

CONTRACT JWOPS046/21RR
SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF POWER SUPPLY CABLE FOR
ACACIA SEWER PUMP STATION FOR A PERIOD OF ONE (1) MONTH
TENDER COMPULSORY BRIEFING MEETING - MINUTES

<u>CONTRACT NUMBER:</u>	JWOPS046/21RR
<u>CONTRACT TITLE:</u>	SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF POWER SUPPLY CABLE FOR ACACIA SEWER PUMP STATION FOR A PERIOD OF ONE (1) MONTH
<u>DATE OF MEETING:</u>	13 December 2022
<u>TIME OF MEETING:</u>	11:00 TO 12:00
<u>VENUE FOR MEETING:</u>	ACACIA SEWER PUMP STATION IN MIDRAND, ACACIA ROAD

1. WELCOME

Mr. **Tshilidzi Takalani** welcomed everyone who attended the meeting and introduced JW personnel

Mr. **Tshilidzi Takalani** indicated that this is an open tender, and the meeting is compulsory, non-attendance of this meeting, by service providers will not be allowed to tender.

2. PRESENT

Various Bidders, see attached attendance register

3. CONTACT PERSONS

Contact Persons for this project are:

Nontokozo Masilela

nontokozo.masilela@jwater.co.za

Nthabiseng More

nthabiseng.more@jwater.co.za

4. SUPPLY CHAIN MANAGEMENT PRESENTATION

Hard Copy Documents are available at Johannesburg Water Tender office upon payment of R350 but can also be downloaded from the website at no cost.

Bidders can make use of the check list on page 4, as a guidance in completing all forms required. All the forms must be fully completed and signed

The 80/20-point scoring system will be applicable to this tender. 80 points will be allocated to Price and the remaining 20 points will be allocated for B-BBEE and Preferential Procurement

The tender document must be filled in using non-erasable black ink and submitted on the official forms provided.

Tender Documents may also be completed electronically without altering or tampering with any of the terms, conditions, specifications in the tender document.

The use of correction fluid to correct mistakes is not allowed. Any mistakes must be struck-off and corrected with black ink and signed / authenticate by tenderer on your alterations, especially when completing pricing schedule.

B-BBEE POINTS- points will only be allocated upon submission of a certified valid B-BBEE certificate or valid sworn affidavit. Failure to submit a certified valid B-BBEE certificate or valid sworn affidavit will result in no points being allocated for Preferential Procurement.

Tenderers are advised to register on Central Supplier Database (CSD) and ensure that they are tax compliant prior submitting their tenders, mandatory requirement.

Tenderers therefore need to ensure that the tender document is submitted in its entirety and should also be bound and submit the document same sequence and no pages or parts missing.

Tenderers are required to submit one original hard copy plus a soft copy in USB, NOT CDs. The USB should be marked with company name and enclosed with your hard copy document.

Individual tender documents should be sealed, marked with the correct tender number and closing date, must be deposited in the tender box situated at entrance to No 65 Ntemi Piliso Street, Newtown at Turbine Hall for attention of Supply Chain Management Unit, on or before the closing time and date as indicated in the advertisement.

Tenderers should not give tender documents or submission to Johannesburg Water Officials or Security Personnel as Johannesburg Water will not take any responsibility for a late or missing tender document. All tender documents should be deposited in the tender box.

Bid documents submitted via courier will be acceptable provided the bidder instructs such courier company to deposit the document in the tender box.

It is the responsibility of the bidder to ensure that the bid document is submitted, sealed, and placed in the bid box in time not to miss the deadline of closing time 10:30.

Constantly check and familiarise yourself with our website for any information might be provided regarding this tender from now until closing date.

Tenderers are requested to submit supporting documentation in a separate file as opposed to attaching them in the tender document. Supporting documents attached to the tender document makes the document very untidy and difficult to evaluate as some pages with required information are stapled together. In most cases this also contributes to some pages of the tender document being loose.

Supporting documents

- Valid Tax Compliance Status Pin for Tender
- Copy of B-BBEE certificate or Sworn affidavit must be original.
- Latest / current municipal statement of account for both Director and Company, not older than 3 months or a Valid lease Agreement.
- Tenderers who wish to tender as a Joint Venture (JV) need to include the JV agreement in their tender submissions and a consolidated B-BBEE certificate for the JV

Tender will be valid for 90 days after closing date.

Please make sure MBD Forms required for this tender are completed and signed.

Bidders will be allowed to email through clarity seeking questions, but must give us time to respond, due to number of projects have, not be possible to attend to questions a week before the closing date.

All returnable documents should be bound in a separate folder and enclosed with the completed tender document in a sealed envelope.

TECHNICAL SPECIFICATION PRESENTED BY Ms Nosipho Mokoena

5. DESCRIPTION OF WORKS

The successful service provider shall be required to Supply, delivery, installation, and commissioning of the power supply cable for Acacia sewer pump station in accordance with the scope of work as outlined in the tender document.

Tenderers should have a CIDB contractor grading designation of 3EB or higher.

6. EVALUATION CRITERIA

The tenderers will be evaluated in two (2) parts as follows:

Part A: Local Content and production

Tenderer must meet the minimum threshold as stipulated in MBD 6.2 and Annexure C. The completed MBD 6.2 form and Annexure C must be submitted with the tender document as documentary evidence

Tenderers who fail to meet the minimum threshold as stipulated in MBD 6.2 and complete Annexure C will be disqualified immediately.

Part B: Tenderers Experience

- The Tenderer (Company) must confirm a minimum of two (2) contracts/projects where power supply cables installation and termination was completed successfully
- The tenderer must submit certified copies of qualifications for their key staff or personnel who will be assigned to this contract.

The following personnel will be required for this contract:

- **Safety Officer**
- **Technician / Electrician**
- The tenderer's key staff required to execute the contract must have the minimum required experience as prescribed in order to execute the works.

7. SCOPE OF WORK

- Bidders were encouraged to go through the scope of work and pricing schedule in order to familiarize themselves with what is required on this contract and to be able to price accordingly.

8. TENDER DATES

Tender Closing: **10:30 on 24 January 2023**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JWOPS046/21R** and must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee.

9. QUESTIONS AND ANSWERS:

QUESTION1: Can the tender document be signed electronically since the document can be competed electronically?

ANSWER1: Yes, the bidder is allowed to fill and sign the document electronically

QUESTION2: Explanation of Local Content?

ANSWER2: Local content and production means that there are items identified under MBD 6.2 form whereby the bidder is expected to buy their product locally from south Africa and taking into consideration the stipulated minimum threshold of those items. Additionally, Annexure C form must be completed to indicate the breakdown of the rates offered for that item.

CLOSURE

Mr Tshilidzi Takalani thanked all who attended the briefing and the meeting was closed