involving reinforced concrete reservoir construction and/ or bulk steel pipe work completed as contract manager.

3. Experience of Site Manager

- Number of projects involving reinforced concrete reservoirs of 10Mℓ or more completed as site agent/site manager.

4. Experience of Safety Officer

- Number of civil/structural engineering projects completed as safety officer.

5. Site Specific Method Statement

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- The tenderer must give a method statement covering: Approach Statement, Quality Control Plan, Safety Control and Project Programme for this project with all its elements.

Please note, the minimum required total score is 80 which means when JW adds up all the points proved by the tenderer, the points must equal a minimum of 80 points for the tenderer to qualify for the next stage of evaluation.

6. TENDER DATES

Tender Closing: **10:30 on 22 September 2023**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JW 14302** and they must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee or security personnel.

7. QUESTIONS AND ANSWERS

- **Question 1:** Can the BOQ be filled in electronically or must it be in black & white?

Answer 1: Bidders can complete the electronic version of the BOQ and include it in the hardcopy bid submission.

- **Question 2:** If bidders want to tender as a JV, should both companies be present at the briefing or will one (1) company present at the briefing suffice?

Answer 2: One company present at the briefing is sufficient. The JV must inform JW in a cover letter as to which company represented the JV during the compulsory briefing meeting so that JW can cross reference against the attendance register.

- **Question 3:** Will the minutes of the briefing made available to all attendees?

Answer 3: Yes.

- **Question 4:** Will this project require post tensioning?

Answer 4: No, but tenderers may submit it as an alternative.

- **Question 5:** Are there dump sites nearby?

Answer 5: No, the contractor must source a dump site and price accordingly.

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- **Question 6:** What is the soil formation on site?

Answer 6: There is a Geotechnical Report included in the tender documentation.

- **Question 7:** Can bidders assume they will be allowed to use municipal potable water to fill the reservoir for water tightness testing?

Answer 7: No, bidders must allow for supplying their own water for filling of the Reservoir.

- **Question 8:** Please state the rate per KL for water?

Answer 8: JW does not stipulate how and where they are going to source the water. Determination is up to the bidder.

- **Question 9:** Which stakeholders have been identified to benefit from sub-contracting?

Answer 9: None, bidders must source themselves from the area.

- **Question 10:** Does the 30% include the specialist sub-contractor fee as well?

Answer 10: No, the bidder must price that with the mark-up as per the summary page.

- **Question 11:** Are the PC sums included in the 30% of sub-contracting?

Answer 11: Yes, the 30% is on the total tender amount as indicated on the summary page of the BoQ.

- **Question 12:** Is the 30% strictly for SMME's?

Answer 12: Yes

- **Question 13:** Should the project manager have PRCPM or PRCM?

Answer 13: Both will be accepted.

- **Question 14:** What is the requirement for an environmental officer?

Answer 14: The Environmental Officer will be provided by JW.

- **Question 15:** Should the 30% of sub-contracting be included in the final form of offer?

Answer 15: Yes, refer to the summary page of the BoQ.

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CLOSURE

Should bidders need any clarity, all queries are to be submitted 10 days before the closing date, therefore all queries are to be sent no later than 12 September 2023 at 16:00.

Ms Gcina Ndela thanked all who attended the briefing and the meeting was adjourned.