

CONTRACT JWCYD001/22
**COLLECTION AND DISPOSAL OF BIOHARZARDOUS AND CHEMICAL WASTE FROM
VARIOUS JOHANNESBURGWATER LABORATORIES (CYDNA AT HOUGHTON,
NORTHERNWORKS AT DIEPSLOOT AREA AND GOUDKOPPIEDS LABORATORY AT
DEVLAND**

TENDER NON-COMPULSORY BRIEFING MEETING - MINUTES

<u>CONTRACT NUMBER:</u>	JWCYD001/22
<u>CONTRACT TITLE:</u>	COLLECTION AND DISPOSAL OF BIOHARZARDOUS AND CHEMICAL WASTE FROM VARIOUS JOHANNESBURGWATER LABORATORIES (CYDNA AT HOUGHTON, NORTHERNWORKS AT DIEPSLOOT AREA AND GOUDKOPPIEDS LABORATORY AT DEVLAND
<u>DATE OF MEETING:</u>	24 January 2023
<u>TIME OF MEETING:</u>	10:00
<u>VENUE FOR MEETING:</u>	Microsoft teams virtual meeting

1. WELCOME

Ms. **Nthabiseng More** welcomed everyone who attended the meeting and introduced JW personnel

Ms. **Nthabiseng More** indicated that this is an open tender and the meeting is none compulsory, all service providers are allowed to tender.

2. PRESENT

Non-Compulsory Briefing Meeting

Various Bidders (Teams)

Nthabiseng More (Supply Chain)

Nondalo Shandu (CYDNA LAB)

3. CONTACT PERSONS

Contact Persons for this project are:

Nontokozo Masilela

nondalo.shandu@jwater.co.za

Nthabiseng More

nthabiseng.more@jwater.co.za

4. SUPPLY CHAIN MANAGEMENT PRESENTATION

Tender Document is available on website for download at No-Cost

Bidders can make use of the check list on page 5, as a guidance in completing all forms required. All the forms must be fully completed and signed

The 80/20-point scoring system will be applicable to this tender. 80 points will be allocated to Price and the remaining 20 points will be allocated for B-BBEE and Preferential Procurement

The tender document must be filled in using non-erasable black ink and submitted on the official forms provided.

Tender Documents may also be completed electronically without altering or tampering with any of the terms, conditions, specifications in the tender document.

Make sure that your pricing schedule is fully complete and signed.

Should tenderers opt to re-type the pricing schedule, no line items should be omitted as per the tender document.

The use of correction fluid to correct mistakes is not allowed. Any mistakes must be struck-off and corrected with black ink and signed / authenticate by tenderer on your alterations, especially when completing pricing schedule.

B-BBEE POINTS- points will only be allocated upon submission of a certified valid B-BBEE certificate. Failure to submit a certified valid B-BBEE certificate will result in no points being allocated for Preferential Procurement.

Tenderers are advised to register on Central Supplier Database (CSD) and ensure that they are tax compliant prior submitting their tenders, mandatory requirement.

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Tenderers therefore need to ensure that the tender document is submitted in its entirety and should also be bound and submit the document same sequence and no pages or parts missing.

Tenderers are required to submit one original hard copy plus a soft copy in USB, NOT CDs. The USB should be marked with company name and enclosed with your hard copy document.

Individual tender documents should be sealed, marked with the correct tender number and closing date, must be deposited in the tender box situated at entrance to No 65 Ntemi Piliso Street, Newtown at Turbine Hall for attention of Supply Chain Management Unit, on or before the closing time and date as indicated in the advertisement.

Tenderers should not give tender documents or submission to Johannesburg Water Officials or Security Personnel as Johannesburg Water will not take any responsibility for a late or missing tender document. All tender documents should be deposited in the tender box.

Bid documents submitted via courier will be acceptable provided the bidder instructs such courier company to deposit the document in the tender box.

It is the responsibility of the bidder to ensure that the bid document is submitted, sealed, and placed in the bid box in time not to miss the deadline of closing time 10:30.

Constantly check and familiarise yourself with our website for any information might be provided regarding this tender from now until closing date.

Tenderers are requested to submit supporting documentation in a separate file as opposed to attaching them in the tender document. Supporting documents attached to the tender document makes the document very untidy and difficult to evaluate as some pages with required information are stapled together. In most cases this also contributes to some pages of the tender document being loose.

Supporting documents

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- Valid Tax Compliance Status Pin for Tender
- Copy of B-BBEE certificate or Sworn affidavit must be original.
- Latest / current municipal statement of account for both Director and Company, not older than 3 months or a Valid lease Agreement.
- Tenderers who wish to tender as a Joint Venture (JV) need to include the JV agreement in their tender submissions and a consolidated B-BBEE certificate for the JV

Tender will be valid for 90 days after closing date.

Please make sure MBD Forms required for this tender are completed and signed.

Bidders will be allowed to email through clarity seeking questions, but must give us time to respond, due to number of projects have, not be possible to attend to questions a week before the closing date.

All returnable documents should be bound in a separate folder and enclosed with the completed tender document in a sealed envelope.

5. TECHNICAL SPECIFICATION PRESENTED BY Ms Nondalo Shandu

page 13 and mandatory requirements.

Two mandatory requirements are needed

- First one is the tender to submit a certificate of registration for waste transporter hazardous with the Department of Agriculture and Rural Development
- Secondly the tender to submit the Certificate of Registration for waste facility with the Department of Agriculture and Rural Development. And it's also important to note that if a bidder can only perform one of the two categories listed above, that is from number one or two.

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And subcontracts the other job. They're required to submit a formal letter from their partner, confirming their partnership. All letters must be in writing, dated, signed, and on the letterhead of the entity that is that issued the letter

Technical specification. 3.1.

We want at the tenderer to be able to supply biohazardous waste boxes between 140 and 150 liters in capacity, including cable ties and lids. The biohazardous waste boxes to be of cardboard material

- Each biohazardous waste box to be supplied with the red plastic liner.
- Must be supplied with a hazardous tape, that will be used for sealing of boxes.
- Supply 25 litres of drums for disposal of organic solvent and chemical oxygen demand, that will be your COD waste and the drums must be in plastic material.
- Disposal of organic solvent chemical oxygen demand in 25 litres.
- And lastly, for transportation purposes, we require the current rate per kilometre for delivery and collection.

TENDER DATES

Tender Closing: **10:30 on 14 February 2023**. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number **JWCYD001/22** and must be deposited in the tender box. Under no circumstances must the tender document be given to JW employee.

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6. QUESTIONS AND ANSWERS:

QUESTION1: What type of drums need?

ANSWER1: To safely pour in waste, 25L drums or containers are required that have an opening and can be safely sealed.

Question 2: How many boxes and drums need?

ANSWER 2: The tender is a as and when, so no quantity needed at this stage.

CLOSURE

Ms Nthabiseng More thanked all who attended the briefing and the meeting was closed